

Pacific Okinawa Players (POPs) General Meeting
Monday, November 2, 2015
AGENDA
KES Room #C13

Call to Order at 6 PM

Approval of Last Meeting's Minutes – Sept meeting minutes were approved with corrections

Introduction of Guests – Jennifer

Officer's Reports

President, Vacant (K Hurley Acting)

- Annual budget form has not been submitted to MCCA. Krista will get with Monica and Christine to complete.
- Next Board Meeting is Mon, Nov 16th @6pm at KES. Send items to any Board member or to the POPs email (popsmembership@gmail.com).

Vice President, Krista Hurley

- Updated inventory list with the one item purchased for “Spelling Bee”.

Treasurer, Becky Thomas- (absent, no report)

Membership Secretary, Monica Poulsen - Membership roster: 53 total (30 full, 10 jr, 13 lifetime). Also, she's looking for someone who wants to take over as Membership Secretary after she PCSs in January. Also, she created POPs T-shirts for this season. They will be available for purchase online. More information will be provided in this month's newsletter.

Recording Secretary, Vacant (K Hurley Acting)- emailed previous month's minutes to members prior to this meeting

Publicist, Kate Smithyman, (Absent, report forwarded) POPs had over 1,360 visits to the website in October and 40% of that traffic came from FB. Will participate in a conference call with Krista and Audrey Wiggins to review the marketing features built into Eventbrite. Eventbrite is an online ticketing service that Krista might use with the spring show.

Technical Director, Renee Darling: Inventoried the items in the workroom. Got rid of some things that didn't work. Still trying to determine what lighting and sound equipment is needed for POPs; especially since our shows might be more mobile.

Artistic Director, Christine Smith – Sent off the Spelling Bee scripts minus one script that was not returned. Hope we won't be charged for the missing script. Is currently working on getting the performance rights for “No No A Million Times No”

Historian, Cathy Pickens (absent; report forwarded) – burning disks with photos from “Spelling Bee”. Provided the video on DVD to Monica.

Old Business

1. **Work Room Cleanup.** Was held on Saturday, Oct 10th. Completed all of the tasks required by Marine Corps Base Environmental except MSDS sheets, which Krista is finalizing.
NOTE: All directors that use the theater should take pictures prior to rehearsals beginning if theater is not clean and send to Christine so she can contact MCCA.
2. **POPs Ball.** Proposals from Victoria and Ashley will be reviewed by Board at the next Board meeting (Mon, Nov 16)
3. Show Updates:
 - “Spelling Bee” -Monica Poulsen
The show went really well. Their goal was 30 people per show and they met that goal. Also came in under budget by \$275. POPs is exploring new ground now that we’re moving away from the theater as the primary venue. The show is travelling now to new venues (Futenma USO, McT Chapel, RYMS). Also the content was more mature. There were 196 paid tickets with 105 coming through PayPal. This continues to establish PayPal as a viable option for ticket sales.
 - “Harmony High” - Christine Smith
Scripts have arrived and the theater is reserved for rehearsals and performances. Registrations and auditions will be held at KES. Registrations are Nov 21 from 9am-12pm and auditions are December 1-2. Ages 8 – high school.

There have been a lot of people stepping up to help but they still need help with lights. Whoever does it can be an adult or an older teen. The show dates are Feb 19-21 and Feb 26-28.

- “No No A Million Times No” -Audrey Wiggins
 - a. We have a piano player – Nathan Gembreska with the IIIMEF Band.
 - b. Venues: Futenma USO/FoT, Ryukyu MS; Dinner theaters: Courtney-Tengan Castle, Shields –Crow’s Nest, Habu Pit on Futenma
 - c. Submitted the request for performance rights and to use the theater for rehearsals to Christine
 - d. A conference call with EventBrite, a company that provides online ticket sales, is scheduled for tomorrow morning with Krista, Audrey, and Kate.
 - e. We are working with the Culinary classes at the high schools and the FCS classes at RYMS/KMS to provide food at the RYMS venue.

New Business

1. **Special Election.** The Board will be calling a special election to fill the following vacancies: President, Recording Secretary, Membership Secretary, Ombudsman. If interested in serving, let one of the Board members know or email us at popsmembership@gmail.com.
2. **Kubasaki HS Play.** The Kubasaki HS drama class will be performing “The Importance of Being Earnest”. Show starts this Thursday and runs through Saturday. Doors open at 7:30pm, show starts at 8pm. There will be limited seating because the audience sits on the stage. Suggested donation is \$8 adults, \$5 students. Age limit is 13 due to complex content. Some POPs members will be in the show.
3. **POPs T-shirts.** We have POPs T-shirts for sale online. See Nov newsletter for more information.

Meeting Adjourned 6:54 PM