

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: July 22, 2019

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member

Minutes: July 8, 2019 Meeting

Ms. Mary Herring moved to approve the July 8, 2019 meeting minutes.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea

The motion passed: 3 yeas – 0 nays

Vouchers: Vouchers will be presented at the next meeting.

REPORTS:

A. EPA Survey

Ms. Cochenour reported that Mr. Albert met with the EPA regarding a three-year review last Thursday. Results of the review to come.

ADJUSTMENTS: None

RESOLUTIONS:

A. **Resolution 19-34, Choice One Engineering Contract, Storm Sewer (Municipal Building)**

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH CHOICE ONE ENGINEERING AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Ms. Libby Stidam made a motion to waive the three-reading rule. Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays

Ms. Pat Cochenour made a motion to accept Resolution 19-34 by title. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays.

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. USPS Bulk Mail

Regarding the USPS requiring the village to take bulk mail to the Bellefontaine Post Office in lieu of the Russells Point Post Office, Mr. Weidner compared the various options and their costs. It was estimated

that bulk mailing averages \$544/month; regular first-class postage would average \$624/month; and if the water department leased a postage machine the average monthly cost is estimated to be \$703/month.

Ms. Libby Stidam made a motion to change from permit mailing to first-class postage. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays

B. Water Plant Security System – Remote Access

Security Unlimited was contacted to setup remote access to the security cameras at the water plant. A representative was supposed to contact Mr. Weidner last week to set a date to setup the access, but Mr. Weidner has yet to hear from them and will contact them again this week.

C. Water Main Ownership – Spend-A-Day (REBO) Line

As requested in the prior meeting, Mr. Weidner has been trying to find information regarding the installation and ownership of the water main from Orchard Island Bridge to Spend-A-Day. It was found that discussions of the extension started in a BPA meeting in November 1958, and in May of 1959 the council passed a resolution authorizing the BPA to allow REBO, Inc. to extend the water main outside the corporation limits. Neither of these documents address ownership or maintenance of the line and additional research through meeting minutes, resolutions, and ordinances will need to be done. Mr. Weidner has also researched all of the main file cabinets and both safes to see if he could locate a contract with REBO or Spend-A-Day but was unsuccessful. He asked that the BPA help in the research to see if there is further record of discussion or agreements passed by council or BPA. If further research does not identify ownership, Mr. Weidner suggested that a formal agreement of ownership and responsibility be drafted and signed by both parties.

NEW BUSINESS: None

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:39 p.m.

Next Meeting Date: **Monday, August 12, 2019 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____