Lakeshore Homeowners Association, Inc. (LHA) Board of Directors CHARTER

The Goal of the LHA Board

Preserve, protect, maintain and enhance the Lakeshore Development and our neighborhood quality of life.

The Role of the LHA Board

The Lakeshore Homeowners Association, Inc. is a unique entity, and the Board that leads it must fill unique roles.

- The LHA Board consists of volunteer officials elected to represent and protect the best interests of the community and maintain the value of jointly owned assets.
- The LHA is a nonprofit corporate entity whose Board Members must fulfil the requirements of the governing documents and South Carolina law.
- The LHA is a social entity a neighborhood of people who expect the Board to preserve, if not improve, their quality of life.

Ultimately, the Board fulfills these roles by operating the association, maintaining the common property, and enforcing the governing documents.

2020 LHA Board Objectives

- 1) Renew a Code of Conduct for the LHA Board.
- 2) Continue to improve a record-keeping system to securely maintain required records. The records retention method must allow seamless turn-over to new Board Members and provide readily available information to Members when requested.
- 3) Improve Member communications providing meaningful, timely, secure, two-way information flow.
- 4) Encourage Member participation and pride in the community: provide opportunities for involvement, find volunteers to join committees and work groups and hosts for events and activities, and seek input and discussion on important issues.
- 5) Record the newly approved LHA Covenants and Bylaws at the Charleston County Register of Deeds.
- 6) Again, achieve 100% payment of annual assessments.
- 7) Complete the scope of work for design of remedial repair of the storm water retention pond and secure a quality cost estimate and schedule to complete the project. Investigate funding options which may include 1) collect special assessments prior to the project start, 2) negotiate terms of an equity line of credit loan to be repaid by Members through special assessments over the loan duration, 3) a combination of options 1 and 2, and 4) any grants available for stormwater management through the state or local governments. After review, recommend a course of action and schedule a ballot vote by Members to approve the plan.
- 8) Sponsor a Grounds Planning Committee to assist with the planning, design and implementation of landscaping and grounds improvements.

Code of Conduct for the LHA Board of Directors

As a Member of a volunteer homeowners association Board, it's important to codify the behaviors an effective Director should strive for. It serves as a constant reminder for those who are serving.

- Act in the HOA's Interests. Directors will strive for the common good of the homeowner association, forgoing personal interests.
- · Lawful Actions. All Board actions will comply with the governing documents and the law.
- <u>High Standards of Conduct</u>. Conduct should be above reproach and avoid the appearance of impropriety.
 Any conflict of interest must be disclosed, and a conflicted Director will be excused from participation in the decision-making process.
- <u>Mutual Respect</u>. Directors will address other Directors and homeowners with respect, even when in disagreement.
- Meeting Attendance. Directors will attend all Board meetings unless there is a valid excuse.
- <u>Be Prepared</u>. Directors will come prepared to meetings by reviewing the agenda and related materials beforehand, listen attentively and courteously, and constructively participate in discussions and decisionmaking.
- <u>Confidentiality</u>. Directors will maintain the confidentiality of highly sensitive information and respect the privacy of all owners.
- <u>Collaboration</u>. Directors will encourage volunteers, Members and contractors to promote high performance and teamwork.
- <u>Support and Loyalty</u>. Directors will respect the authority of the Board by supporting majority decisions, even if they dissented, and help each other achieve the objectives of the Board.
- Respect the Rules. Directors will obey the rules to set a positive example for others.

Bill Duckett

Debbie Firebaugh

Joseph Haigler

Glen Pallett

Steve Zwicky