

**CENTENNIAL BOARD  
OF COOPERATIVE EDUCATIONAL SERVICES**

**SUPERINTENDENTS ADVISORY COUNCIL**

**MINUTES  
September 4, 2009**

**A. ROUND TABLE DISCUSSION**

**B. CALL TO ORDER & ROLL CALL:**

The September 4, 2009 meeting of the Centennial BOCES Superintendents Advisory Council, held at the Centennial BOCES Office in Greeley Colorado, was called to order at 9:50 a.m. by Chairperson, Dr. Randy Miller.

The following Superintendents, or designees, were present:

- |                   |  |
|-------------------|--|
| 1) Glenn McClain  | Platte Valley RE-7                       |
| 2) Marty Foster   | Johnstown-Milliken RE-5J                 |
| 3) Joe Kimmel     | Prairie RE-11                            |
| 4) Bob Petterson  | Weldon Valley RE-20J                     |
| 5) Jo Barbie      | LaSalle, Gilcrest, Platteville Weld RE-1 |
| 6) Steve Neel     | Wiggins RE-50J                           |
| 7) Tim Unrein     | Representing Eaton RE-2                  |
| 8) Rick Mondt     | Briggsdale RE-10                         |
| 9) Rob Ring       | Ault-Highland RE-9                       |
| 10) Donna Howell  | Brush RE-2J                              |
| 11) Luis Martinez | Thompson R-2J                            |

The following Superintendents (or designees) were not present:

- |                           |                    |
|---------------------------|--------------------|
| 1) Mike Gradoz - designee | St Vrain RE-1J     |
| 2) Linda Chapman          | Park R-3           |
| 3) Sharon Warren          | Pawnee RE-12       |
| 4) Greg Wagers            | Morgan County RE-3 |

The following CBOCES staff members were present:

- |                  |   |
|------------------|---|
| Jack McCabe      | Executive Director / Director of Technology |
| Terry Buswell    | Business Services / HR Director             |
| Mary Ellen Good  | Federal Programs Director                   |
| Becky Minnis     | Special Education Director                  |
| Melony Sandquist | Executive Administrative Assistant          |

The following guests were present:

Jhon Penn

CDE – Regional Manager

**C. ACTION ITEMS – CONSENT GROUPING:**

- Approve Agenda
- Approve Minutes – October 2, 2009
- Approve Corrected Minutes – September 4, 2009

**Dr. Glenn McClain moved to approve the Consent Agenda Grouping as presented. Seconded by Dr. Jo Barbie. The motion passed unanimously.**

**Announcements:**

- Dr. Foster has RE-5J's crisis plan finished and will share this document with anyone who would like to use it as a template
- Dr. McClain reported that RE-7 is in process of installing surveillance cameras as part of their security / crisis management plan
- Dr. Jo Barbie also has some evacuation / crisis plan information to share. Contact her for details

**D. RE-5J's REQUEST TO LEAVE THE CENTENNIAL BOCES SPECIAL EDUCATION ADMINISTRATIVE UNIT**

- **Terry Buswell, Becky Minnis, Marty Foster, Jack McCabe**
  - Mr. Terry Buswell reviewed the financial impacts to the Special Education budget regarding Johnstown / Milliken's request to form their own Special Education Administrative Unit and what the financial picture would look like if they left all but the Center Based Programs. Mr. Buswell provided additional hand-outs at the meeting and responded to questions
  - Dr. Barbie and Ms. Donna Howell brought up the concern that the impact of RE-5J leaving the CBOCES Administrative Unit has not been projected 3+ years down the road
  - Dr. Barbie said the figures presented are blurry to her and she wants to see the exact picture of what it would look like for all districts if RE-5J pulls out of everything except Center Based Programs
  - Ms. Howell said the current projections are based on assumptions and includes figures such as federal dollar carry-over. She suggested that a 5 year history be used to reach a clearer picture of what the district assessments would be based on this model
  - Discussion continued around the scenario that the figures presented by Mr. Buswell were just current state, not long term
  - Mr. Greg Wagers asked Dr. Foster to explain his overall objective for applying to CDE to form his own Administrative Unit
  - Dr. Foster responded that he believes he can save his district money by forming his own Administrative Unit. Dr. Foster said that he has been satisfied with the services he receives from Centennial BOCES and his decision is simply based on finances
  - The question came to Dr. Foster if his future intent was to "contract" services to other districts if he is approved for his own Administrative Unit. Dr. Foster responded that is not his intent or his desire

- **Chairperson, Dr. Randy Miller, asked Dr. Marty Foster to give his presentation**
  - Dr. Foster reported that he (RE-5J) will be applying to the Colorado Department of Education to request permission to form their own Administrative Unit. He further explained that he has no issue with the service he has received from Centennial BOCES, but is making this decision based on a projected savings of apx \$200,000.
  - Dr. Foster provided several handouts that he prepared portraying what the financial picture would look based on the following scenarios:
    - Lose-Lose if RE-5J **does not** continue to partner on Center Based Programs, Transition House and Out of District Pool programs.
    - Win-Win if RE-5J **does** continue to partner on Center Based Programs, Transition House and Out of District Pool programs, but pulls out of the other services
  - Dr. Foster explained that the budget page he handed out with the number 4 circled in the bottom, right hand corner is his projection on what it would look like financially if RE-5J pulled out of Centennial BOCES completely.
  - Ms. Donna Howell asked Dr. Foster what is his timeline?
  - Dr. Foster responded that his timeline is to apply to CDE by October 31, 2009.
  - Mr. Jack McCabe summarizes:
    - Financially, the best arrangement is to keep RE-5J on board to partner with Center Based Programs. However, this does present challenges on the Program side with staff morale, possible competition on employees, salaries, etc
    - Mr. McCabe asked Dr. Foster if he plans on being in competition with Centennial BOCES down the road
    - Dr. Foster responded that he doesn't want to go down that road and that his intentions are to continue to partner with Centennial BOCES, resulting in no negative impact on the BOCES if he forms his own Administrative Unit. Dr. Foster indicated that he has no chance in being approved by CDE if he does not have the support of the BOCES and the SAC
  - Ms. Donna Howell asked if CDE frowns on a district applying for their own Administrative Unit, and does Centennial BOCES and the SAC want to set a precedent for this to happen? Ms. Howell said she feels there will be negative, long term effects on the smaller districts as result of RE-5J pulling away from Centennial BOCES and forming their own Administrative Unit
  - As a result of the information presented, Dr. Randy Miller asked Jack McCabe and Terry Buswell what they recommend
  - Mr. McCabe said he will support RE-5J's decision to apply (with reservations) to CDE, since he feels there are still many unforeseen impacts on staff, students and future costs to the Centennial BOCES Cooperative that are still unknown. Mr. Buswell agreed with Mr. McCabe's position. Mr. McCabe said that he believes it is important to have a written agreement between RE-5J and Centennial BOCES whereby RE-5J guarantees they will not be in competition with Centennial BOCES for providing services to other districts, now or in the future
  - Dr. Glenn McClain said that (philosophically) he does not want to hold a fellow district hostage, but he believes there are still many unanswered questions, things that will not become apparent until after RE-5J has withdrawn and different circumstances arise

- Dr. Randy Miller called for a motion
- **Mr. Joe Kimmel moved that the Superintendents Advisory Council support RE-5J's application to CDE to form their own Administrative Unit, with the understanding that RE-5J would continue to partner with Centennial BOCES in the Center Based Programs, Transition House, and Out of District Pool and at no time would RE-5J form any type of competition with Centennial BOCES to provide Special Ed programs or services. The motion was seconded by Mr. Steve Neel.**  
**The motion passed by a majority roll call vote: [Steve Neel, yes; Marty Foster, yes; Greg Wagers, yes; Donna Howell, abstain; Rob Ring, yes; Sharon Warren, yes; Luis Martinez, yes; Joe Kimmel, yes; Jo Barbie, no; Glenn McClain, yes; Randy Miller, yes] \***
  - \* Superintendents Linda Chapman, Rick Mondt, and Bob Peterson left the meeting prior to this vote
- Dr. Jo Barbie asked Ms. Donna Howell why she abstained. Ms. Howell responded that she feels she needs more information before she can make a yes or no vote on this matter

#### **E. SPECIAL EDUCATION STIMULUS DOLLARS**

- Ms. Becky Minnis presented a handout and led a discussion regarding Special Ed Stimulus money
  - Dr. Foster said he does not want to do this; it is too much money off the top to CBOCES.
  - Ms. Howell asked the question, "is it a case of use it or lose it?" Ms. Minnis responded "yes"
  - Dr. Miller suggested that Charm Paulmeno from CDE be invited to attend a SAC meeting to explain details of the stimulus money, allowing Superintendents an opportunity to ask questions and get some answers
  - Mr. Jack McCabe suggested that this item be tabled until there is more information on the CIMP process and until arrangements can be made to have Ms. Paulmeno attend a meeting
  - **Ms. Donna Howell moved that a special meeting be scheduled for the Superintendents Advisory Council, with Charm Paulmeno in attendance, if the deadline for the stimulus application is prior to the next SAC meeting which is on October 2, 2009. Seconded by Mr. Rob Ring. The motion passed unanimously**

#### **F. EXECUTIVE DIRECTOR'S REPORT**

- Broadband Grant Application
  - Currently in a wait-and-see period
- Strategic Planning Update
  - Document in Draft form will be sent out with the 9-17-09 Board Agenda
- School to Career Update
  - Kathy Gilliland was hired effective 7-1-09 to coordinate the RSA2 Grant. She is working to develop an interactive web-site and is currently gathering information from local business and school districts. She will report at a future meeting
- Colorado Vocational Act Funds
  - CBOCES is still working through confusion with CCCS. A meeting is scheduled with Cliff Richardson and his staff at CCCS to discuss details. BOCES still has the money
- 2010 – 2011 Budget Development Cycle
  - Mr. McCabe recommended starting the budget process this year in October. Superintendents agreed this earlier start would be good

**G. PROGRAM DIRECTORS' REPORT**

- Mary Ellen Good – Director of Federal Programs
  - Received a 1.6 million dollar grant for Teaching American History
  - Received a \$40,000 Homeless ARRA Grant
  - Received a \$147,000 At Risk Student Services Grant
  - Migrant Ed allocation has been reduced by approximately 30%
  - The Consolidated Application is still pending
  
- Terry Buswell – CFO / Director of Human Resources
  - WOHS is now completely cleaned up and painted on the inside. Looks much better. Some interested parties, but no offers to purchase yet
  - A Carl Perkins meeting is scheduled next week. Ms. Christine Muldoon will be coordinating
  - 2040 Clubhouse Drive building renovation loan was paid off in July
  
- Jack McCabe – Executive Director / Director of Technology
  - Mr. McCabe recently met with Mr. Joe McBreen of St Vrain to discuss progress with communications
  
- Becky Minnis – Director of Special Education
  - Ms. Minnis reported that she sees her role as ensuring that the students in our member districts are being served well. She offered to attend any meetings in which she can be of assistance
  - Ms. Minnis reported that she has assumed the Gifted and Talented Program
  - In process of trying to implement an IEP format for CDE

**H. CDE REPORT – Mr. Jhon Penn**

- Mr. Penn reported that CDE has not make a decision yet on who will be the next Northern Regional Representative
- Ms. Sally Sherman has left CDE and taken a position with Edison Learning

**ANNOUNCEMENTS / UPCOMING MEETINGS**

<b>Board of Directors Meeting</b>	<b>Superintendents Advisory Council Meeting</b>
September 17, 2009	October 2, 2009

**The meeting was adjourned at 1:05 p.m. by consensus.**

Respectfully Submitted,



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Melony Sandquist  
Centennial BOCES  
Executive Administrative Assistant