

**Minutes  
Public Hearing Meeting  
Town of Iowa  
115 N. Thomson  
June 10, 2019  
Iowa, La  
7:00 p.m.**

Mayor Paul Hesse called a public hearing to order at 7:00 p.m. Present was Mayor Hesse; Council Members Julie Fontenot, Joe Becnel, Daniel Hennigan, Gerald Guidry; Town Attorney Eugene Bouquet; Town Clerk Cynthia Mallett; Chief of Police Keith Vincent; Fire Chief Lewis; and about 17 citizens.

Mayor read the following:

1. To consider levying additional or increased millage rates without further voter approval or adopt the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum. Mayor asked if anyone had any questions or comments. Nobody had any questions or comments.
2. To consider adopting Ordinance 2019-03, An Ordinance adopting an Operating Budget of Revenues and Expenditures For the Fiscal Year Beginning July 1, 2019 and ending June 30, 2020. Mayor asked if anyone had any questions or comments. Nobody had any questions or comments.
3. To consider adopting Ordinance 2019-04, An Ordinance Amending Section 47-7 to establish posted Speed Limit. Mayor announced that speed bumps will also be installed. Mayor asked if anyone had any questions or comments. Nobody had any questions or comments.
4. To consider adopting Ordinance 2019-05. An Ordinance Amending Ordinance 2018-05, An Ordinance Adopting an Operating Budget of Revenues and Expenditures for Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019. Mayor asked if anyone had any questions or comments. Nobody had any questions or comments.

Public Hearing was closed at 7:05 p.m.

**Minutes  
Public Meeting  
Town of Iowa  
115 N. Thomson  
June 10, 2019  
Iowa, La  
7:05 p.m.**

Mayor and Town Council met in regular session this date in compliance with all requirements as to notice.

Present: Paul Hesse, Mayor; Council Members: Gerald Guidry, Daniel Hennigan, Joe Becnel, and Julie Fontenot; Absent was Vernessa Guillory[quorum present]; Chief of Police H. Keith Vincent; Fire Chief Lewis; Town Attorney Eugene Bouquet; Town Clerk Cynthia Mallett

Invocation by Council Member Joe Becnel; followed by Pledge.

Mayor Hesse called the meeting to order at 7:05 pm.

It was **moved by**, Julie Fontenot **seconded by**, Joe Becnel to adopt agenda. The motion passed unanimously.

It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan, to approve May 20, 2019 Special Meeting Minutes as written not read. The motion passed unanimously.

Guest, Kevin Berken, Candidate for District 25, State Senator came before the Mayor and Council, introduced himself and expressed what he wants to accomplish if elected for State Senator. He gave a brief history of his background. He humbly asked for prayer, support and votes. He thanked them for their time.

Guest, Kristyn Childers, Millage Management, LLC came forward and explained that she was present to answer any questions they may have concerning the roll forward procedure. Nobody had any questions or comments. Mayor thanked Ms .Childers for coming.

OLD BUSINESS:

Mayor read the item under old business, approve expenditure for New Marquee Sign with Installation and authorize Mayor Hesse to execute agreement. It was **moved by** Daniel Hennigan, **seconded by** Joe Becnel to approve purchase and authorize Mayor to execute agreement. The motion passed unanimously.

NEW BUSINESS:

Mayor read the following resolution. It was **moved by** Joe Becnel, **seconded by** Julie Fontenot to approve Resolution #1, Adopt the adjusted millage rate(s). The motion passed unanimously.

RESOLUTION NO. 1

BE IT RESOLVED, by the Town of Iowa of the Parish of Calcasieu, Louisiana, in a public meeting held on June 10, 2019, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2019, for the purpose of raising revenue:

MILLAGE

|                                   |                  |
|-----------------------------------|------------------|
| <u>General Alimony (5094 001)</u> | <u>5.3</u> mills |
|-----------------------------------|------------------|

BE IT FURTHER RESOLVED that the Assessor of the Parish of Calcasieu, shall extend upon the assessment roll for the year 2019 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Joe Becnel, Julie Fontenot, Gerald Guidry, Daniel Hennigan

NAYS: None

ABSTAINED:None

ABSENT:Vernessa Guillory

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on June 10, 2019, at which meeting a quorum was present and voting.

Iowa, Louisiana, this 10<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
(Signature of authorized person of the taxing district)

Mayor Hesse read the following resolution. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to approve Resolution #2, Set forth the adjusted millage rate(s) and roll forward to millage. The motion passed unanimously.

## RESOLUTION NO. 2

BE IT RESOLVED, by the Town of Iowa, of the Parish of Calcasieu, Louisiana, in a public meeting held on June 10, 2019 which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2019, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

|                                   | <u>Adjusted Rate</u> | <u>2019 Levy</u>   |
|-----------------------------------|----------------------|--------------------|
| <u>General Alimony (5094 001)</u> | <u>5.3</u> mills     | <u>5.590</u> mills |

BE IT FURTHER RESOLVED that the Assessor of the Parish of Calcasieu, shall extend upon the assessment roll for the year 2019 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

YEAS: Julie Fontenot, Daniel Hennigan, Gerald Guidry, Joe Becnel

NAYS: None

ABSTAINED: None

ABSENT: Vernessa Guillory

## CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on June, 2019, at which meeting at least two-thirds of the total membership was present and voting.

Iowa, Louisiana, this 10<sup>th</sup> day of June, 2019

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(Signature of authorized person of the taxing district)

Mayor Hesse read Ordinance 2019-03 and It was **moved by** Julie Fontenot, **seconded by** Joe Becnel to adopt Ordinance 2019-03. The motion carried unanimously.

**ORDINANCE 2019-03**

**AN ORDINANCE adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2019 and ending June 30, 2020.**

**BE IT ORDAINED BY THE IOWA TOWN COUNCIL** of Iowa, Louisiana, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2019, and ending June 30, 2020, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the Town of Iowa, Louisiana, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2019, and ending June 30, 2020, be and the same is hereby adopted to serve as a budget of Expenditures for the Town during the said period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included within the 2019 to 2020 budget. Further, it is the intent of this presentation to hereby authorize the Chief Administrative Officer the power to administer these budgets within a margin of plus or minus 5%.

Said Ordinance having been introduced on May 20, 2019, the title having been read and a public held on June 10, 2019.

The above ordinance was adopted at a duly convened regular meeting, June 10 2019 on motion by Julie Fontenot, seconded by Joe Becnel upon a vote taken as follows:

YEAS: Julie Fontenot, Joe Becnel, Gerald Guidry, and Daniel Hennigan

NAYS: None

ABSENT: Vernessa Guillory

ABSTAIN: None

**WHEREAUPON**, the presiding officer declared the above ordinance dully adopted on this 10<sup>th</sup> day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was presented to the Mayor by me on the 10<sup>th</sup> day of June, 2019.

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**CYNTHIA MALLET, TOWN CLERK**

I, acknowledge receipt of the above ordinance from the Town Clerk on this 10th day of June, 2019.

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**PAUL HESSE, MAYOR**

I, hereby approve the above ordinance on this 10th day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was received by me from the Mayor on this 10th day of June, 2019.

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**CYNTHIA MALLET, TOWN CLERK**

**Town of Iowa  
Budget 2019-2020**

**General Fund**

**REVENUES:**

|                     |              |
|---------------------|--------------|
| Taxes               | 810,500.00   |
| Licenses & Permits  | 201,350.00   |
| Grant Revenue       | 445,000.00   |
| Fines & Forfeitures | 1,100,000.00 |
| Investment Earnings | 48,000.00    |
| Police Dept.        | 38,500.00    |

|                       |            |                     |
|-----------------------|------------|---------------------|
| Transfers             | 138,000.00 |                     |
| <b>Total Revenues</b> |            | <b>2,781,350.00</b> |

**EXPENDITURES:**

|                      |              |
|----------------------|--------------|
| Administration       | 501,978.50   |
| Police               | 1,820,811.73 |
| Fire                 | 122,500.00   |
| Court Cost           | 219,220.85   |
| Multi-Purpose Center | 32,900.00    |
| Fire Admin           | 71,117.43    |

|                           |                     |
|---------------------------|---------------------|
| <b>Total Expenditures</b> | <b>2,768,528.51</b> |
|---------------------------|---------------------|

|                  |                         |
|------------------|-------------------------|
| <b>NET TOTAL</b> | <b><u>12,821.49</u></b> |
|------------------|-------------------------|

**SALES TAX – WATER IMPROVEMENT**

**REVENUES:**

|                   |            |
|-------------------|------------|
| Taxes             | 625,000.00 |
| State Grants      | 19,800.00  |
| Investment Earned | 70,000.00  |
| Prior Yr. Cash    | 957,397.00 |

|                       |                     |
|-----------------------|---------------------|
| <b>Total Revenues</b> | <b>1,672,197.00</b> |
|-----------------------|---------------------|

|                           |                     |
|---------------------------|---------------------|
| <b>Total Expenditures</b> | <b>1,672,197.00</b> |
|---------------------------|---------------------|

|                  |                    |
|------------------|--------------------|
| <b>NET TOTAL</b> | <b><u>0.00</u></b> |
|------------------|--------------------|

**SALES TAX – PARKS & STREETS**

**REVENUES:**

|                     |            |
|---------------------|------------|
| Taxes               | 155,000.00 |
| Investment Earnings | 1,000.00   |
| Other Revenue       | 174,084.60 |

|                       |                   |
|-----------------------|-------------------|
| <b>Total Revenues</b> | <b>331,084.60</b> |
|-----------------------|-------------------|

|                           |                   |
|---------------------------|-------------------|
| <b>Total Expenditures</b> | <b>331,084.60</b> |
|---------------------------|-------------------|

|                  |                    |
|------------------|--------------------|
| <b>NET TOTAL</b> | <b><u>0.00</u></b> |
|------------------|--------------------|

**SALES TAX II STREET DEPARTMENT**

**REVENUES:**

Taxes 510,000.00  
Investment Earnings 15,000.00  
Prior Yr Cash Approp. 369,098.41

**Total Revenues 894,098.41**

**Total Expenditures 894,098.41**

**NET TOTAL 0.00**

**SALES TAX III**

**REVENUES:**

Taxes 400,000.00  
Grant Revenue 186,660.00  
Investment Earnings 14,000.00  
Prior Yr Cash Approp. 186,744.88

**Total Revenues 787,404.88**

**Total Expenditures 787,404.88**

**NET TOTAL 0.00**

**CITY WATER WORKS**

**REVENUES:**

Charges for Service 1,235,000.00  
Investment Earnings 34,450.00  
Prior Yr Cash Approp. 683,155.00

**Total Revenues 1,952,605.00**

**EXPENDITURES:**

|                    |              |
|--------------------|--------------|
| Water Utilities    | 314,750.00   |
| Waste Water Maint. | 1,372,855.00 |
| Garbage & Trash    | 265,000.00   |

**Total Expenditures** **1,952,605.00**

**NET TOTAL** **0.00**

Mayor Hesse read Ordinance 2019-04. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to adopt Ordinance 2019-04. The motion carried unanimously.

The following ordinance was moved for adoption by Julie Fontenot, seconded by Daniel Hennigan.

**ORDINANCE 2019-04**

**An ordinance amending Section 47-7 to establish posted speed limit.**

**BE IT ORDAINED** BY THE Mayor and the Town Council of the Town of Iowa, Louisiana, that Section 47-7 Sub-section (b) of the Code of Ordinances, Town of Iowa, is hereby amended to add and establish speed limit said section as follows:

Sec. 47-7 (b) Speed limits established. The speed limits for the streets or portions of streets are hereby established for those streets, or portions of streets as follows:

**(addition)**

**The City Park Road shall be 10 mph**

The above and foregoing addition to the Code of Ordinances, Town of Iowa, Louisiana, has been read and adopted and is only intended as an addition to said Ordinances and the remaining Ordinances and the past enacted Ordinances are still in full force and effect.

The above ordinance was introduced on May 13, 2019 and a Public Hearing was held on June 10, 2019; the foregoing ordinance was read and considered as a whole. A vote thereon was called for, with the following results:

YEAS: Julie Fontenot, Daniel Hennigan, Gerald Guidry, and Joe Becnel

NAYS: None

ABSTAIN: None

ABSENT: Vernessa Guillory

**WHEREUPON**, the presiding officer declared the above ordinance duly adopted on this 10<sup>th</sup> day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was presented to the Mayor by me on the 11th day of June, 2019.

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**CYNTHIA MALLET, TOWN CLERK**

I, acknowledge receipt of the above ordinance from the Town Clerk on this 11th day of June, 2019.

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**PAUL HESSE, MAYOR**

I, hereby approve the above ordinance on this 11th day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was received by me from the Mayor on this 12<sup>th</sup> day of June, 2019.

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**CYNTHIA MALLET, TOWN CLERK**

Mayor Hesse read ordinance 2019-05. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to adopt the following ordinance. The motion carried unanimously.

**ORDINANCE 2019-05**

**AN ORDINANCE  
AMENDING THE FY 2018/19 BUDGET FOR THE  
TOWN OF IOWA LOUISIANA**

BE IT ORDAINED by the Mayor and Town Council of the Town of Iowa, Louisiana that:

The following is an amended statement of the FY18/19 Budget

SECTION 1: The following is an amended statement of the probable receipts and disbursements of the Town of Iowa, Louisiana for the fiscal year commencing July 1, 2018 and ending June 30<sup>th</sup>, 2019 and the same is hereby declared to be and is designated the adopted amended budget for the Town of Iowa, Louisiana for FY2018-19.

**Amended Changes**

**General Fund**

**Changes:**

Expenses: \$ 2,167,019.00 to \$ 2,325,872.00

SECTION 2: This section shall become effective immediately upon adoption.

**BE IT ORDAINED** by the Mayor and Board of Council Members of the Town of Iowa, Louisiana, in Regular Session duly convened on June 10, 2019, an amended budget for the fiscal year of 2018 and 2019 be adopted and enacted.

**THUS DONE AND INTRODUCED** at a regular meeting of the Mayor and Town Council for the Town of Iowa, Louisiana, held on the 13<sup>th</sup> day of May 2019.

After public hearing was held on the above ordinance, the title having been read and the ordinance considered, motion by Julie Fontenot, seconded by Daniel Hennigan to adopt the ordinance, a record vote was taken and following result was had:

YEAS: Julie Fontenot, Daniel Hennigan, Gerald Guidry, and Joe Becnel

NAYS: None

ABSENT: Vernessa Guillory

ABSTAIN: None

**WHEREUPON**, the presiding officer declared the above ordinance duly adopted on this 10<sup>th</sup> day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was presented to the Mayor by me on the 11th day of June, 2019.

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**CYNTHIA MALLETT, TOWN CLERK**

I, acknowledge receipt of the above ordinance from the Town Clerk on this 11th day of June, 2019.

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**PAUL HESSE, MAYOR**

I, hereby approve the above ordinance on this 11<sup>th</sup> day of June, 2019.

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**PAUL HESSE, MAYOR**

I certify that the above ordinance was received by me from the Mayor on this 12th day of June, 2019.

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**CYNTHIA MALLET, TOWN CLERK**

Mayor Hesse proposed the Town of Iowa Grant Management Policy for adoption. It was **moved by** Joe Becnel, **seconded by** Daniel Hennigan to adopt the Town of Iowa Grant Management Policy. The motion carried unanimously.

Mayor Hesse proposed the Town of Iowa Capital Asset Policy for adoption. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to adopt Town of Iowa Capital Asset Policy. The motion carried unanimously.

Mayor Hesse read Resolution, Regarding Personnel Policies and Benefits for Twon of Iowa Employees and Supersedes any and all other policy editions, memoranda, or other Town of Iowa Policies whether written or oral. Ms. Sandra Turley came forward and said the personnel policy should be adopted by ordinance, not resolution. There was discussion concerning the benefits and paid time off. Chief Vincent spoke about the issue with his officer's holiday pay and paid time off. Council Member Daniel Hennigan said he wasn't comfortable voting on this without more information of how Paid Time Off will work for the employees. It was **moved by** Daniel Hennigan, **seconded by** Julie Fontenot to table the adoption of Personnel Policy until a special meeting could be held. The motion passed unanimously.

Chief Vincent came forward and explained that he found potential property, \$200,000.00, to build a new police station and there is a chance of the Calcasieu Parish Police Jury granting funds to the Town of Iowa for \$100,000.00 for the said purchase. It was **motioned by** Daniel Hennigan, **seconded by** Julie Fontenot to approve the request for grant funding from the Calcasieu Parish Police Jury for the purpose of purchasing land to build an Iowa Command and Police Station and to authorize an appraisal of said land. The motion passed unanimously.

It was **moved by** Julie Fontenot, **seconded by** Joe Becnel to approve Resolution requesting assistance and making application to the Calcasieu Parish Police Jury Road and Drainage Trust Fund for participation in the cost of Reconstruction of Barkley Street and Helen Street. The motion carried unanimously.

It was **moved by** Daniel Hennigan, **seconded by** Joe Becnel to approve engagement letters from McElroy, Quirk & Burch for Audit FY18-19 and for AUP FY 18-19. The motion carried unanimously.

It was **moved by** Daniel Hennigan, **seconded by** Julie Fontenot to name Lake Charles American Press as Town of Iowa's Official Journal. The motion carried unanimously.

Chief Joseph Lewis presented a report nad updates for the month of May 2019. He requested that the Council consider the employment of two firefighters to be paid by the town. Town Attorney explained it to not be wise for the town to incur the cost and liability of such employment. Chief Lewis requested a meeting with some of the Fire Board Members and Mr. Bouquet to discuss it further. It was agreed to meet.

Mr. Walt Jessen, Engineer, reported that he was waiting for approval on the State of Louisiana for the CWEF grant funds to proceed on the Manifold project.

Chief Vincent gave a report of Police activity for the month of May.

Mayor Hesse gave an updated financial report.

Council Member Daniel Hennigan stated that he wants to have the fire department employee issue addressed.

It was **moved by** Joe Becnel, **seconded by** Julie Fontenot to adjourn meeting. Meeting was adjourned at 8:43 pm.

ATTEST:

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Paul Hesse, Mayor

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Cynthia Mallett, MMC