

HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT
FEBRUARY 15, 2018
AGENDA PACKAGE

Heritage Oak Park Community Development District
Inframark, Infrastructure Management Services
210 N. University Drive, #702, Coral Springs, FL 33071
Tel: 954-603-0033 Fax: 954-345-1292

February 8, 2018

Board of Supervisors
Heritage Oak Park Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Oak Park CDD will be held on Thursday, February 15, 2018 at 10:00 a.m. in the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. Following is the advanced agenda for the meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Approval of Consent Agenda
 - A. Approval of the Minutes of the January 18, 2018 Meeting
 - B. Activities Director Report
 - C. Financial Statements and Check Register
5. Field Management Report
6. Old Business
7. New Business
 - A. Bocce Court Improvements
 - B. Discussion on Mainline Replacement Project
8. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
9. On-Site Administration Report – Project Updates
10. Supervisor Requests
11. Audience Comments
12. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar
Severn Trent Services

Fourth Order of Business

4A.

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, January 18, 2018 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Donald Oppenheim	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Brad McKnight	Inframark
Jeffrey Satfield	District Engineer
Dan Moyer	CPH Engineering
Residents	

The following is a summary of the minutes and actions taken at the January 18, 2018 meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Falduto called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience comments, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the December 14, 2017 Meeting**
- B. Activities Director Report**
- C. Financial Statements and Check Register**
- One minor correction was made to the December 14, 2017 minutes and will be incorporated.

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the Consent Agenda was approved as amended.

FIFTH ORDER OF BUSINESS

Field Management Report

- Mr. McKnight introduced himself. He reviewed the Field Management Report for January.
- Topics discussed were plants, the lakes and wetlands, littoral shelves, lake bank signage, roof runoffs, aluminum fencing around the Lodge, algae returning, electric conduit line needs repair, bathroom doors in the pool area need repainting or future replacement.

SIXTH ORDER OF BUSINESS

Old Business

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

New Business

A. Bocce Court Improvements

- Mr. Bell distributed sketches of the Bocce Courts and requested the Board approve the proposed screening framework.
- Mr. Falduto noted the on-site manager can contact construction companies to look at the sketch, prepare a professional rendition of how this should look, give cost estimates and then put out to bid. We can have the bids available in March.

B. Discussion on Mainline Replacement Project

- Mr. Falduto evaluated what we have been spending on mainline replacement. We budgeted \$36,000 in 2017 and spent \$44,400. We budgeted \$36,000 for this year and already spent \$10,100 in three months. If you do the math that means it will cost us more than what we budgeted again in 2018.
- I do not believe that failures are going to slow down. They will increase as the Park gets older. Our irrigation system is 20 years old.
- Later in this meeting, you will be introduced to our new engineering firm.
- He will ask the new engineering firm to review the current system and confirm it needs to be upgraded. If verified, he wanted the engineers to come up with a design to replace the current system. He will task them with this so the Board can vote on it and send out a bid.
- He asked Mr. Carey to assist in this.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report the next item followed.

C. Manager

- Mr. Koncar introduced Mr. Jeff Satfield of CHP Engineering.
- Mr. Satfield noted he is the Senior Vice President of the company. He spoke about services of his firm, in house services, architecture, electrical, roadway, transportation services.
- He introduced Dan Moyer, Vice President of the CPH, who runs the Sarasota Office.
- Local offices are in Sarasota and Ft. Myers.
- The Supervisors had questions for Mr. Satfield.

NINTH ORDER OF BUSINESS

On-Site Administration Report – Project Updates

- Ms. Egan updated the Board on various projects.
- Pool pavers were discussed.
- The bathroom doors have been custom ordered.
- The concrete company will be here next week.
- Once we move out of the office, the floors in the sports bar will be rebuffed.
- The library is open again.
- The pool room should be open by Monday.

TENTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Carey asked when we will be securing the benches in the roadway?
- Ms. Egan responded when the concrete company comes in next week.
- Mr. Oppenheim noted we are all out of patience in getting stuff done and the time it takes. It is almost impossible to find contractors to do things now.
- Mr. Falduto believes the DRC is more of a joint HOPCA-CDD venture rather than just HOPCA even though it is under the HOPCA Board. March 7, 2018 is DRC Day from 9:30 a.m. to 12:00 p.m. Free lunch will be served, door prizes and much more.
- He thanked Ms. Egan, HOPCA and CDD staff for all their hard work.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- A resident commented on budget money for improvements to the Clubhouse.
- A resident commented on gym work orders.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the meeting was adjourned.

Robert Koncar
Secretary

Paul Falduto, Jr.
Vice Chairman

4C.

HERITAGE OAK PARK
Community Development District

Financial Report

January 31, 2018

Prepared by



HERITAGE OAK PARK
Community Development District

Table of Contents

FINANCIAL STATEMENTS

Balance Sheet - All Funds	Page 1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	Page 2 - 3
Irrigation Fund	Page 4
Debt Service Fund	Page 5
Notes to the Financials	Page 6 - 7

SUPPORTING SCHEDULES

Non-Ad Valorem Special Assessment Report	Page 8
Cash Flow Projections	Page 9 - 13
Activities Report	Page 14
Cash & Investment Report	Page 15
Bank Reconciliations	Page 16 - 17
Check Register by Fund	Page 18 - 20

HERITAGE OAK PARK
Community Development District

Financial Statements

(Unaudited)

January 31, 2018

Balance Sheet
January 31, 2018

ACCOUNT DESCRIPTION	GENERAL FUND	IRRIGATION FUND	SERIES 2008 DEBT SERVICE FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 765,443	\$ -	\$ -	\$ 765,443
Cash On Hand/Petty Cash	200	-	-	200
Accounts Receivable	9,200	-	-	9,200
Accounts Receivable - Other	1,500	-	-	1,500
Allowance - Doubtful Accounts	(916)	(102)	(310)	(1,328)
Assessments Receivable	916	102	310	1,328
Due From Other Funds	-	19,213	217,174	236,387
Investments:				
Certificates of Deposit - 12 Months	102,816	-	-	102,816
Money Market Account	366,865	-	-	366,865
Deposits	8,175	-	-	8,175
TOTAL ASSETS	\$ 1,254,199	\$ 19,213	\$ 217,174	\$ 1,490,586
LIABILITIES				
Accounts Payable	\$ 5,306	\$ 503	\$ -	\$ 5,809
Accrued Expenses	-	17,176	-	17,176
Deposits	8,893	-	-	8,893
Deferred Revenue	4,125	-	-	4,125
Due To Other Funds	236,387	-	-	236,387
TOTAL LIABILITIES	254,711	17,679	-	272,390
FUND BALANCES				
Nonspendable:				
Deposits	8,175	-	-	8,175
Restricted for:				
Debt Service	-	-	217,174	217,174
Assigned to:				
Operating Reserves	127,293	-	-	127,293
Reserves-Recreation Facilities	9,191	-	-	9,191
Reserves -Roads & Streetlights	333,055	-	-	333,055
Reserves - Roof	75,000	-	-	75,000
Reserves - Swimming Pools	21,475	-	-	21,475
Unassigned:	425,299	1,534	-	426,833
TOTAL FUND BALANCES	\$ 999,488	\$ 1,534	\$ 217,174	\$ 1,218,196
TOTAL LIABILITIES & FUND BALANCES	\$ 1,254,199	\$ 19,213	\$ 217,174	\$ 1,490,586

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-18 BUDGET	JAN-18 ACTUAL
REVENUES							
Interest - Investments	\$ 5,000	\$ 1,667	\$ 1,245	\$ (422)	24.90%	\$ 417	\$ 341
Interlocal Agreement	3,000	1,500	750	(750)	25.00%	750	-
Room Rentals	500	167	309	142	61.80%	42	-
Recreational Activity Fees	41,500	13,833	15,070	1,237	36.31%	3,458	6,494
Special Assmnts- Tax Collector	723,875	652,075	635,261	(16,814)	87.76%	44,000	231,949
Special Assmnts- Discounts	(28,955)	(25,455)	(24,754)	701	85.49%	(1,400)	(9,271)
Other Miscellaneous Revenues	600	200	-	(200)	0.00%	50	-
Gate Bar Code/Remotes	1,000	333	-	(333)	0.00%	83	-
TOTAL REVENUES	746,520	644,320	627,881	(16,439)	84.11%	47,400	229,513
EXPENDITURES							
Administration							
P/R-Board of Supervisors	12,000	4,000	3,800	200	31.67%	1,000	800
FICA Taxes	918	306	291	15	31.70%	77	61
ProfServ-Engineering	1,000	333	-	333	0.00%	83	-
ProfServ-Legal Services	3,000	1,000	656	344	21.87%	250	-
ProfServ-Mgmt Consulting Serv	60,738	20,246	20,246	-	33.33%	5,062	5,062
ProfServ-Special Assessment	10,169	10,169	10,169	-	100.00%	-	-
Auditing Services	5,750	-	-	-	0.00%	-	-
Communication/Freight - Gen'l	900	300	243	57	27.00%	75	70
Insurance - General Liability	9,625	9,625	10,910	(1,285)	113.35%	-	-
Legal Advertising	1,100	364	455	(91)	41.36%	-	90
Miscellaneous Services	1,200	400	88	312	7.33%	100	24
Misc-Bank Charges	2,400	800	611	189	25.46%	200	178
Misc-Assessmnt Collection Cost	14,478	13,149	12,210	939	84.33%	443	4,454
Office Supplies	360	120	-	120	0.00%	30	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
Total Administration	123,813	60,987	59,854	1,133	48.34%	7,320	10,739
Other Public Safety							
Contracts-Mgmt Services	7,725	2,575	2,575	-	33.33%	644	644
R&M-Gate	3,000	1,000	1,099	(99)	36.63%	250	864
R&M-Gatehouse	1,200	400	-	400	0.00%	100	-
R&M-Security Cameras	2,000	667	100	567	5.00%	167	100
Total Other Public Safety	13,925	4,642	3,774	868	27.10%	1,161	1,608
Field							
Contracts-Mgmt Services	110,739	36,913	36,913	-	33.33%	9,228	9,228
Contracts-Lake and Wetland	6,120	2,040	2,040	-	33.33%	510	510
Contracts-Landscape	82,016	27,339	27,999	(660)	34.14%	6,835	7,000
Utility - General	37,200	12,400	12,571	(171)	33.79%	3,100	3,375
Utility - Water & Sewer	12,000	4,000	2,162	1,838	18.02%	1,000	523
Insurance - General Liability	32,011	32,011	26,941	5,070	84.16%	-	-
R&M-Drainage	10,000	770	770	-	7.70%	-	-
R&M-Entry Feature	7,000	111	120	(9)	1.71%	-	9
R&M-Lake	2,100	700	789	(89)	37.57%	175	-
R&M-Plant Replacement	3,500	-	-	-	0.00%	-	-
R&M-Trees and Trimming	6,000	-	-	-	0.00%	-	-
Misc-Special Projects	10,930	6,120	6,120	-	55.99%	-	-
Misc-Hurricane Expense	-	-	44,466	(44,466)	0.00%	-	-
Misc-Contingency	5,000	1,667	2,839	(1,172)	56.78%	417	17
Total Field	324,616	124,071	163,730	(39,659)	50.44%	21,265	20,662

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-18 BUDGET	JAN-18 ACTUAL
Road and Street Facilities							
R&M-Parking Lots	250	-	-	-	0.00%	-	-
R&M-Roads & Alleyways	7,000	544	544	-	7.77%	544	544
R&M-Sidewalks	3,960	-	-	-	0.00%	-	-
R&M-Streetlights	9,500	1,697	1,697	-	17.86%	-	-
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	3,847	3,847	-	38.47%	-	-
Cap Outlay - Streetlight Impr	15,200	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	5,369	-	-	-	0.00%	-	-
Total Road and Street Facilities	54,279	6,088	6,088	-	11.22%	544	544
Parks and Recreation - General							
Contracts-Mgmt Services	59,307	19,769	19,769	-	33.33%	4,942	4,942
Contracts-Janitorial Services	16,560	5,520	5,520	-	33.33%	1,380	1,380
Contracts-Pools	10,800	3,600	3,600	-	33.33%	900	900
Contracts-Pest Control	1,100	1,100	1,048	52	95.27%	-	-
Communication - Telephone	7,320	2,440	2,390	50	32.65%	610	600
R&M-Clubhouse	18,000	6,000	11,318	(5,318)	62.88%	1,500	3,424
R&M-Parks	6,600	2,200	5,382	(3,182)	81.55%	550	720
R&M-Pools	6,000	2,000	690	1,310	11.50%	500	281
R&M - Tennis Courts	20,000	6,667	-	6,667	0.00%	1,667	-
Miscellaneous Services	2,400	800	1,416	(616)	59.00%	200	564
Misc-Holiday Decor	500	500	469	31	93.80%	-	78
Misc-Cable TV Expenses	940	313	328	(15)	34.89%	78	82
Office Supplies	2,160	720	1,094	(374)	50.65%	180	278
Op Supplies - General	2,700	900	443	457	16.41%	225	12
Cap Outlay - Equipment	5,000	5,000	11,357	(6,357)	227.14%	-	-
Cap Outlay-Clubhouse	21,500	21,500	40,852	(19,352)	190.01%	58	19,409
Reserve - Roof	5,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	2,500	-	-	-	0.00%	-	-
Total Parks and Recreation - General	188,387	79,029	105,676	(26,647)	56.10%	12,790	32,670
Special Recreation Facilities							
Miscellaneous Services	4,500	1,500	975	525	21.67%	375	209
Misc-Event Expense	12,000	4,000	6,008	(2,008)	50.07%	1,000	3,934
Misc-Social Committee	24,000	8,000	2,616	5,384	10.90%	2,000	61
Misc-Trips and Tours	500	167	-	167	0.00%	42	-
Office Supplies	500	167	294	(127)	58.80%	42	273
Total Special Recreation Facilities	41,500	13,834	9,893	3,941	23.84%	3,459	4,477
TOTAL EXPENDITURES	746,520	288,651	349,015	(60,364)	46.75%	46,539	70,700
Excess (deficiency) of revenues Over (under) expenditures	-	355,669	278,866	(76,803)	0.00%	861	158,813
Net change in fund balance	\$ -	\$ 355,669	\$ 278,866	\$ (76,803)	0.00%	\$ 861	\$ 158,813
FUND BALANCE, BEGINNING (OCT 1, 2017)	720,622	720,622	720,622				
FUND BALANCE, ENDING	\$ 720,622	\$ 1,076,291	\$ 999,488				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-18 BUDGET	JAN-18 ACTUAL
REVENUES							
Interest - Investments	\$ 24	\$ 8	\$ 6	\$ (2)	25.00%	\$ 2	\$ 2
Special Assmnts- Tax Collector	84,719	74,576	74,348	(228)	87.76%	4,576	27,146
Special Assmnts- Discounts	(3,389)	(3,043)	(2,897)	146	85.48%	(86)	(1,085)
Other Miscellaneous Revenues	3,500	1,167	-	(1,167)	0.00%	292	-
TOTAL REVENUES	84,854	72,708	71,457	(1,251)	84.21%	4,784	26,063
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	1,694	1,471	1,429	42	84.36%	93	521
Total Administration	1,694	1,471	1,429	42	84.36%	93	521
Field							
Contracts-Irrigation	45,000	15,000	15,676	(676)	34.84%	3,750	4,426
R&M-Irrigation	36,000	12,000	30,104	(18,104)	83.62%	3,000	6,465
R&M-Pumps	2,160	1,080	540	540	25.00%	540	540
Total Field	83,160	28,080	46,320	(18,240)	55.70%	7,290	11,431
TOTAL EXPENDITURES	84,854	29,551	47,749	(18,198)	56.27%	7,383	11,952
Excess (deficiency) of revenues Over (under) expenditures	-	43,157	23,708	(19,449)	0.00%	(2,599)	14,111
Net change in fund balance	\$ -	\$ 43,157	\$ 23,708	\$ (19,449)	0.00%	\$ (2,599)	\$ 14,111
FUND BALANCE, BEGINNING (OCT 1, 2017)	(22,174)	(22,174)	(22,174)				
FUND BALANCE, ENDING	\$ (22,174)	\$ 20,983	\$ 1,534				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-18 BUDGET	JAN-18 ACTUAL
REVENUES							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Special Assmnts- Tax Collector	214,897	189,109	188,591	(518)	87.76%	10,745	68,859
Special Assmnts- Discounts	(8,596)	(7,594)	(7,597)	(3)	88.38%	(460)	(2,509)
TOTAL REVENUES	206,301	181,515	180,994	(521)	87.73%	10,285	66,350
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	4,298	3,685	3,610	75	83.99%	271	1,327
Total Administration	4,298	3,685	3,610	75	83.99%	271	1,327
Debt Service							
Principal Debt Retirement	179,804	-	-	-	0.00%	-	-
Interest Expense	24,913	12,559	12,580	(21)	50.50%	-	-
Total Debt Service	204,717	12,559	12,580	(21)	6.15%	-	-
TOTAL EXPENDITURES	209,015	16,244	16,190	54	7.75%	271	1,327
Excess (deficiency) of revenues Over (under) expenditures	(2,714)	165,271	164,804	(467)	-6072.37%	10,014	65,023
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	(2,714)	-	-	-	0.00%	-	-
TOTAL FINANCING SOURCES (USES)	(2,714)	-	-	-	0.00%	-	-
Net change in fund balance	\$ (2,714)	\$ 165,271	\$ 164,804	\$ (467)	-6072.37%	\$ 10,014	\$ 65,023
FUND BALANCE, BEGINNING (OCT 1, 2017)	52,370	52,370	52,370				
FUND BALANCE, ENDING	\$ 49,656	\$ 217,641	\$ 217,174				

Notes to the Financial Statements
January 2018

Financial Overview / Highlights

- ▶ Total General Fund revenues are at approximately 84.1% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 46.8% of the Annual Budget.

Balance Sheet

Account Name	Annual Budget	YTD Actual	Explanation
Assets			
Accounts Receivable		9,200	Sale of Garage for \$12,000 less 21 payments by HOPCA of \$375/qtr = (\$4,125) plus (\$500) owed to the district from HOPCA for an invoice paid by the CDD, (\$4,575) owed to the district from Grau
Accounts Receivable-Other		1,500	Accrued Interlocal Agreement - 4th Qtr and 1st Qtr
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013
Assessments Receivable		1,328	Assessments uncollected from FY 2013
Due From Other Funds		236,387	Assessments collected in General Fund - Due from General Fund to Debt Service fund
Deposits		8,175	Deposits with FPL for sprinkler pumps and street lights.
Liabilities			
Accounts Payable		5,809	Invoices for current month but not paid in current month
Accrued Expenses		17,176	Irrigation service charge for October, November, December and January
Deposits		8,893	Refundable Fitness Room key deposits
Deferred Revenue		4,125	Balance due on Garage
Due to Other Funds		236,387	Due to the Irrigation fund and Debt Service fund from the General fund

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Revenues				
Room Rentals	500	309	61.80%	Rental of Sports Bar and Lounge less Sales Tax paid.
Special Assessments-Tax Collector	723,875	635,261	87.76%	Collections were at 89.32% at this time last year
Expenditures				
<u>Administrative</u>				
Insurance-General Liability	9,625	10,910	113.35%	Insurance paid in full for year
Legal Advertising	1,100	455	41.36%	Meeting notices for year, RFQ for engineering, HOPCA meeting time change
<u>Public Safety</u>				
R&M-Gate	3,000	1,099	36.63%	Gate remotes, entry arm LED lights, new 17' LED gate arm installed
<u>Field</u>				
Contracts-Landscape	82,016	27,999	34.14%	Landscape charges increased more than budgeted
Insurance-General Liability	32,011	26,941	84.16%	Insurance paid in full for year
R&M-Lake	2,100	789	37.57%	Replace aerator in main cab
Misc-Special Projects	10,930	6,120	55.99%	Prepare area for bench pads, access control installation
Misc-Hurricane Expense	-	44,466	0.00%	Deposit on new floors from Hurricane Irma damage, lodge ceiling repairs
Misc-Contingency	5,000	2,839	56.78%	Misc repairs, replace electrical items, keyless entry for maintenance garage, temp help for maintenance

Notes to the Financial Statements
January 2018

Variance Analysis (continued)

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Expenditures (con't)				
<u>Road & Street</u>				
Cap Outlay - Sidewalk Impr	10,000	3,847	38.47%	Lake sidewalk trip repairs
<u>Parks & Recreation</u>				
Contracts-Pest Control	1,100	1,048	95.27%	Pest control paid for year
R&M-Clubhouse	18,000	11,318	62.88%	Paint kitchen, install fan, replace electrical items, special kitchen cleaning, frame for lodge, bike rack, access control installation, kitchen keyless entry, 5yr sprinkler inspection, annual sprinkler inspection, backflow certification, install can lights in office, temp help to clean offices, retrofit can lights to LED
R&M-Parks	6,600	5,382	81.55%	Motion detector for fitness center, bocce court rake/squeegee, pool gate latch, new handle for gate, 4 new benches, Sunsetter awning repair, access control installation, bocce court sand and labor to help spread, ac repair
Miscellaneous Services	2,400	1,416	59.00%	Misc supplies for office cleaning and move, signs for bulletin board, internet bridge, employee gift cards
Misc-Holiday Decor	500	469	93.80%	Holiday decorations for Lodge
Misc-Cable TV Expenses	940	328	34.89%	Cable service increased in November more than budgeted
Office Supplies	2,160	1,094	50.65%	Office supplies, antivirus protection, Office 365 for Board
Cap Outlay - Equipment	5,000	11,357	227.14%	New windows for Lodge and Sports Bar
Cap Outlay - Clubhouse	21,500	40,852	190.01%	New kitchen counters, office renovations draw #1, new office furniture
<u>Special Recreation Facilities</u>				
Misc-Event Expense	12,000	6,008	50.07%	Various event expenses
Office Supplies	500	294	58.80%	Misc office supplies, printer ink
Irrigation Fund 002				
Revenues				
Special Assessments-Tax Collector	84,719	74,348	87.76%	Collections were at 89.32% at this time last year
Expenditures				
<u>Field</u>				
R&M-Irrigation	36,000	30,104	83.62%	Monthly irrigation service, repairs to mainline breaks
Debt Service Fund 202				
Revenues				
Special Assessments-Tax Collector	214,897	188,591	87.76%	Collections were at 89.32% at this time last year
Expenditures				
Principal Debt Payment	179,804	-	0.00%	Next Principal payment to be made in May 2018
Interest Payment	24,913	12,580	50.50%	Next Interest payment to be made in May 2018

HERITAGE OAK PARK

Community Development District

Supporting Schedules

January 31, 2018

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector
Monthly Collection Distributions
For the Fiscal Year Ending September 30, 2018**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					General Fund Assessments	Irrigation Fund Assessments	Debt Service Fund Assessments
Assessments Levied				\$1,023,490	\$723,873	\$84,719	\$214,897
Allocation %				100%	71%	8%	21%
11/09/17	\$ 28,899	\$ 1,204	\$ 590	\$ 30,693	\$ 21,708	\$ 2,541	\$ 6,444
11/14/17	4,168	174	85	4,427	3,131	366	929
11/21/17	30,360	1,265	620	32,244	22,805	2,669	6,770
11/28/17	123,488	5,145	2,520	131,154	92,760	10,856	27,538
12/07/17	108,206	4,509	2,208	114,922	81,280	9,513	24,130
12/14/17	102,983	4,291	2,102	109,375	77,357	9,054	22,965
12/21/17	138,814	5,784	2,833	147,431	104,272	12,204	30,955
01/11/18	308,787	12,866	6,302	327,955	231,949	27,146	68,859
TOTAL	\$ 845,704	\$ 35,238	\$ 17,259	\$ 898,201	\$ 635,261	\$ 74,348	\$ 188,591
% COLLECTED				87.76%	87.76%	87.76%	87.76%
TOTAL OUTSTANDING				\$ 125,289	\$ 88,612	\$ 10,371	\$ 26,306

Cash Flow Projections - Summary by Month
Operations & Maintenance
Fiscal Year 2017 - 2018

Month	Revenue	Expenditures	Variance	Balance
Cash Balance as of January 31, 2018				765,443
Investment - Money Market Account				366,865
General Fund owes Irrigation fund and Debt Service fund				(236,387)
Adjusted Balance				895,920
February	39,358	55,291	(15,933)	879,987
March	9,529	56,444	(46,915)	833,072
April	49,850	54,049	(4,199)	828,873
May	7,707	52,657	(44,950)	783,923
June	8,166	53,390	(45,224)	738,698
July	7,344	53,177	(45,833)	692,865
August	5,094	52,577	(47,483)	645,382
September	4,344	139,239	(134,895)	510,486

Other Investments - Certificates of Deposit

Certificate of Deposits - Various Maturities	102,816
--	---------

HERITAGE OAK PARK
 Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending January 31, 2018

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL		
	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Projected FY 2018	Actual Budget	
Revenues															
Interest - Investments	\$ 342	\$ 258	\$ 302	\$ 341	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,579	\$ 5,000
Interlocal Agreement	-	-	750	-	-	-	750	-	-	-	750	-	-	2,250	3,000
Room Rentals	309	-	-	-	42	42	42	42	42	42	42	42	42	645	500
Recreational Activity Fees	1,381	4,069	3,125	6,494	3,458	3,458	3,458	3,458	3,458	3,458	3,458	3,458	42,733	41,500	
Special Assmnts- Tax Collector	-	140,403	262,909	231,949	33,614	5,000	41,000	3,000	3,000	3,000	-	-	723,875	723,875	
Special Assmnts- Discounts	-	(5,272)	(10,211)	(9,271)	(600)	(600)	(1,700)	(600)	-	-	-	-	(28,254)	(28,955)	
Other Miscellaneous Revenues	-	-	-	-	50	50	50	50	50	50	50	50	400	600	
Gate Bar Code/Remotes	-	-	-	-	83	83	83	83	83	83	83	83	664	1,000	
Total Revenues	2,032	139,458	256,875	229,513	37,064	8,450	44,100	6,450	7,050	7,050	4,800	4,050	746,892	746,520	
Expenditures															
Administrative															
P/R-Board of Supervisors	1,000	1,000	1,000	800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,800	12,000	
FICA Taxes	77	77	77	61	77	77	77	77	77	77	77	77	903	918	
ProfServ-Engineering	-	-	-	-	83	83	83	83	83	83	83	83	664	1,000	
ProfServ-Legal Services	656	-	-	-	250	250	250	250	250	250	250	250	2,656	3,000	
ProfServ-Mgmt Consulting Serv	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	60,738	60,738	
ProfServ-Special Assessment	-	-	10,169	-	-	-	-	-	-	-	-	-	10,169	10,169	
Auditing Services	-	-	-	-	2,000	3,750	-	-	-	-	-	-	5,750	5,750	
Communication/Freight - Gen'l	82	39	52	70	75	75	75	75	75	75	75	75	843	900	
Insurance - General Liability	10,910	-	-	-	-	-	-	-	-	-	-	-	10,910	9,625	
Legal Advertising	97	267	-	90	-	-	-	-	736	-	-	-	1,190	1,100	
Miscellaneous Services	25	1	39	24	100	100	100	100	100	100	100	100	889	1,200	
Misc-Bank Charges	143	179	110	178	200	200	200	200	200	200	200	200	2,210	2,400	
Misc-Assessmnt Collection Cost	-	2,703	5,054	4,454	672	100	820	60	60	60	-	-	13,983	14,478	
Office Supplies	-	-	-	-	30	30	30	30	30	30	30	30	240	360	
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	175	
Total Administrative	18,226	9,327	21,562	10,739	9,548	10,726	7,696	6,936	7,672	6,936	6,876	6,876	123,120	123,813	
Other Public Safety															
Contracts-Mgmt Services	644	644	644	644	644	644	644	644	644	644	644	644	7,725	7,725	
R&M-Gate	-	110	125	864	250	250	250	250	250	250	250	250	3,099	3,000	
R&M-Gatehouse	-	-	-	-	100	100	100	100	100	100	100	100	800	1,200	
R&M-Security Cameras	-	-	-	100	167	167	167	167	167	167	167	167	1,436	2,000	
Total Other Public Safety	644	754	769	1,608	1,161	1,161	1,161	1,161	1,161	1,161	1,161	1,161	13,060	13,925	

HERITAGE OAK PARK
 Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending January 31, 2018

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL		
													Projected FY 2018	Actual Budget	
Field															
Contracts-Mgmt Services	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	110,739	110,739
Contracts-Lake and Wetland	510	510	510	510	510	510	510	510	510	510	510	510	510	6,120	6,120
Contracts-Landscape	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	82,016
Utility - General	3,064	2,981	3,151	3,375	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	37,371	37,200
Utility - Water & Sewer	513	947	178	523	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,161	12,000
Insurance - General Liability	26,941	-	-	-	-	-	-	-	-	-	-	-	-	26,941	32,011
R&M-Drainage	-	310	460	-	-	-	-	-	-	-	-	-	9,230	10,000	10,000
R&M-Entry Feature	-	-	111	9	-	-	-	-	-	-	-	-	6,889	7,009	7,000
R&M-Lake	105	685	-	-	175	175	175	175	175	175	175	175	175	2,190	2,100
R&M-Plant Replacement	-	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500	3,500
R&M-Trees and Trimming	-	-	-	-	-	-	-	-	-	-	-	-	6,000	6,000	6,000
Misc-Special Projects	-	2,130	3,990	-	-	-	-	-	-	-	-	-	4,810	10,930	10,930
Hurricane Contingency	27,959	16,507	-	-	-	-	-	-	-	-	-	-	-	44,466	-
Misc-Contingency	5	825	1,991	17	417	417	417	417	417	417	417	417	417	6,174	5,000
Total Field	75,325	41,123	26,619	20,662	21,430	21,430	21,430	21,430	21,430	21,430	21,430	21,430	51,860	365,601	324,616
Road and Street Facilities															
R&M-Parking Lots	-	-	-	-	-	-	-	-	-	-	-	-	250	250	250
R&M-Roads & Alleyways	-	-	-	544	-	-	-	-	-	-	-	-	6,456	7,000	7,000
R&M-Sidewalks	-	-	-	-	-	-	-	-	-	-	-	-	3,960	3,960	3,960
R&M-Streetlights	-	117	1,580	-	-	-	-	-	-	-	-	-	7,803	9,500	9,500
Misc-Contingency	-	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Cap Outlay - Sidewalk Impr	-	3,847	-	-	-	-	-	-	-	-	-	-	6,153	10,000	10,000
Cap Outlay - Streetlight Impr	-	-	-	-	-	-	-	-	-	-	-	-	15,200	15,200	15,200
Reserve - Roads & Streetlights	-	-	-	-	-	-	-	-	-	-	-	-	5,369	5,369	5,369
Total Road and Street Facilities	-	3,964	1,580	544	-	-	-	-	-	-	-	-	48,191	54,279	54,279
Parks and Recreation - General															
Contracts-Mgmt Services	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	59,307	59,307
Contracts-Janitorial Services	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	16,560	16,560
Contracts-Pools	900	900	900	900	900	900	900	900	900	900	900	900	900	10,800	10,800
Contracts-Pest Control	798	250	-	-	-	-	-	-	-	-	-	-	-	1,048	1,100
Communication - Telephone	597	597	597	600	610	610	610	610	610	610	610	610	610	7,271	7,320
R&M-Clubhouse	624	1,816	5,454	3,424	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	23,318	18,000
R&M-Parks	-	2,123	2,539	720	550	550	550	550	550	550	550	550	550	9,782	6,600
R&M-Pools	215	194	-	281	500	500	500	500	500	500	500	500	500	4,690	6,000
R&M-Tennis Courts	-	-	-	-	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	13,336	20,000

HERITAGE OAK PARK
 Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending January 31, 2018

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL		
													Projected FY 2018	Actual Budget	
Miscellaneous Services	-	209	643	564	200	200	200	200	200	200	200	200	200	3,016	2,400
Misc-Holiday Decor	-	-	390	78	-	-	-	-	-	-	-	-	-	468	500
Misc-Cable TV Expenses	76	85	85	82	78	78	78	78	78	78	78	78	78	952	940
Office Supplies	120	550	145	278	180	180	180	180	180	180	180	180	180	2,533	2,160
Op Supplies - General	-	380	51	12	225	225	225	225	225	225	225	225	225	2,243	2,700
Cap Outlay - Equipment	-	-	11,357	-	-	-	-	-	-	-	-	-	-	11,357	5,000
Cap Outlay-Clubhouse	7,525	13,917	-	19,409	-	-	-	-	-	-	-	-	-	40,851	21,500
Reserve - Roof	-	-	-	-	-	-	-	-	-	-	-	5,000	-	5,000	5,000
Reserve - Swimming Pools	-	-	-	-	-	-	-	-	-	-	-	2,500	-	2,500	2,500
Total Parks and Recreation - General	17,177	27,343	28,483	32,670	12,732	12,732	12,732	12,732	12,732	12,732	12,732	20,233		215,032	188,387
<u>Special Recreation Facilities</u>															
Miscellaneous Services	96	443	227	209	375	375	375	375	375	375	375	375	375	3,975	4,500
Misc-Event Expense	34	1,179	861	3,934	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	14,008	12,000
Misc-Social Committee	-	2,266	288	61	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	18,615	24,000
Misc-Trips and Tours	-	-	-	-	42	42	42	42	42	42	42	42	42	336	500
Office Supplies	-	20	-	273	42	42	42	42	42	42	42	42	42	629	500
Total Special Recreation Facilities	130	3,908	1,376	4,477	3,459	3,459	3,459	3,459	3,459	3,459	3,459	3,459		37,563	41,500
Total Expenditures	111,502	86,419	80,389	70,700	48,331	49,508	46,478	45,718	46,454	45,718	45,658	131,780		808,655	746,520
Excess (deficiency) of revenues Over (under) expenditures	(109,470)	53,039	176,486	158,813	(11,267)	(41,058)	(2,378)	(39,268)	(39,404)	(38,668)	(40,858)	(127,730)		(61,763)	-
<u>Other Financing Sources (Uses)</u>															
Operating Transfers-Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-	-	-		-	-
Net change in fund balance	\$ (109,470)	\$ 53,039	\$ 176,486	\$ 158,813	\$ (11,267)	\$ (41,058)	\$ (2,378)	\$ (39,268)	\$ (39,404)	\$ (38,668)	\$ (40,858)	\$ (127,730)		\$ (61,763)	\$ -

HERITAGE OAK PARK
 Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
 For the Period Ending January 31, 2018

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Projected FY 2018	Adopted Budget
Revenues														
Interest - Investments	\$ 2	\$ 1	\$ 1	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 22	\$ 24
Special Assmnts- Tax Collector	-	16,432	30,770	27,146	2,074	859	5,579	1,000	859	-	-	-	84,719	84,719
Special Assmnts- Discounts	-	(617)	(1,195)	(1,085)	(74)	(74)	(123)	(37)	(37)	-	-	-	(3,242)	(3,389)
Other Miscellaneous Revenues	-	-	-	-	292	292	292	292	292	292	292	292	2,336	3,500
Total Revenues	2	15,816	29,576	26,063	2,294	1,079	5,750	1,257	1,116	294	294	294	83,835	84,854
Expenditures														
Administrative														
Misc-Assessmnt Collection Cost	-	316	592	521	41	17	112	20	17	-	-	-	1,636	1,694
Total Administrative	-	316	592	521	41	17	112	20	17	-	-	-	1,636	1,694
Field														
Contracts-Irrigation	3,750	3,750	3,750	4,426	3,919	3,919	3,919	3,919	3,919	3,919	3,919	3,919	47,028	45,000
R&M-Irrigation	1,000	9,150	13,489	6,465	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	54,104	36,000
R&M-Pumps	-	-	-	540	-	-	540	-	-	540	-	540	2,160	2,160
Total Field	4,750	12,900	17,239	11,431	6,919	6,919	7,459	6,919	6,919	7,459	6,919	7,459	103,292	83,160
Total Expenditures	4,750	13,216	17,831	11,952	6,960	6,936	7,571	6,939	6,936	7,459	6,919	7,459	104,928	84,854
Excess (deficiency) of revenues Over (under) expenditures	(4,748)	2,600	11,745	14,111	(4,666)	(5,857)	(1,821)	(5,682)	(5,820)	(7,165)	(6,625)	(7,165)	(21,093)	-
Other Financing Sources (Uses)														
Interfund Transfer - In	-	-	-	-	-	-	-	-	-	-	-	50,000	50,000	-
Total Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-	-	50,000	50,000	-
Over (under) expenditures	\$ (4,748)	\$ 2,600	\$ 11,745	\$ 14,111	\$ (4,666)	\$ (5,857)	\$ (1,821)	\$ (5,682)	\$ (5,820)	\$ (7,165)	\$ (6,625)	\$ 42,835	\$ 28,907	\$ -

HERITAGE OAK PARK

Community Development District

Activities Fund Deposits**Deposit**

Date	Amount	Trivia Night	Pool side Lunch	Pancake Bfast	Morning Coffee Social	Joey's Rockin Piano	Hallo ween	HOP Series	Musical Mind Reader	Winter Wonder Land	Veterans Day	New Years Eve	Kickin off the New Year	High Tea	Canada Night	Sweet Heart Dance
10/12/17	Deposit			\$60	\$25	\$45	\$108	\$280	\$504							
10/23/17	Deposit		\$399					-\$40								
11/02/17	Deposit	\$35	\$697	\$68			\$224		\$714							
11/22/17	Deposit		\$316						\$36	\$1,880	\$100					
12/05/17	Deposit		\$488	\$128				\$120		\$440		\$80				
12/22/17	Deposit	\$18		\$18						\$80		\$135				
12/22/17	Deposit	\$1	\$743	\$80		\$207		\$80		\$260		\$205		\$42		
01/11/18	Deposit		\$1,313			\$621		\$40				\$175	\$461	\$246		\$310
01/11/18	Deposit											\$55				
01/24/18	Deposit	\$31	\$1,044			\$18		\$120					\$215	\$36	\$780	\$1,030
Total	\$15,070	\$85	\$4,999	\$354	\$25	\$891	\$332	\$600	\$1,254	\$2,660	\$100	\$650	\$676	\$324	\$780	\$1,340
Expenses	-\$8,624	\$0	-\$1,470	-\$324	-\$88	-\$650	-\$291	\$0	-\$1,120	-\$3,244	-\$639	-\$527	\$0	-\$271	\$0	\$0
Profit / (Loss)	\$6,446	\$85	\$3,529	\$30	-\$63	\$241	\$41	\$600	\$134	-\$584	-\$539	\$123	\$676	\$53	\$780	\$1,340
Other Expenses	-\$1,269															
Total Profit / (Loss)	\$5,177															

	FY 2015	FY 2016	FY 2017	FY 2018
Reserve Balance-Beginning	7,194	9,191	9,191	9191
Revenue	34,756	32,930	39,654	15,070
Expenses	32,759	32,939	35,643	9,893
Profit(Loss)	1,996	(10)	4,011	5,177

Notes: Revenue and Expenses are per financial statements
Expenses also include office supplies for activities department not tied to a specific activity

Cash and Investment Report
January 31, 2018

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Operating Checking Account	Regions Bank	N/A	0.00%	\$690,604
Operating Checking Account - MuniNow	SunTrust	N/A	0.10%	\$74,838
			Subtotal	\$765,443
Petty Cash - Property Manager	N/A	N/A	N/A	\$200
Certificate of Deposit - 12 months	BankUnited	03/06/18	0.40%	\$102,816 (1)
Money Market Account	BankUnited	N/A	0.78%	\$263,517 (2)
Money Market Account	Stonegate Bank	N/A	0.40%	\$103,348 (3)
			Subtotal	\$366,865
			Total	\$1,235,323

NOTE 1 - ReInvested in Certificate of Deposit with BankUnited at .400% for 12 months starting on 3/06/17 and maturing on 3/06/18.

NOTE 2 - Invested Funds into a Money Market Account with BankUnited at variable rates.

NOTE 3 - Invested Funds into a Money Market Account with Stonegate Bank at variable rates.

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No. 8711 Regions Bank - GF
Statement No. 01-18
Statement Date 1/31/2018

G/L Balance (LCY)	690,604.45	Statement Balance	731,766.72
G/L Balance	690,604.45	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	731,766.72
Subtotal	690,604.45	Outstanding Checks	41,162.27
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	690,604.45	Ending Balance	690,604.45
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
6/3/2016	Payment	11124	JOE MUHLEBACH	8.39	0.00	8.39
11/17/2016	Payment	11360	KIM NAKACH	43.12	0.00	43.12
2/23/2017	Payment	11515	KIM NAKACH	38.08	0.00	38.08
5/19/2017	Payment	11659	COPIERS PLUS	35.47	0.00	35.47
12/11/2017	Payment	11953	ANN ALCANTARA	21.91	0.00	21.91
12/28/2017	Payment	11993	PAUL FALDUTO JR.	24.08	0.00	24.08
1/10/2018	Payment	12002	PAUL J. FALDUTO , JR	184.70	0.00	184.70
1/10/2018	Payment	12004	EDWARD A. CAREY	184.70	0.00	184.70
1/24/2018	Payment	12026	PAUL J. FALDUTO , JR	184.70	0.00	184.70
1/30/2018	Payment	12029	ALL REQUEST ENTERTAINMENT	527.00	0.00	527.00
1/30/2018	Payment	12030	ARTISTREE LANDSCAPE	6,999.63	0.00	6,999.63
1/30/2018	Payment	12031	CHARLOTTE COUNTY UTILITIES	523.40	0.00	523.40
1/30/2018	Payment	12032	CLIFF'S AIR CONDITIONING &	342.55	0.00	342.55
1/30/2018	Payment	12033	ELECTRICAL SOLUTIONS OF SW	3,186.00	0.00	3,186.00
1/30/2018	Payment	12034	FEDEX	14.86	0.00	14.86
1/30/2018	Payment	12035	FRANK BOWERS	271.18	0.00	271.18
1/30/2018	Payment	12036	HOME DEPOT CREDIT SERVICES	184.80	0.00	184.80
1/30/2018	Payment	12037	MAINSCAPE	5,962.37	0.00	5,962.37
1/30/2018	Payment	12038	SECURITY ALARM CORPORATION	100.00	0.00	100.00
1/30/2018	Payment	12040	INFRAMARK, LLC	19,919.13	0.00	19,919.13
1/30/2018	Payment	12041	SO. ACCENTS BY GREEN MOUNTAIN BBQ,	2,406.20	0.00	2,406.20
Total Outstanding Checks.....				41,162.27		41,162.27

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No. 6400 SunTrust Bank N.A.
 Statement No. 01-18
 Statement Date 1/31/2018

G/L Balance (LCY)	74,838.14	Statement Balance	74,838.14
G/L Balance	74,838.14	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	74,838.14
Subtotal	74,838.14	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	74,838.14	Ending Balance	74,838.14
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
--------------	---------------	--------------	-------------	--------	----------------	------------

HERITAGE OAK PARK
Community Development District

Check Register by Fund
For the Period from 01/01/18 to 01/31/18
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
GENERAL FUND - 001								
001	11996	01/02/18	ARTISTREE LANDSCAPE	130635	12/17 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	11997	01/02/18	WILLARD BARNHOUSE	122717	KEY REFUND-WILLARD BARNHOUSE	Deposits	220000	\$25.00
001	11998	01/03/18	DO ALL RENTAL	121817	12/16/17 EVENT TABLECLOTHS	winter wonderland-tablecloths	549022-57501	\$72.00
001	11999	01/03/18	JEANNE SHAFFER	122717	KEY REFUND-JEANNE SHAFFER	Deposits	220000	\$25.00
001	12000	01/03/18	UNLIMITED RESTORATION SPECIALISTS, INC	SI-15461	HURRICANE IRMA REPRS LABORERS	ER services after hurricane	549067-53901	\$12,374.38
001	12006	01/10/18	BUFFALO GRAFFIX	444274	JAN18 ACTIVITIES CALENDAR	Miscellaneous Services	549001-57501	\$180.87
001	12007	01/10/18	CENTURYLINK	78717-121917	12/19/17-1/18/18 #311078717	Communication - Telephone	541003-57201	\$596.54
001	12008	01/10/18	COVERALL OF FT. MYERS	1160238816	CLEANING SERVICE FOR 1/18	Contracts-Janitorial Services	534026-57201	\$1,380.00
001	12009	01/10/18	EXPRESS SERVICE , INC	19937291	TEMP HELP-CLEAN CLBHS 12/17/17	R&M-Clubhouse	546015-57201	\$125.10
001	12009	01/10/18	EXPRESS SERVICE , INC	19958669	TEMP HELP-CLEAN CLBHS 12/24/17	R&M-Clubhouse	546015-57201	\$516.77
001	12010	01/10/18	FEDEX	6-030-09521	SERVICE FOR 12/19/17	Communication/Freight - Gen'l	541001-51301	\$11.55
001	12011	01/10/18	GREATAMERICA FINANCIAL SVCS	21864016	COPIER LEASE FOR 1/18	Office Supplies	551002-57201	\$120.36
001	12013	01/10/18	TODD PROA	0005732	1/18 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$900.00
001	12013	01/10/18	TODD PROA	0005732	1/18 MONTHLY POOL SERVICE	R&M-Pools	546074-57201	\$93.04
001	12013	01/10/18	TODD PROA	0005680	DRAIN COVER INSTALLATION	comply with new law	546074-57201	\$187.54
001	12014	01/11/18	CORAL COAST CONSTRUCTION OF	010418	OFFICE RENOVATIONS BAL	Cap Outlay-Clubhouse	564061-57201	\$13,421.00
001	12015	01/11/18	OFFICE FURNITURE & DESIGN CONCEPTS	010418	OFFICE FURNITURE - BALANCE DUE	Cap Outlay-Clubhouse	564061-57201	\$5,988.40
001	12016	01/16/18	COMCAST	122817-5503	1/11/18-2/10/18 #8535100600755503	Misc-Cable TV Expenses	549039-57201	\$81.78
001	12017	01/16/18	COPIERS PLUS	2018-0008	1/18 MONTHLY BILLING	Office Supplies	551002-57201	\$25.00
001	12017	01/16/18	COPIERS PLUS	2018-0007	12/17 MONTHLY BILLING	Office Supplies	551002-57201	\$25.00
001	12018	01/16/18	EXPRESS SERVICE , INC	19696698	TEMP HELP FOR 10/29/17	Prepaid Items	155000-57201	\$200.16
001	12019	01/16/18	LAKE & WETLAND MANAGEMENT	4840	1/18 LAKE MAINT	Contracts-Lake and Wetland	534021-53901	\$510.00
001	12021	01/19/18	FEDEX	6-051-10337	SERVICE FOR 12/29 THRU 1/3/18	Communication/Freight - Gen'l	541001-51301	\$24.23
001	12021	01/19/18	FEDEX	5-993-49320	SERVICE FOR 11/14/17	Communication/Freight - Gen'l	541001-51301	\$11.50
001	12022	01/19/18	JOSEPH J. MARTELLA	RKCDD-011218	JOEY'S ROCKING PIANO 1/18/18	Misc-Event Expense	549022-57501	\$650.00
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	Office Supplies	551002-57201	\$38.88
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	Op Supplies - General	552001-57201	\$6.99
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	HOPCA Chair	549001-57201	\$89.99
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	Office Supplies	551002-57501	\$259.40
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	R&M-Clubhouse	546015-57201	\$37.97
001	12023	01/19/18	STAPLES CREDIT PLAN	77190-122817	PURCHASES FOR 12/5/17-12/14/17	Office Supplies	551002-57201	\$52.69
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	cleaning supplies for kitchen	552001-57201	\$4.91
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	employee xmas gift cards	549001-57201	\$470.85
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$60.97
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	Activities Ofc desk calendar	551002-57501	\$13.90
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	bridge scoring sheets	549001-57501	\$28.10
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	roadway reflectors/epoxy	546081-54101	\$544.20

HERITAGE OAK PARK
Community Development District

Check Register by Fund
For the Period from 01/01/18 to 01/31/18
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	creamer for office	549001-57201	\$2.98
001	12024	01/19/18	SUNTRUST BANK	8114-010218	01/02/18 STATEMENT PURCHASES	desk calendar for CDD office	551002-57201	\$16.51
001	12029	01/30/18	ALL REQUEST ENTERTAINMENT	012218	ENTERTAINMENT-NEW YEARS EVE	Misc-Event Expense	549022-57501	\$527.00
001	12030	01/30/18	ARTISTREE LANDSCAPE	131172	1/18 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	12031	01/30/18	CHARLOTTE COUNTY UTILITIES	011118-101597	26307-080703 12/8/17-1/9/18	Utility - Water & Sewer	543021-53901	\$468.23
001	12031	01/30/18	CHARLOTTE COUNTY UTILITIES	011118-080703	26307-080703 12/8/17-1/9/18	Contracts-Lake and Wetland	534021-53901	\$55.17
001	12032	01/30/18	CLIFF'S AIR CONDITIONING &	18-094	A/C SERVICE CALL-FITNESS CNTR	R&M-Parks	546066-57201	\$342.55
001	12033	01/30/18	ELECTRICAL SOLUTIONS OF SW	5075	RETROFIT 18 CANLIGHTS TO LED	lights around Lodge	546015-57201	\$3,186.00
001	12034	01/30/18	FEDEX	6-064-64411	POSTAGE 01/23/18	Communication/Freight - Gen'l	541001-51301	\$14.86
001	12035	01/30/18	FRANK BOWERS	011218	REIMB EXP FOR HIGH TEA 1/11/18	Misc-Event Expense	549022-57501	\$271.18
001	12036	01/30/18	HOME DEPOT CREDIT SERVICES	16325-010518	MISC SUPPLIES 12/1/17-12/31/17	Poolside lunch	549022-57501	\$79.88
001	12036	01/30/18	HOME DEPOT CREDIT SERVICES	16325-010518	MISC SUPPLIES 12/1/17-12/31/17	XMAS decorations	549027-57201	\$46.96
001	12036	01/30/18	HOME DEPOT CREDIT SERVICES	16325-010518	MISC SUPPLIES 12/1/17-12/31/17	supplies	549900-53901	\$17.09
001	12036	01/30/18	HOME DEPOT CREDIT SERVICES	16325-010518	MISC SUPPLIES 12/1/17-12/31/17	supplies	546021-53901	\$9.35
001	12036	01/30/18	HOME DEPOT CREDIT SERVICES	16325-010518	MISC SUPPLIES 12/1/17-12/31/17	XMAS decorations	549027-57201	\$31.52
001	12038	01/30/18	SECURITY ALARM CORPORATION	184616	SECURITY CAMERA SERVICE CALL	R&M-Security Cameras	546345-52901	\$100.00
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,061.50
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	Contracts-Mgmt Services	534001-52901	\$643.75
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	Miscellaneous Services	549001-51301	\$23.60
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	Communication/Freight - Gen'l	541001-51301	\$19.78
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	Contracts-Mgmt Services	534001-53901	\$9,228.25
001	12040	01/30/18	INFRAMARK, LLC	27135	1/18 MGMT SERVICES	Contracts-Mgmt Services	534001-57201	\$4,942.25
001	12041	01/30/18	SO. ACCENTS BY GREEN MOUNTAIN BBQ	012218-A	CATERING FOR WINTER WONDERLAND	Misc-Event Expense	549022-57501	\$2,406.20
001	DD00018	01/05/18	Payment of Invoice 009344	010518-ACH	SERVICE FOR 11/21/17-12/21/17	Utility - General	543001-53901	\$3,151.21
001	12001	01/10/18	OLIN E. BELL	PAYROLL	January 10, 2018 Payroll Posting			\$184.70
001	12002	01/10/18	PAUL J. FALDUTO, JR	PAYROLL	January 10, 2018 Payroll Posting			\$184.70
001	12003	01/10/18	BRIAN R. BITGOOD	PAYROLL	January 10, 2018 Payroll Posting			\$184.70
001	12004	01/10/18	EDWARD A. CAREY	PAYROLL	January 10, 2018 Payroll Posting			\$184.70
001	12005	01/10/18	DONALD A. OPPENHEIM	PAYROLL	January 10, 2018 Payroll Posting			\$184.70
001	12025	01/24/18	OLIN E. BELL	PAYROLL	January 24, 2018 Payroll Posting			\$184.70
001	12026	01/24/18	PAUL J. FALDUTO, JR	PAYROLL	January 24, 2018 Payroll Posting			\$184.70
001	12027	01/24/18	EDWARD A. CAREY	PAYROLL	January 24, 2018 Payroll Posting			\$184.70
001	12028	01/24/18	DONALD A. OPPENHEIM	PAYROLL	January 24, 2018 Payroll Posting			\$184.70
Fund Total								\$85,461.45

HERITAGE OAK PARK
Community Development District

Check Register by Fund
For the Period from 01/01/18 to 01/31/18
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
IRRIGATION FUND - 002								
002	12012	01/10/18	MAINSCAPE	1210490	RPR 3" MAINLINE @ 1284 GREEN OAK	R&M-Irrigation	546041-53901	\$1,374.74
002	12020	01/16/18	MAINSCAPE	1210778	BI-MONTHLY PUMP MAINTENANCE	R&M-Pumps	546138-53901	\$540.00
002	12037	01/30/18	MAINSCAPE	1211256	IRRIGATION SERVICE 12/17	R&M-Irrigation	546041-53901	\$5,962.37
							Fund Total	\$7,877.11

Total Checks Paid **\$93,338.56**