



Forest Grove Board of Fire Commissioners August 23, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on August 23rd, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

Tamara Ardito – DTA Solutions - Bookkeeping
Dennis Allonardo – Chief
Douglas Perry – Deputy Chief

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Andrew Bellone Jr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Registration renewal for 43-58 was completed and the new registration card is in the truck.

Workmans Compensation installment was paid this month. This is the last installment this year.

Riggins invoices are correct this month.

Petty cash balance in the amount of \$162.00.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj reported commented on the following:

Filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

Mykola Myronowskyj reported that the new station truck is completed and has been received. There are a few details that need to be addressed such as the rear parking assist not working correctly due to a chip shortage. The chip will be installed when they are available and will be completed as a recall at sometime in the future.

The 2021 financial audit is in progress.

DTA Solutions bookkeeper will be ordering the new set of checks. The checks will be paid for by DTA and they will be reimbursed. The checks will be sent to Andrew Bellone Jr's place of business as they will need to be signed for. There was a delay with ordering the checks due to QuickBooks did not return her calls.

Seagrave sent a blank Federal Excise tax exempt form. Mykola Myronowskyj checked with Ed Paul to make sure that we are required to complete the form. We are and the form will be completed and returned ASAP.

5. New Business

Mykola Myronowskyj reported:

The 2023 budget season has arrived. Budget workshops will be scheduled in the next few weeks.

There will be additional line items to be added to the budget to properly align costs with an appropriate line item. i.e. mileage is not a Office expense and requires its own line item.

The Chief and the President of the Company need to be notified so that they can provide their input and additional needs so that the budget can be properly set.

Riggins invoice now has the proper taxes being removed and moving forward the account should reflect the proper amounts owed.



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6. Public Comments

Chief of the Fire Department:

Dennis Allonardo reported:

The Pre-Con meeting for the new Seagrave Engine will be September 22nd through 24th 2022.

Marine 43-5 now has navigation lights installed. This is due to the Gloucester County marine task force units being required to have these installed.

Oil changes and batteries services need to be completed on several vehicles. This cost may exceed the amount left in the budget. There was a discussion on the type of batteries needed and the costs associated with each type. Chief Allonardo will look into the needs versus cost and will choose accordingly while maintaining fiscal responsibility.

New gauges have been ordered to replace the broken or cracked gauges on 43-52's pump panel.

The 2022 Tahoe's graphics were improperly installed on the passenger side. Chief has scheduled to have the problem corrected as soon as possible after the materials have been received.

Operational need change, the 2022 Tahoe will now be used as the primary Command Vehicle. The original 2018 Command vehicle will be provided to the Deputy Chief, and the Chief will be using the new vehicle as the main Command vehicle. The Deputy Chief is very active and per the Commissioners Resolution is authorized to receive a vehicle. 3 of the 5 Commissioners agreed with the change. Joseph Scapellato, Samuel Scapellato and Mykola Myronowskyj agreed that this Operational need was justified. Andrew Bellone voiced his opinion against the idea, and Thomas Bellone Sr. asked about other uses and needs for the truck.

It was further noted that should the Deputy Chief abuse the vehicle, improperly maintain or otherwise misuse it, the Commissioners will revisit the need. The Chief and Deputy Chief also agreed that the Deputy Chief will respond to the station first if possible.

Mykola Myronowskyj asked about the leaking valve on 43-52 and several remedies were discussed. Chief will review and take the appropriate repair actions.

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:34 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners August 23, 2022 - Meeting Minutes

5:58 PM
08/23/22
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of August 31, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	08/23/2022	12919	Automotive Parts Co	-26.98
Bill Pmt -Check	08/23/2022	12920	Capital One Trade Credit	-1,057.48
Bill Pmt -Check	08/23/2022	12921	Comcast (Xfinity)	-27.01
Bill Pmt -Check	08/23/2022	12922	Comcast 569	-220.73
Bill Pmt -Check	08/23/2022	12923	Daniel Walters	0.00
Bill Pmt -Check	08/23/2022	12924	Dennis Allonnardo	-345.12
Bill Pmt -Check	08/23/2022	12925	Dival Safety Equipment, Inc.	-8,034.55
Bill Pmt -Check	08/23/2022	12926	Douglas Perry	-58.59
Bill Pmt -Check	08/23/2022	12927	DTA Solutions LLC	-125.00
Bill Pmt -Check	08/23/2022	12928	Firefighter One	-4,375.90
Bill Pmt -Check	08/23/2022	12929	Forest Grove Fire Co	-3,091.07
Bill Pmt -Check	08/23/2022	12930	Gen-el Safety & Industrial Prod...	-2,367.40
Bill Pmt -Check	08/23/2022	12931	Glenn Insurance, Inc.	-3,447.00
Bill Pmt -Check	08/23/2022	12932	Huber Locksmith	-165.00
Bill Pmt -Check	08/23/2022	12933	Joe Dattalo	0.00
Bill Pmt -Check	08/23/2022	12934	Major Petroleum Ind.	0.00
Bill Pmt -Check	08/23/2022	12935	Mary Bridget Enterprises, Inc.	0.00
Bill Pmt -Check	08/23/2022	12936	Mes PA	-239.72
Bill Pmt -Check	08/23/2022	12937	MRA Mobile Truck & Trailer Re...	-2,765.00
Bill Pmt -Check	08/23/2022	12938	Mykola Myronowskyj	-85.00
Bill Pmt -Check	08/23/2022	12939	Riggins	-594.72
Bill Pmt -Check	08/23/2022	12940	Staples	-861.54
Bill Pmt -Check	08/23/2022	12941	TransUnion	-75.00
Bill Pmt -Check	08/23/2022	12942	Verizon Wireless 197	-187.16
Bill Pmt -Check	08/23/2022	12943	Vineland Auto Electric	-15,958.71
Bill Pmt -Check	08/23/2022	12944	Wheat Road Coldcuts	-395.00
Bill Pmt -Check	08/23/2022	12945	Wireless Communications	-978.86
Bill Pmt -Check	08/23/2022	12946	Major Petroleum Ind.	-153.76
Total Newfield Na Bk 0505				-45,636.30
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-45,636.30



**Forest Grove Board of Fire Commissioners
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The August 23, 2022 Balance sheet was not available at the time that the minutes were completed. The August balance sheet will be included in the September meeting minutes



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