

**REQUEST FOR EXPRESSIONS OF INTEREST AND QUALIFICATIONS  
GENERAL CONSULTING  
TITUSVILLE-COCOA AIRPORT AUTHORITY**

In accordance with §287.055, Florida Statutes, and the Policies and Procedures of Titusville - Cocoa Airport Authority, Florida (the Authority), notice is hereby given that Expressions of Interest and Qualifications are invited from professional engineering and planning firms, and individuals to render complete consulting services required in connection with further development of all airports operated by the Authority, i.e. Arthur Dunn Airpark, Space Coast Regional Airport, and Merritt Island Airport. The scope of services shall include, but is not limited to: General Consulting, Engineering, Planning, Studies, Minor Architectural Services, Funding Procurement and Grant Administration, Economic Feasibility and Impact Analysis, Permitting, Resident Project Representation Services, Noise and Environmental Analyses, Construction Administration Services, Preparation of Disadvantaged Business Enterprise (DBE) Plans, and all other associated services.

Various professional services will be required to accomplish projects for the Authority, including all necessary services to bring each project to a successful conclusion. These include providing plans, specifications, estimates, and reports; providing necessary survey and testing services, permitting; coordination with the Federal Aviation Administration (FAA), Florida Department of Transportation (FDOT), and all regulatory agencies; assistance with bidding, construction, and contract administration; and final project close-out services for a variety of projects including, but not limited to:

**Arthur Dunn Airpark**

**1.** Extension, Rehabilitation, or Other Improvements to Runway 15-33 and/or Runway 04-22; **2.** Extension, Widening, Rehabilitation, or Other Improvements to Taxiways, Taxilanes, and/or Aprons; **3.** Construction of New Taxiways, Taxilanes, and/or Aprons; **4.** Various Airport Electrical Improvements; **5.** Construction, Modification, Rehabilitation, or Repair of Hangars and Other Airport Buildings; **6.** Construction, Modification, or Rehabilitation of Roads and/or Parking Areas; **7.** Runway and/or Taxiway Safety Area Improvements; **8.** Construction of Runway Run-up Areas; **9.** Airport Security Improvements; **10.** Utility Infrastructure Improvements; **11.** Airport Land Acquisition; **12.** Storm Water Improvements; **13.** Miscellaneous Building Rehabilitation, Repairs and/or Other Improvements; **14.** Master Plan Update, Airport Mapping, Topographic or Boundary Surveys, Noise Studies, and Similar Assignments.

**Space Coast Regional Airport**

**1.** Extension, Rehabilitation, or Other Improvements to Runway 18-36 and/or Runway 09-27; **2.** Extension, Widening, Rehabilitation, or Other Improvements to Taxiways, Taxilanes, and/or Aprons; **3.** Construction of New Taxiways, Taxilanes, and/or Aprons; **4.** Various Airport Electrical Improvements; **5.** Construction, Modification, Rehabilitation, or Repair of Hangars including Air Traffic Control Tower; **6.** Construction, Modification, or Rehabilitation of Roads and/or Parking Areas; **7.** Runway and/or Taxiway Safety Area Improvements; **8.** Construction of Runway Run-up Areas; **9.** Airport Security Improvements; **10.** Utility Infrastructure Improvements; **11.** Airport

Land Acquisition; **12.** Storm Water Improvements; **13.** Miscellaneous Building Rehabilitation, Repairs and/or Other Improvements; **14.** Master Plan Update, Airport Mapping, Topographic or Boundary Surveys, Noise Studies, and Similar Assignments.

### **Merritt Island Airport**

**1.** Extension, Rehabilitation, or Other Improvements to Runway 11-29; **2.** Extension, Widening, Rehabilitation, or Other Improvements to Taxiways, Taxilanes, and/or Aprons; **3.** Construction of New Taxiways, Taxilanes, and/or Aprons; **4.** Various Airport Electrical Improvements; **5.** Construction, Modification, Rehabilitation, or Repair of Hangars and Other Airport Buildings Including Possible New Air Traffic Control Tower; **6.** Construction, Modification, or Rehabilitation of Roads and/or Parking Areas; **7.** Runway and/or Taxiway Safety Area Improvements; **8.** Construction of Runway Run-up Areas; **9.** Airport Security Improvements; **10.** Utility Infrastructure Improvements; **11.** Airport Land Acquisition; **12.** Storm Water Improvements; **13.** Miscellaneous Building Rehabilitation, Repairs and/or Other Improvements; **14.** Master Plan Update, Airport Mapping, Topographic or Boundary Surveys, Noise Studies, and Similar Assignments.

The scope of work for each project will be negotiated with the successful firm(s) or individual(s) as the need for the work arises. The Authority reserves the right to select and enter into master agreements with different firms or individuals and also reserves the right to perform any tasks using in-house staff. The agreement to be entered into between the Authority and the successful firm(s) or individual(s) will be a continuing contract of five (5) years duration subject to earlier termination by either party. In order to be considered, the firm(s) or individual(s) must have previous satisfactory experience in providing the type of consulting services for which the Expression of Interest and Qualifications is submitted. Up to three (3) firms or individuals may be selected at the discretion of the Airport Authority Board.

Interested firms or individuals are requested to indicate their interest in providing the requested services by submitting ten (10) copies of Expression of Interest and Qualifications on or before 2:00 p.m. local time on Wednesday, January 31, 2018, to Mr. Michael D. Powell, C.M., ACE, Titusville - Cocoa Airport Authority, 355 Golden Knights Blvd., Titusville, FL 32780, Telephone (321) 267-8780. Expression of Interest and Qualifications must be clearly marked "Airport Consulting Services" on the outside of a sealed envelope and be not greater than thirty (30) pages in length, not including divider tabs. Additional pages may be included in an appendix at the rear of the book, which may or may not be referenced in-depth during the selection process. Expression of Interest and Qualifications received Wednesday, January 31, 2018 after 2:00 p.m. local time will not be considered. The Expression of Interest and Qualifications must include the following information:

### **Requirements for Expression of Interest and Qualifications**

**1.** Letter from Firm or Individual(s) Expressing Interest and Introducing the Consultant or Team that Will Perform the Work; **2.** Organizational Chart Including the Name, Address, Telephone Number of One (1) Person Who Will Serve as the Project Manager and Coordinator Who Will be Responsible for Coordinating the Work and to Whom All

Future Correspondence and/or Communication Will be Directed; **3.** Resumes of the Key Personnel (Prime Consultant and Sub Consultant); **4.** Completed Form 330; **5.** Descriptions and References for Ten (10) Representative Projects Completed in Past Five (5) Years; **6.** Evidence of The Following Minimum Insurance Coverages for the Prime Consultant and the Principal Sub Consultants, Either Under Existing Policies or by Virtue of a Project Specific Policy:

**A.** Professional Liability - \$1,000,000

**B.** General Liability - \$1,000,000

**C.** Automobile Liability - \$500,000

**D.** Worker's Compensation as Required by Florida State Statute

**7.** Copies of the Professional Licenses for All Engineers and Architects Who are Expected to Work on Projects and a Certificate of Authorization for Each Firm; **8.** Disadvantage Business Enterprise (DBE) and Equal Opportunity Employer (EOE) Policy for the Prime Consultant and Principal Sub Consultants.

**\*Note\*** - Items 3, 7, and 8 for Sub Consultants May be Included in an Appendix at the Back of the Book to Avoid Exceeding the 30 Page Limit.

The Authority reserves the right to waive any informality in the Expression of Interest and Qualifications, to reject any and all Expression of Interest and Qualifications, or to re-advertise for Expression of Interest and Qualifications. The final decision regarding award of the consulting agreements will be made by the Airport Authority Board at a public meeting in accordance with the requirements of Florida Statute §286.011, and all interested parties are invited to attend.

All or any portion of the documents and work papers prepared and submitted pursuant to this invitation shall be subject to re-use by the Authority.

Effective Tuesday, January 30, 2018 all contact with members or representatives of the Titusville - Cocoa Airport Authority, other than for minor clarification in response to the Expression of Interest and Qualifications is strongly discouraged and may be grounds for disqualification.