

MAGISTRATE COURT OF \_\_\_\_\_ COUNTY

Case No. \_\_\_\_\_

Date Filed \_\_\_\_\_

(Court Address)

PLAINTIFF: \_\_\_\_\_

DEFENDANT: \_\_\_\_\_

Vs.

(Name and Address)

(Name and Address)

STATEMENT OF CLAIM

Suit on a Note     Suit on Account     Other (Explain) \_\_\_\_\_

Plaintiff says the defendant is indebted to the plaintiff as follows:

That said claim is in the amount of \$ \_\_\_\_\_ plus \$ \_\_\_\_\_ costs to date; and all future costs of this suit.

State of Georgia, \_\_\_\_\_ County:

\_\_\_\_\_ being duly sworn on oath, says the foregoing is a just and true statement of the plaintiff and claim made by plaintiff against defendant, exclusive of all set-offs and just grounds of defense.

Sworn and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Agent for) Plaintiff

Notary Public or Attesting Official

(If agent, title/capacity)

NOTICE AND SUMMONS

TO: \_\_\_\_\_

You are hereby notified that \_\_\_\_\_ has made and filed a claim and is asking for judgment against you in the sum of \$ \_\_\_\_\_ dollars (\$ \_\_\_\_\_), as shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN ORALLY TO THE CHIEF OR PRESIDING MAGISTRATE DURING REGULAR COURT HOURS.

The court will hold a hearing upon this claim at a time to be set after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the court at once for assistance.

If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court.

You may come with or without an attorney.

Magistrate/Clerk/Deputy Clerk \_\_\_\_\_ County

Georgia, \_\_\_\_\_ County

Above NOTICE and STATEMENT OF CLAIM served on defendant(s) \_\_\_\_\_ named above at \_\_\_\_\_ M., \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at (or in) \_\_\_\_\_, in \_\_\_\_\_ County, Georgia

Deputy, Sheriff or Constable