

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on August 16, 2012 at 4:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David L. Hosley, Vice-Chairman; Ms. Veronica Clifford, Secretary; Dr. Wasim Niazi; Mr. Jay Stalrit; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney. Patricia Patch and Harry Carswell were absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom stated that he would like to add under Presentations City of Titusville Manager, Mr. Mark Ryan. Mr. Sansom asked if there were any additional changes to the Agenda. Mr. Powell stated that Item A from New Business would be removed from the Agenda and tabled until the next Regular Board meeting. Mr. Sansom called for a motion to approve the Agenda. Ms. Clifford made the motion to approve the Agenda as amended. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations****Mr. Mark Ryan from the City of Titusville**

Mr. Ryan gave a brief history of Project Speed, which resulted in a new company, Rocket Crafters, locating to the City of Titusville and specifically to Space Coast Regional Airport. Mr. Ryan presented Mr. Powell with a Certificate of Recognition for his hard work in bringing Rocket Crafters to the area. Discussion continued.

Consent Agenda**Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. July 19 – Regular Meeting**

Mr. Sansom asked for a motion to approve the Consent Agenda as presented. Mr. Stalrit made the motion. Ms. Clifford seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None**New Business****Item A - Tabled****Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects**

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 12101 in the amount of \$3,500 from Airport Engineering Company and Pay Request Number 11 in the amount of \$165,580.97 from KCF, which were for the Bristow Site Improvements Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12110 in the amount of \$3,298.50 from Airport Engineering Company, which was for the Wildlife Hazard Assessment at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12107 in the amount of \$13,600 and Invoice Number 12108 in the amount of \$25,944, both from Airport Engineering Company, in addition to Bid Advertisement Invoice Number 6375586 from Cape Publications, which were for the Taxiway 'B' Rehabilitation Project at Space Coast Regional Airport.

Mr. Sansom called for a motion to approve the invoices. Ms. Clifford made a motion. Dr. Hosley seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by the LPA Group, Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Hambrecht.

Mr. Hambrecht presented Pay Request Number 9 in the Amount of \$19,736.71 and Pay Request Number 10 in the amount of \$15,079, both from The LPA Group/Baker, which were for the RSA Environmental Project at Merritt Island Airport. Discussion Continued.

Mr. Hambrecht presented, Permitting Fees Receipts in the amount of \$16,569.28 from the City of Titusville, Pay Request Number 1 in the amount of \$33,445.18 from Arnco Construction and Pay Request Number 11 in the amount of \$1,365.06 KCF Site Development, which were for the ARFF Facility Construction Project at Space Coast Regional Airport. Discussion Continued.

Mr. Sansom called for a motion to approve the invoices. Mr. Stalrit made a motion. Dr. Hosley seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed. Discussion continued.

Information Section

Executive Director Report

Mr. Powell reported that there were several projects under way at all three airports. Mr. Powell stated that there were a few larger firms that may be interested in locating to Space Coast Regional Airport. Mr. Powell briefly gave progress reports on the projects.

Mr. Sansom asked Mr. Powell where the Authority stood on finding an alternative source of fuel at Merritt Island Airport. Mr. Powell stated that some of the tenants had been working on it and had asked for funding for an additional fuel farm. Discussion continued.

Mr. Sansom asked how the Spaceport Licensing endeavor was going. Mr. Powell stated that Staff was still searching for funding sources and that they were trying to get the borders of KSC's territory moved to include Space Coast Regional Airport in the Spaceport Territory. Discussion continued.

Mr. Sansom discussed alternative funding sources, including the possibility of getting a loan or line of credit. Mr. Pickles stated that getting a bond or loan could take four to six months. Mr. Sansom stated that the Board should make a decision to move forward, and that the Authority would need a support letter from Space Florida. Discussion continued.

Mr. Sansom asked for the Board to consider having Staff pursue seeking funds via bonding, a line of credit or a loan. Discussion continued.

Mr. Powell stated that he would get all the information together and bring it back to the Board.

Mr. Powell stated that the company Spectre, that was leasing the east wing of the Administration Building at Space Coast Regional Airport did not get a renewal contract, therefore another company, NEK, operating in the same manner wanted to occupy that space. Discussion continued.

Dr. Hosley made a motion to approve the other company to lease the east wing of the Administration Building. Ms. Clifford seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Powell stated that the City of Titusville was trying to get a new building built as a temporary facility for Rocket Crafters at Space Coast Regional Airport and that he wanted to make sure the Board was okay with him continuing to pursue that. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles discussed the financing issue regarding the Spaceport Licensing procedure.

Mr. Pickles reported that the parties responsible for burning the Airport Authority's rental property on Dixie Avenue had been sentenced to eighteen months each. Mr. Pickles stated that the Airport Authority may get \$20,000 in restitution.

Mr. Pickles stated that Aerometals, a former occupant at Space Coast Regional Airport, were paying on their settlement agreement.

Mr. Sansom stated that Staff is continuing to develop the Airport Authority inspection department and that there was going to be a meeting with the staff from the County and the City of Titusville to go over things. Mr. Sansom stated that City staff was hesitant to move in that direction, but the County and City policy makers supported that activity. Discussion continued.

Dr. Hosley asked if the lease had been signed for the Airport Authority property at 385 Singleton. Mr. Powell stated that it had.

Check Register & Budget to Actual

Mr. Powell reported that everything was in line.

Administration & Project Reports

Mr. Powell stated that the reports had been provided to the Board, and that there had been a few updates.

Authority Members Report

Dr. Hosley asked Mr. Powell if there were any updates on the Cocoa Beach Airshow. Mr. Powell stated that there was nothing new other than the Authority always provides support, as needed. Discussion continued.

Mr. Sansom thanked Staff for their work on all the new activities at the airports. Discussion continued.

Public & Tenants Report

Mr. Don Stiver from the Merritt Island Airport asked what would happen if the Airport Authority didn't get any funding assistance for the Spaceport license. Mr. Stiver stated that he felt the City of Titusville and the County would probably like to weigh in on the funding, and that perhaps they might consider helping out. Discussion continued.

Mr. Don White, President of the EAA at Merritt Island Airport, stated that the next Young Eagles Event would be on October 27, 2012. Mr. White also asked if there were any updates on the noise complaints issue surrounding Merritt Island Airport. Mr. Powell stated there were no updates, but Staff continued to work on that issue. Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 5:20 p.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY