


# East Lake Tarpon Special Fire Control District

	<b><i>SOP 916 Maintenance Request Tag</i></b>	
	<b>Implementation Date: 11/2000</b>	<b>Revision Date(s): 09/2004</b>
		<b>Reviewed Date(s):</b>
	<b>Forms or Attachments: None</b>	

## PURPOSE AND INSTRUCTIONS

This tag is used to identify out-of-service equipment and tools. The tag is to be filled out completely along with FM 04081 under A56 / A57 / A58 for station equipment or unit number. On the back of the tag, write any pertinent information regarding any repairs performed. Tag is to be attached to item and will remain with the item until it is placed back in service. Remove the tag and turn it in to the Maintenance Officer.