



WESTOP SoCal Chapter
Meeting Minutes
May 31, 2019
Pfizer Inc., San Diego, CA

1. Call meeting to order

1.1. 10:25am by President, Dalia Hernandez (CSUSB)

2. Roll Call and Quorum - Claudia Garcia

2.1. Quorum is met.

3. Review Agenda

3.1. Motion to approve agenda by #11 Miguel Zarate (RCC), second by #33 Desiree Rivera (NC).

3.2. Agenda approved as presented.

4. Approval of Minutes

4.1. Motion to approve minutes as presented with no revisions by #11 Miguel Zarate, second by #39 Amel Khan (CSUDH) . Abstention #8 Kevin Baker (Mt San Jacinto).

4.1.1. Minutes pass as presented.

5. Executive Board Report

5.1. President's Report - Dalia Hernandez (CSUSB)

5.1.1. This is Dalia's last meeting serving as President.

5.1.2. We had the IEnD TRIO Alliance Meeting at RCC on May 9th where we talked about several issues affecting our community as educators. Debrief of Policy Seminar, MaryAnn presented. Goal is to meet twice a year; possibly one in the fall and one in the spring.

5.1.3. PD Academy held May 3-5th, 2019 at UCLA Lake Arrowhead Conference Center. Selected 9 participants. It will be held every other year so the next one will take place in 2021.

5.1.4. Attended WESTOP Board Meeting on May 2nd-3rd in San Francisco. Discussed WESTOP 2020 Conference. Initial save the date by the first week of July. Theme March 8-12 at Hyatt Regency Orange County. Need people to volunteer so if interested please notify Dalia. An email will be sent out for a call for volunteers. Also discussed bylaws; they did not pass. Also discussed, the Vice-President role- these are elected positions

5.1.5. Strategic Plan extended for one additional year. Board and Service Council continued work on new strategic plan. Developed objectives. Looking at mission statement. Please look over documents on website and provide feedback to Dalia.

5.1.6. CFO – Board decided to hire a bookkeeping firm to support CFO beginning July 1st.

5.1.7. Working with UCI to see if they can host a 1-day 2019 PDS. If UCI is unable to host, we are asking if another institution can host PDS. Expecting about 100 people and need about 5 breakout rooms.

5.1.8. Marichu Magana recognized with a service award.

5.2. President- Elect – Angie Alvarez (PCC)

5.2.1. Public Relations – will be setting up a content calendar to plan posts for upcoming events.

5.2.2. Student Development – Liz will share a report today

5.2.2.1. SLC 2020 – Save the Date: Saturday, April 4th, 2020 at CSU Northridge

5.2.2.2. Chair: Daniela Barcnas

5.2.2.3. Anyone interesting in joining planning committee please contact her

5.2.3. Technology- Amel has been uploading information to the website.



5.2.4. Research Development – Quakes game will be June 12th. Sold 121 tickets.

5.2.5. No updates for TRIO Alumni.

5.2.6. Reviewed 2019-2020 Board & Service Council

5.2.6.1. Kevin asked if there is a list for those running for Vice President. Horacio Aceves is the only one running and will give his platform later today in the meeting.

5.2.6.2.

5.2.7. Proposed 2019-2020 Chapter Meeting dates:

5.2.7.1. September 27, 2019

5.2.7.2. December 13, 2019

5.2.7.3. March 8-12, 2020 at WESTOP Conference

5.2.7.4. June 5, 2020

5.2.7.5. Temo mentioned there is a CSAC conference on the September date.

5.3. Treasurer's Report – Miguel Zarate (RCC)

5.3.1. Report does not reflect Quakes game

5.3.2. Total Checking Account Deposits: \$25,676.54

5.3.3. Total Checking Account Expenses: \$28,540.48

5.3.4. Online Account Balances as of Thursday, May 21, 2019: \$5,078.32

5.3.5. QuickBooks Account Balance as of Thursday, May 21, 2019: \$1,303.26

5.3.6. Outstanding Checks (Total Uncleared Checks): \$10,826.82

5.3.7. Review detailed Treasurer's report on the WESTOP SoCal website.

5.3.8. Recommendations: Cancel Void uncleared checks which are outstanding for over a year.

5.3.9. Marichu – after 6 months, you can void a check but you need to do your due diligence and contact person. Recommends to go ahead and cancel those checks but place them on hold. Reach out to Mission Edge, the bookkeeping firm.

6. Service Council Reports

6.1. COE Fair Chair Campaign- Laura Orozco (Study Smart Tutors) & Miriam Carrillo (NC)

6.1.1. As of May 28th, 2019, WESTOP as a whole has contributed \$15,610.67 (84% of our goal) to Fair Share. The California chapter contributed \$9,625.67 (73% of our goal).

6.1.2. As of May 28th, 2019, we have 39 institutional memberships. We had eight new memberships this year!

6.1.3. We have until June 15

6.1.4. Temo- do you have the list to check if our institution has paid? Dalia said Yes!

6.1.5. UC San Diego – asked if the information can be shared because sometimes the programs are not aware. Dalia said she personally sends emails or makes phone calls if their institutional membership is about to expire.

6.1.6. Herrera asked if we can update the information; the chapter cannot change that information only COE can update it. We can take the information and inform COE on your behalf.

6.2. Legislation and Education - Horacio Aceves (Occidental College)

6.2.1. GAN's released by Dept of Ed for the 2019-2020 Program Year reflects 4.5% funding increase; STEM initiative will be extended to Talent Search programs.

6.2.1.1. The STEM proposal should have already been submitted; around \$40,000.

Recommends to already start planning on how to use the money so you do not have a lot of money left over.



6.2.2. Sub. "LHHS" included a \$100M funding increase for TRIO programs and GEAR UP a \$35 funding increase for the 2020-2021 Program Year (TRIO, \$1.1B and GEAR UP, \$395M)

6.2.2.1. Any potential delay can cause SSS competition delay

6.2.3. Policy Seminar: SoCal met all 31 Members of Congress, and both CA Senators; (1) overall funding and "state block-grant," (2) homeless & foster youth, and (3) Reauthorization of the Higher Ed. Act (2008)

6.2.3.1. Look out for working on Higher Ed. Act because it can potentially change the scope of our programs.

6.2.4. Congress in session June/July, and August recess

6.2.4.1. August is the best time to ask your congress representative to visit

6.2.4.2. Start thanking your member of congress for \$100 million increase.

6.2.5. #18 Marichu Magana (SD Mesa College) asked if SSS received GANS. Some SSS programs did get GANS already.

6.2.6. #10 Miguel Zarate (RCC) – asked who does the factbook. The Leg/Ed chairs leads it. It's a collaborative effort.

6.2.7. #38 Temo Solorio (CLU) – leg/Ed chairs will reach out for accurate information. It's important to respond to survey when received in order to have the accurate information.

6.3. Membership and Elections Committee Report - Desiree Rivera (Norco College)

6.3.1. Members list is at 197 members.

6.3.2. Miguel Zarate was elected to complete this year's Treasurer term and will remain as the Treasurer-Elect for term 2019-2020.

6.3.3. Caroline Felix was elected as Secretary, beginning 2019-2020.

6.3.4. Victoria will take over Membership and Elections beginning 2019-2020.

6.3.5. Don't forget to renew your 2019-2020 WESTOP Membership! Register online between July-October for discounted institutional, individual, and student membership. Members benefit from discounted rates for regional and chapter events.

6.3.6. Action Items:

6.3.6.1. One nominee for Vice President – Horacio Aceves

6.3.6.1.1. Desiree entertains a motion for any other nominations for Vice President. There are no motions.

6.3.6.1.2. Sent out a link via email to vote for Vice President; Voting will close on May 31st at 12:30pm. If serving as someone's proxy, then go ahead and place your vote on their behalf.

6.4. Professional Development

6.4.1. PD Academy – took place May 3rd-5th at UCLA Lake Arrowhead Conference Center; it was very successful; 9 participants. Final report will be given in the Chapter Meeting in September.

6.4.1.1. The next PD Academy will happen 2021.

6.4.1.2. Cost was \$1200 per participant. Participants received a \$300 scholarship and the program paid \$900.

6.4.1.3. Scholarships were awarded.

6.5. Public Relations – Laura Garcia (Harvey Mudd College)

6.5.1. Would like to implement calendar to organize a posting schedule; once it is established this will be shared with members to establish communication and consistency.



6.6. Resource Development – Caroline Felix (CSUSB) & Ernesto Partida (PCC)

- 6.6.1. Straight Out of SoCal WESTOP T-Shirts: available for shirts for a suggestion donation of \$20 request
- 6.6.2. No longer have any tickets available for the Quakes game on June 12th
- 6.6.3. Aug 3rd – Member Mixer Networking event – Paint Night at Angie’s House

6.7. Student Development – Liz Hanna (CSUDH)

6.7.1. SLC 2019

- 6.7.1.1. Final report was given; it’s available online in WESTOP SoCal website.
 - 6.7.1.2. 22 programs registered; 1 was EOPS. About 415 students registered and 18 chaperones (chaperones were complimentary).
 - 6.7.1.3. A total of 22 workshop presenters
 - 6.7.1.4. Total Expenses: \$13,190
 - 6.7.1.5. Total revenue: 16,600
 - 6.7.1.6. Ending Balance: 3,409.21
- 6.7.2. SLC 2020: Saturday, April 4th,2020 at CSU Northridge
- 6.7.3. TRIO Day 2019
- 6.7.3.1. 12 programs registered; only 10 participated
 - 6.7.3.2. TRIO Day 2020: Saturday, Feb 29th
 - 6.7.3.2.1. 2020 Partners: Los Angeles Regional Food Bank, San Diego Food Bank, Helping Hands Pantry
 - 6.7.3.2.2. \$20/participant and chaperones receive free registration.

6.8. Technology – Amel Khan (CSUDH)

- 6.8.1. Made updates to the website to make certain things easier to access.
- 6.8.2. She’s open to suggestions for the website.
- 6.8.3. #18 Marichu Magana (SD Mesa College) asked if we have a “Donate Now” button; currently we do not have that.

6.9. TRIO Alumni – Dalia Hernandez (CSUSB) and Angie Alvarez (PCC)

- 6.9.1. No report.

7. Unfinished Business

- 7.1. None

8. Action Items

8.1.1. Approval of FY 2019-2020 Budget

- 8.1.1.1. Hortencia asked if breakfast should be increased a little more than \$15 to like \$20 for PDS and increase PDS registration fees. Dalia mentioned that registration fee was increased and this would allow some flexibility for breakfast cost. Hortencia also pointed out that there was no money allocated for lunch but Dalia clarified that it was done on purpose.
- 8.1.1.2. #8 Kevin Baker (Mt. San Jacinto) motions to approve FY 2019-2020 budget; second by #18 Marichu Magana (SD Mesa College). Motion carries.

9. Membership Discussion Items

- 9.1.1. None

10. Announcements

- 10.1.1. Article released in April titled “Closing the Evidence Gap: Doing More of What Works in Higher Education” by Clare McCann. Encourages all to read it because it argues that there



is not enough evidence that TRIO programs work. We need to be prepared to counter argue it.

10.1.2. Eva was recognized with a Service Award.

10.1.3. Angie recognized Dalia for fulfilling the President role for 3.5 years!

10.1.4. Mayra brought socks on behalf of Michele Scott.

10.1.5. Marichu stated that Dalia would make a great WESTOP President.

11. Adjournment

11.1. Motion to adjourn meeting by #42 Eddie Paje (UCSD), second by #32 Mayra Macias (CSULB); meeting adjourned at 12:16pm.