

**Town of Grant**  
**9011 County Road WW**  
**Monthly Board Meeting**  
**April 13, 2016**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.  
Chairperson Schwab called meeting to order at 6:30pm.

**Announcements/Correspondence:**

- Annual Meeting April 19, 2016 @ 7:00pm
- Juniper Lane residents sent copy of letter from Kent Glazer, DNR Forester on recommendations for tree removal on Town Right-of-Way.
- Kevin & Amy Peterson was sent letter re: chickens not staying on property
- Phil Johnson sent letter for employment for part time maintenance work to clean town hall.
- Letter drafted for Ashley Kertis informing her that a bill will follow for damage to Griffith Ave. (110<sup>th</sup>-CTH F) for failure to obey “Road Closed” sign.
- Senior Luncheon to be held April 27<sup>th</sup>, 2016 at noon at Kiwanis Club
- Copy of DNR letter, from Will Stites, to Eric Kadlec for Non-Compliance of permit for culverts and bridge on property in Town of Grant.

**Election results:**

- Clerk Zimmerman report April 5<sup>th</sup> Election had 840 voters, with 45 Absentee Ballots, 80 New Voter Registrations and 6 name or address changes.
- Election results were reported with Congratulations to Charles Gussel for County Board Supervisor-District 20.

**Plan Commission Appointment:**

- Lori Ruess has informed Plan Commission Chairperson, Jim Wendels of her resignation.
- Chairperson Schwab appointed Tom Reitter to finish Lori Ruess’ term through May 31, 2017.

**Minutes:**

- **Motion: (Yetter, Winkler) Approve Monthly Board Meeting minutes from March 9, 2016 as written. Unanimous Ayes. Motion carried.**
- **Motion: (Winkler, Yetter) Move to approve Town Board Closed Session Meeting minutes from March 9, 2016 as written. Unanimous Ayes. Motion carried.**
- **Motion: (Winkler, Yetter) Move to approve Closed Session-Mediation Meeting minutes for March 11, 2016 as written. Unanimous Ayes. Motion carried.**
- **Motion: (Yetter, Schwab) Move to approve Town Board Meeting minutes of March 30, 2016 as corrected. Unanimous Ayes. Motion carried.**
- **Motion: (Yetter, Winkler) Approve Town Board Closed Session Meeting minutes from April 7, 2016 as written. Unanimous Ayes. Motion carried.**

### Officers' Report:

- Schwab provided copies of Town of Grand Rapids Recycling & Solid Waste Committee's 2015 Annual Report. Choose to ReUse & Tire Day will be May 21<sup>st</sup>, 2016 and another Choose to ReUse will be held on September 19, 2016.
- WTA-Portage County Unit Meeting: Yetter reported the biggest discussion was on Voter Photo ID, Schwab reported that transportation is provided for voting, Portage County has a Purple Angel Initiative for dementia, EMS talked about flooding, thunderstorms and sirens.
- Treasurer Luecht reported that she meet with Patty Dreier, on Monday April 11, 2016, with concerns about amount municipalities pay for Humane Society. The bill for municipalities goes up but Portage County paid 48% in 2006 and 38% in 2016. Dreier indicated they contract with Municipalities, Sheriff Department and Humane Society. Jennifer Joosie, Finance Director, indicated they will re-discuss contracts for Animal Control.
- Supervisor Yetter attended Pipeline Training-Preparing for Emergency Situations, which was about safety around pipelines although no major pipelines run through the Town of Grant. Yetter stressed the importance of calling Diggers Hotline before digging.

### Committee/Commission Minutes or Reports:

- **Ambulance:** Town of Belmont is looking into contracting privately with a service in Waupaca. They already advise their residents to call Waupaca directly for faster response time instead of calling 911 for Portage County.
- Conference call with Attorney Harnisch, that mediation failed and depositions will be done before June 1, 2016.
- **Fire:** Departments back up Emergency Management Services.
- **First Responders:** No report
- **Green, Clean Action:** Next meeting May 4, 2016, McMillian Library
- **Greater Kellner Area Business Group:** No report
- **Groundwater Citizens Advisory Committee:** No report
- **Historical Committee:** Kathy Lee scanned book from 1864 with original town minutes, there are 16 books to be archived, school district teacher salaries, will meet with Wisconsin Historical Society next time they are at Portage County to see what they would archive.
- **Plan Commission:** Meeting with Kristen Johnson, Portage County Planning & Zoning, to go over Comprehensive Plan, Public Hearing for ATV/UTV Ordinance and Phase 1 & Phase 2 routes, working on Farmland Preservation and changes to Zoning Ordinance.
- **Website:** Platform retiring, new look, added headings, take a look!
- **Zoning:** One permit for the month of March for \$50.00

**Resolution:** Kathy Lee reported that no resolution is needed to archive historical materials. State Historical Society will look over material to see if they will take it otherwise it will be archived at UW in Stevens Point.

### Financial Report & Updates:

- Treasurer Luecht presented bank reconciliation for the month of March with deposits totaling \$23,300.85. Treasurer and Clerk were in balance for the month of March.
- **Motion: (Schwab, Yetter) Move to approve Financial Report for review or audit. Unanimous Ayes. Carried.**

- Clerk Zimmerman gave copy of Budget Sheet to Board Members and indicated that Account #57190 Other Government Outlay is being used to track Street Sign Expenses.
- Draft copies of Financial Review received today from Schenck Associates, given to board members to look over.
- Chairperson Schwab was given copy of Wisconsin Surplus latest auction list.
- Letter to Ashley Kertis, who received citation for disobeying Road Closed Signs on Griffith, that she will be billed for road damage.
- **Motion: (Schwab, Yetter) Move to increase Election Workers hourly wage from \$10.00 hour to \$11.00 hour and Chief Inspector wage from \$10.00 hour to \$12.00 hour. Unanimous Ayes. Carried.**
- **Motion: (Yetter, Schwab) Move to raise Transfer Station employees from \$10.65 hour to \$11.00 hour effective April 1, 2016. Unanimous Ayes. Carried.**

#### **Public Participation:**

- Schwab indicated that a WisDOT-TRID grant was applied for Quarry Road (90<sup>th</sup> – 100<sup>th</sup>), where sections would have muck removed, sand lift added, ditches reclaimed and road material laid. TRID Grant was based on safety.
- Winkler would like to cut ditches and put materials on Quarry Road; preferably ¾” gravel versus red granite that breaks down.
- Charles Gussel said that culverts are failing on East/West roads.
- Residents from Quarry Road (90<sup>th</sup>-100<sup>th</sup>) including Steve Holmes, Guy Tuttel, Gary Hanneman and Clarence Droske would like the road fixed even if TRID Grant is not granted to Town. They had difficulties getting to their homes this spring.
- Lee Lampert has asked again what Fahrner Asphalt is going to do with the chip seal job on 110<sup>th</sup> St. (Griffith-Deer) from 2014.
- Wendels asked about Washington St. (90<sup>th</sup>-100<sup>th</sup> St)

#### **Resolution to support 2016-2020 Transportation Alternative Program (TAP):**

- **Motion: (Yetter, Winkler) Move to approve Resolution #2016-01 of Support for Wisconsin Dept. of Transportation 2016-2020 Transportation Program Award (TAP) Award Cycle for Mertz Subdivision. Unanimous Ayes. Carried.**

#### **Roads/Equipment/Garage:**

- Jim Wendels, Quest Engineering, presented the Board with estimate costs & plans to do Oak St. (CTH U-90<sup>th</sup> St) paving job. Wendels went through estimated costs which came above what was expected. Quest Engineering is to finish the design work and possibly put on hold until 2017 season.
- Will need wetland permit for Evergreen Culvert replacement, engineering being done by Jewell Engineering, they will apply for permits.
- Street Sign replacement signs will be purchased from Newman Signs with cost for materials < \$15,000.00. Old signs are being sold on WI Surplus.
- Winkler reported that waiting for Solarus to finish on 110<sup>th</sup> St. (CTH W-Quarry). Zemans said that driveway on east side of Quarry by Cranberry Marsh is blocking water. Look into prices for plastic culvert 18” wide by 40 ft. long to be paid by Town, Driveway Ordinance would need to be followed for installation.

- Get Bid Documents prepared for purchase of road materials, send to 7-Sisters, Red Rock Granite, Milestone Materials, ConsTrucks to name a few.
- **Motion: (Schwab, Yetter) Move to allow Portage County to Sweep Intersections not to exceed \$750.00. Unanimous Ayes. Carried.**
- **Motion: (Yetter, Schwab) Move to sell all 6” outdated street signs on Wisconsin Surplus Auction. Unanimous Ayes. Carried.**
- Monthly Report: March sand/plow roads; April starting to grade roads next week.

#### **Town Hall:**

- Treasurer Luecht and Clerk Zimmerman would like to cease hall rental. The cost to have hall cleaned before and after parties is not being covered by rental fees.
- TOPS items have to be moved for each Election because we are storing their supplies in handicap booth. What they pay should not include storage.
- Checking with other municipalities they do not rent municipal space for security reasons. Items are stored for First Responders, Town and Plan Commission in old voting booths with no locks. Over the years less groups and individuals have rented the hall and it’s probably a good time to suspend rentals.
- **Motion: Schwab, Yetter) Move to cease hall rental till the end of year. Unanimous Ayes. Carried.**

#### **Transfer Station:**

- Tire Day and Choose to ReUse is May 21<sup>st</sup>, 2016.

#### **Newsletter:**

- Schwab gave copy of a list of articles for consideration for newsletter, draft articles not complete.

#### **Board/Employee training dates: NA**

#### **Upcoming meeting dates/topics:**

- Annual Meeting - Tuesday, April 19<sup>th</sup>, 2016 @ 7:00pm
- Roads Inspection – Friday, May 13<sup>th</sup>, 2016 @ 7:00am
- Public Hearing-ATV/UTV Ordinance – Wednesday, May 18<sup>th</sup>, 2016 7:00pm at Wildhorse Banquet Hall.

**Motion: (Schwab, Winkler) Move to adjourn at 9:35pm. Unanimous Ayes. Carried.**

Respectfully submitted by,

*Vicky Zimmerwerman*

Vicky Zimmerman, Town Clerk

Approved: 06-29-2016