

**THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 9th OF JANUARY 2019 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.**

**TO CALL ORDER:**

The meeting was called to order at 5:30p.m. by Hector Martinez and Gloria Grijalva led those present in the pledge of allegiance.

**ROLL CALL-DETERMINATION OF QUARUM:**

Chairperson	Gloria G. Romo
Vice Chairperson	Rodolfo Valdez
Secretary	Norma M. Apodaca
Chief Financial	Gloria Grijalva
Trustee	Hector Martinez

**GUESTS:**

Tomas Virgen-Executive District Manager  
Eduardo Rivera- Attorney  
Brenda Ryan-Board Clerk  
Tony Pimentel-Public Relations

**APPROVAL OF AGENDA:**

Motion was made by Board Member Valdez and second by Board Member Romo to approve the agenda for January 9, 2019. Motion passed by the following vote wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

**PUBLIC COMMENT TIME:**

Mrs. Cota wanted to congratulate the board and wish them all a New Year and hopefully we will be able to move forward and do many new things.

**REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS**

Board Member Romo reported that she was invited to attend a health fair this Saturday in Yuma on January 12, 2019 at 10am-2pm.

Board Member Grijalva reported that she attended the Supervisors swearing in and it was very nice.

**COMMENTS BY TONY PIMENTEL**

Mr. Pimentel informed the board that the website was updated with the new Board Member Grijalva. He also performed a backup for the 2018 documents and will also start with the 2019 agenda. He also wants to schedule for someone to take pictures of Mrs. Grijalva to update the website.

Board Member Romo asked Mr. Pimentel the equipment for the parks what was the problem with the city. Mr. Pimentel replied that we need to have a formal meeting with the city manager to try to get an agreement because supposedly there is no agreement for maintenance of the parks. The equipment has a lifetime warranty but in order to proceed the warranty the city has to assume that they are in charge of the equipment of the parks.

**COMMENTS BY EXECUTIVE DISTRICT MANAGER:**

Mr. Virgen reported that Mrs. Chin was not able to attend but she is working on trying to propose a different version of the program. As you are aware her program got minimal patients too locally even though the program is offered locally. What he believes they are going to offer in the proposal is they want to come 5 days a week half days instead to see if by being here more often they are going to do that. Mrs. Chin told Mr. Virgen that she will have a proposal by next meeting and then we will go through our process.

He also reported that he had a great meeting with El Centro Regional Medical Center last week. They are very eager to work with us. They are looking to expanding. They said that when we come back from Sacramento they would like for us to take a tour of the clinic and see if there is anything we can find an alliance on.

He also had a meeting with Pioneers. It was also a great meeting. They also want to start working on projects together. That is something we can talk about on another occasion.

**COMMENTS BY GENERAL COUNSEL:**

None

**DISCUSSION/ACTION ITEMS:**

1. Appointment of New Board President, Vice President, Treasurer and Secretary.

Motion was made by Board Member Martinez to appoint Mrs. Romo as the new President and second by Board Member Valdez. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

Motion was made by Board Member Romo to appoint Mr. Valdez as Vice-President and second by Board Member Grijalva. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

Motion was made by Board Member Apodaca to appoint Mrs. Grijalva as Treasurer and second by Board Member Valdez. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez  
NOES: None

Motion was made by Board Member Martinez to appoint Mrs. Apodaca as Secretary and second by Board Member Romo. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez  
NOES: None

**Board President Romo continued the meeting.**

2. Discussion and/or action on sponsoring the Martin Luther King Jr. Luncheon and Award Ceremony.

Board Member Grijalva reported that she had attended one of our meetings when Neighborhood was here asking for funds and it was per directive of LAFCO that we couldn't give any grant funds. That they would have to okay it and it would have to be medical or wellness. Now this is for a luncheon and does not think it would be correct because then we would be having everybody come in for luncheon. Board Member Valdez is in agreement with Mrs. Grijalva, he thinks that we have discussed before in having a special fund where we can give donations on certain event like this and we do not have one in place right now. Maybe we can put one in place when we do the budget.

There was no motion. Therefore this item dies due to lack of motion.

3. Discussion and/or action on further consideration of the Calexico Lions Club request for grant funding for eye exams and prescription eye glasses.

Request grant funding is for \$10,000.00.

On this one Mr. Virgen's recommendation is if we were to do that it would be yes but the contract is half done and wanted to table it anyway. The contract lacks a lot of what is on the other side of the equal side and that is his concern that it is not ready. He is requesting for this item to please be tabled and then he can meet with them again and make sure that what is in here is what we need. The next time we meet for board preparation we can discuss that.

Board Member Valdez concern is that he does not see a time frame on how long they are going to be providing these services. That would be his only concern.

Board Member Romo would like to see if it is possible that we leave it for the next board meeting.

Motion was made by Board Member Valdez and second by Board Member Martinez to table this item. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez  
NOES: None

4. Discussion and/or action on attending the Leadership Academy on January 24-25, 2019.

Motion was made by Board Member Valdez and second by Board Member Apodaca to approve attending the Leadership Academy on January 24-25, 2019. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

5. Discussion and/or action on participation of the Senior Health Fair on January 31, 2019.

Tony Pimentel reported that this fair is provided for the entire county. More than 250 seniors attend this fair. There is no cost. The only cost will be the marketing items that we want to take but we still have plenty of bottles of the district.

Motion was made by Board Member Martinez and second by Board Member Valdez to approve attending the Senior Health Fair on January 31, 2019. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

6. Discussion and/or action on a company credit card for the President, Treasurer and District Manager.

Board Member Valdez asked if each board member will be getting a card or will it be just one card for the district and then you will ask for it when you need it. How is that going to work?

Board Member Romo it is important to her that the district manager has a card because he needs to be able to move.

Board Member Grijalva thinks that maybe the district manager and president should have one. She does not want a card.

Board Member Apodaca suggested that each individual's card should have their name on it for transparency and for responsibility to have under the name of each person.

Board Member Romo opinion on limit is \$1000.00.

Board Member Martinez suggested for a little more because sometimes we need to purchase flights. Also, the auditor told them that they should be using the card as a credit card to have a bigger limit than a debit card.

Board Member Valdez asked if we can set a limit of how much we can spend.

Board Member Martinez does not think that the limit really matters because depending on the money that we have is the credit they are going to offer there.

Motion was made by Board Member Martinez and second by Board Member Valdez to approve acquiring a company credit card for the board president and district manager with the limit spending of \$5,000.00. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

7. Discussion and/or action on equipment surplus.

Mr. Virgen informed the board that this was brought up because we have some old equipment and traditionally it is good to have a policy that helps us get rid of broken stuff per says. In the past what he has done is that he makes a list and there current value and then it would be surplus and then we could do whatever we decide with it. We can draft something very quickly and we can recommend is that maybe once a year kind of like a garage or housekeeping or maybe twice a year that we bring a list of the surplus stuff and then you can declare it surplus and then we can talk about the next item when we are done with that. If the board approves we make a list and make a memo and everything that is outdated and bring it back for approval.

Motion was made by Board Member Apodaca and second by Board Member Valdez to approve creating a policy and a list of all the equipment that we have for depreciation and obsolete purposes and change it every two years. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

8. Discussion and/or action on purchasing computer replacements.

Motion was made by Board Member Valdez and second by Board Member Martinez to approve purchasing computer replacements. Motion passed by the following wit:

AYES: Martinez, Romo, Grijalva, Apodaca, Valdez

NOES: None

**ITEMS FOR FUTURE AGENDA:**

None

**CLOSED SESSION:**

Direction was given by the board to the district attorney in closed session.

**ADJOURNMENT:**

With no future business to discuss Board Member Apodaca made motion to adjourn the meeting at 6:23 p.m. Second by Board Member Martinez. All in favor.