

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

January 10, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Tami Scott, present.

RESOLUTION 2013-16: A motion was made by Thomas Repcik to approve the Agenda as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Braden Dohse, Student Cody Bader, Student
Steven Tibbs, Student Anthony Thomas, Student
Tyler Stanley, Student

There were no comments or questions at this time.

RESOLUTION 2013-17: A motion was made by Sandra Templeton to approve the minutes of the December 27, 2012 Regular Meeting as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

--Letter from City of Ravenna – House Bill 360 PSAP*/911 --received on January 9, 2013
(*Public Safety Answering Point)

Tim Paulus: As the law currently stands, the county is allowed to have five PSAPs; that has to be reduced to four by 2016. If you look at page two, here's what I think they're after. They're trying to increase --since there has to be a reduction -- currently the PSAPs are: Aurora (15,548), Streetsboro (16,028), Ravenna City (11,724), Kent (28,904) and PCSO. KSU is also a PSAP but they're unfunded by the E911 money. E911 money is the 911 tax on cell phones. It's divided by community, based upon population. Portage County gets roughly \$29,000. The population in Portage County is 161,419 they add 9,000 for Kent State even though they don't get the money directly --it divides out to about \$.17 per person that would bring Edinburg's share with 2,586 to \$5,275.44 a year. On the surface this may seem like a good idea, but I had some questions:

--Will the Township see a reduction in the annual dispatch cost that equates to the final dollar figure?

--If not, what is the City's intent for these funds?

Ravenna City's motive may include increasing the size of their service area so that they are not the smallest and therefore most likely to be removed as a PSAP in 2016 or before.

--Is it in the City's intent to change from their current CAD software Sundance to New World CAD software to that your dispatch center has better interoperability with other dispatch centers in Portage County?

--Is a future goal the availability of MDT communication with their dispatch center?

It could be 2016 or before with House Bill 360 the State 911 Board has to submit something to the Governor by March if they want to speed up the process.

Thomas Repcik: This 911 Committee, do you know who they are?

Tim Paulus: That is the City Manager for the City of Kent, the Mayor of Aurora and one of the Commissioners.

Thomas Repcik: There's no Township—I thought there used to be a Township representative.

Tim Paulus: No. There's just the three. Also I've included a lot of extra information --this Ohio Legislative Service Commission is a summary of all of the bill changes for House Bill 360. The tax actually goes down from \$.28/month to \$.25/month but they're gonna start doing some things with prepaid cell phones attached to the purchase price of those.

Thomas Repcik: That \$29,000 you mentioned, is that a month?

Tim Paulus: That is a month. And that's an approximate number John Barber gave me, he said, "it's about \$29,000" so it's not exact. One of the big things that come through with this House Bill is that before this money was sent to the counties they were supposed to divide it up amongst the PSAPs. If you got the money you were supposed to use it for 911 but there was no oversight to it. Now the State Tax Commissioner and the State Auditor are going to start auditing these because there are some counties that used the money for things they weren't supposed to so they're going to have to pay that money back. If the County fails to meet the reductions in the number of PSAPs, the Tax Commissioner who distributes the money from the State, is supposed to cut their money in half --so it's a big hit for counties that don't comply. There's been talk for a few years about reducing the amount of PSAPs if you remember.

Diane Austin: So they want us to appoint them?

Tim Paulus: What they want to do is become our PSAP—presently the Sheriff's office is. What they want is Ravenna City to answer any 911 call—70% of 911 calls are fire or EMS—only 30% of 911 calls are requests for law enforcement. They want us just to sign over the right for them to take over. I sort of raised the question: what are you gonna do with the money because why do we want to give you another \$5,200? Are you gonna reduce our billing? Ok if you're going to reduce our dispatch fees by that--

Diane Austin: Did they say they were?

Tim Paulus: It doesn't say in that letter.

Diane Austin: Oh I thought you talked to somebody, I'm sorry.

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Tim Paulus: That's why I'm saying, there may be some ulterior motives on their side and I think he really should have a meeting or talk to the different boards.

Thomas Repcik: Who would make the decision on their request?

Tim Paulus: Board of Trustees--the three of you would make a resolution. He even attached a resolution to make it easy.

Diane Austin: I'm not comfortable with this.

Tim Paulus: Well there are a lot of questions that aren't answered. I don't know if --the Sheriff can't really fight it--he may not be happy about it but you, as the governing body of Edinburg Township, have the right to decide who's gonna be your PSAP. That's in the Revised Code.

Diane Austin: But if Ravenna becomes our PSAP then they would answer all of our 911 calls then they would determine if it's a call for your fire department or then THEY would dispatch the sheriff's office?

Tim Paulus: No, they would do the same thing the sheriff presently does for the fire--transfer it.

Diane Austin: Oh, ok.

Chris Diehl: They would take in everything and then transfer the sheriff's calls to the sheriff.

Tim Paulus: Right now everything comes to the sheriff's office --fire and EMS they transfer into Ravenna dispatch. Now Ravenna dispatch is gonna take that position and transfer those 30% of the calls to the sheriff's office. Now that \$.17 is an estimate. In this House Bill the State Tax Commissioner will get one penny of every collection as a processing fee. So don't hold those numbers to be exact, they're estimates but I put something together to try to give you some idea of what kinds of funds we're talking about.

Judy Repcik: But Tim, whatever it is, it's whatever it is. It's not a penny out of our pocket. It's whatever is available.

Tim Paulus: Correct. This has nothing to do with any of our funds.

Diane Austin: We're just saying where we want the Edinburg Township money to go.

Tim Paulus: Correct. But there's a monetary value to that--answering those calls--that the sheriff is getting today but what are they going to do for us if we give them that extra \$5,200 a year?

Diane Austin: You mean Ravenna City.

Tim Paulus: Right.

Sandy Templeton: Well maybe we should ask to have a meeting and then clarify that.

Tim Paulus: Well, I drew up four questions there that [ask] what are you doing? But ultimately what they're trying to do is understandable, if you were in their shoes, you don't want to be the one on the chopping block.

Tami Scott: But if you go to them and they are the one that gets chopped, you're going to be stuck paying whatever price, right? Or you just have to go with whomever then.

Tim Paulus: Right.

Thomas Repcik: Maybe we could ask the Mayor to come out since our last meeting is on the 31st and that's kinda beyond the deadline, maybe we could ask the Mayor if he would come out and talk to us and we could raise some questions at that time and maybe Tuesday, Wednesday or something. Call him and say we have some questions that we'd like you to be present--have a special meeting--

Sandy Templeton: Explain what's going on.

Diane will call or email Mayor Bica to invite him to come next Tuesday, January 15 at 7:00 pm in the Administration building. If he can't meet on Tuesday she will ask him if Wednesday would be better.

Tim Paulus: My question that I didn't really state there but should we maybe ask the Sheriff or Major Missimi would like to come out and have their position [heard]--if a number of townships leave, that's going to be a hit for the Sheriff's office you know, we're \$5,000, Palmyra is a little bigger than us, Paris is smaller but Ravenna Township is three times our size.

Diane Austin: I'll call Dave Doak too.

Thomas Repcik: There's not enough information there to make a decision.

Sandy Templeton: It's kind of a generic--here do this, sign this.

Thomas Repcik: We have some questions, and then we can make a decision.

Tim Paulus: Do you want to talk to some other townships because they're all facing the same dilemma? Diane will make the calls and once she knows the date, then the surrounding townships will be contacted.

Tim Paulus: I'd just hate to see somebody make a hasty decision that's gonna hurt the sheriff's office.

OLD BUSINESS

--Accept resignations of Fire Department Personnel

RESOLUTION 2013-18: A motion was made by Thomas Repcik to accept the resignations of Derek Reed, Justine Reed, David Dunn Jr., Tom Freborg and Todd Dewitt submitted at the December 27, 2012 Regular Meeting; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

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NEW BUSINESS

--Request from 4H group for window painting – All agreed to allow this activity.
--Closure Authorization

RESOLUTION 2013-19: A motion was made by Thomas Repcik to approve that the EMS closures be turned over to the collection agency; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

--Haz-Mat Resolution

RESOLUTION 2013-20: A motion was made by Thomas Repcik to adopt the resolution stating that the Haz-Mat incident on State Route 76 be turned over to the prosecutor to send for collection; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

--2013 Wage Sheet – This was signed by all Trustees.

DEPARTMENT REPORTS

Tami Scott - Zoning Inspector, Zoning Secretary, Administrative Secretary & Parade

--She has received/made three phone calls.
--She has issued one permit.
--The Zoning Commission will meet on Thursday, January 17 at 7:00 p.m. for their annual reorganizational meeting. She will run an ad in the newspaper if there are not enough people to serve on the commission.
--The BZA will meet on Monday, January 28 at 7:00 p.m. for their annual reorganizational meeting.
--She will take the Zoning resolution to Quick Copy to make all new copies for each Board member so that they have the correct pages and updates. She will have an extra copy made for the Law Library.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He needed to clarify for the calendar -- Trash Clean Up will be the first full weekend in June (7 & 8).
--He asked if his 4-H club could use the Townhall as a pick up point on Saturday morning, February 2nd, for those who have ordered items in the fundraiser for a cancer survivor. All agreed he could use it at no charge.
--He thanked the Trustees for the 3% wage increase.
--Diane will check with Chris Meduri about allowing a resident to take care of four to five acres of Township property that is right next to their property. The resident would like to grow a crop then eventually seed it for grass and make it smooth for mowing.

Tim Paulus - Fire Department Report

Purchases

He had no purchases to request at this time.

Alarms

--There were 25 EMS and 5 fire alarms for a total of 30 alarms.
--There were 4 M/A given and 3 used.

Grants

--He would like to submit a FEMA FP&S grant for a smoke alarm initiative. The goal is to place 1,230 dual sensor smoke detectors with a 10-year lithium ion battery in the homes of residents. The Firefighters Association would provide the installation for those who cannot install the detectors themselves. The total cost of the project would be \$27,465.90 and would require a 5% match, which would be \$1,373.30. He reported: It's sad that there are still homes without smoke detectors. U.S. Fire Administration recommends that smoke detectors be replaced every 10 years because after that time, they become less effective due to dirt and dust build up. All agreed to apply for this.

Park

--He has contacted Rich Lashley from the Portage County Health Department in reference to the possibility of installing a septic system at the park. Rich is sending a Site Evaluation Request Form to Tim for completion. The form will then be sent to the Ohio EPA who will then come out and do an evaluation that will tell the Trustees what needs to be done. The PCHD contracts with the Ohio EPA for these evaluations. He asked the Trustees: If something were to be built, where would it be located?

Diane Austin: It depends on where they tell us the septic system has to be.

Community CPR Class

--The Fire Department has become an American Heart Association Training Site. The Fire Department will offer free CPR/AED training to our residents provided by the Firefighters Association. Non-Residents may take the training by paying a \$10.00 fee. The class to be taught is Health Care Provider. This class was chosen because many employers require this class if the employee works in day care, nursing home, doctor's office, etc. This course is the same length as a basic class: two hours + testing time. The Firefighters Association was able to purchase all of the supplies and equipment needed to provide this training from the money received at the photo fundraiser. Two classes a month will be offered in the beginning and will be adjusted as needed. There is equipment for ten students at a time and a goal has been set to provide the class as scheduled even if only one student signs up.

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He recommended that the Board send letters to all sports associations using the park to highly recommend that they encourage their coaches to attend the training or have a current CPR card. The training will be provided to all coaches at no cost no matter where they live.

Donation

Ravenna Township has donated a large amount of used fire hose to Edinburg Township. They asked that Edinburg take it all and re-gift the unneeded hose to other fire departments.

Scrap

He presented a list of 13 sections of fire hose that is no longer serviceable that he would like to remove from service and scrap and a list of aluminum couplings and other miscellaneous aluminum, steel and brass fittings to be scrapped.

RESOLUTION 2013-21: A motion was made by Thomas Repcik to permit the Fire Chief to scrap the sections of fire hose that are no longer serviceable and aluminum couplings and steel and brass fittings; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Project Breathe

On Sunday the Fire Department will receive free pet oxygen masks compliments of the Stow Kent Animal Hospital, Portage Animal Clinic and Invisible Fence as part of their Project Breathe – Saving Pets One Breath at a Time.

Employee

He has received all Township property from the former employees except a charging base from Justine. Derek says it is Palmyra's but Justine signed for it. The Trustees instructed Tim to send a copy of the letter that Justine signed to Justine requesting that she return the base. Diane told Tim that she would come to the Fire Department next Tuesday to look at the security camera tapes of a car accident on State Route 14 to get clarification of the accident.

Judy Repcik - Fiscal Officer Report

She presented:

- End of the Year Cash Summary
- December Monthly Financial Report
- 2013 Appropriations
- She is currently operating payroll in temporary mode. She is three quarters of the way through the year-end.

TRUSTEE REPORTS

Thomas Repcik

He had nothing further to report.

Sandra Templeton

She had nothing further to report.

Diane Austin

--She received a call from Kathy Cofojohn of Palmyra Township. She was upset at the comments Diane made when Edinburg Township received their letter. Diane explained the comments she had made and Kathy said that her Trustees asked her to send the letter. Diane explained again that it should've come from the Board of Trustees --they should've signed it. Kathy was getting ready to bill Edinburg for the maintenance contract and that's when she brought the issue to her Board's attention. She referred to the November 27th Palmyra Township Trustee meeting as when they had asked her to send the letter. Henry Michael sent a bill for \$600+ and Edinburg only paid \$30+ of it. Thomas said \$75 from last year was already paid and the other is for service for 2013. He told Kathy that Palmyra accepted Edinburg's offer of \$6,000 for them to buy the unit back (and it has been taken back) but if Edinburg owes for insurance in 2012, please send a bill. Edinburg has not received the check for \$6,000 yet. Palmyra has not contacted Chris Meduri to draw up a sales agreement yet either. Edinburg won't have the machine in 2013 so Edinburg should not have to pay to service it in the future.

RESOLUTION 2013-22: A motion was made by Thomas Repcik to approve the payment of the bills; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-23: A motion was made by Thomas Repcik that the meeting is adjourned at 8:20 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

Thomas Repcik, Vice Chair

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer