



Sequoyah Chapter

SMOKE SIGNALS

www.asmcsequoyah.com

October 2018

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President's Message...

ASMC Friends and Family,

Fall is in the air! It is finally apparent that the season is changing and we are quickly heading into a very busy and fun Holiday season.

The Sequoyah Chapter has been busy planning some exciting events for the upcoming months including the Mini PDI – please note date change to 28 Mar 19.

During the month of October we had the honor of Lt Col Brian Donehue, Director of Staff, 552d Air Control Wing, speaking at the Chapter luncheon on how our Air Force funding supports the warfighter through the 552 Air Control Wing mission. This was our first luncheon at a new venue. We hope everyone enjoyed the change of scenery and the menu.

Our Community Service event was scheduled for 3 Nov 18 with the Regional Food Bank of Oklahoma, the team will be providing much needed support for a variety of Regional Food Bank Programs. Thank you to all who volunteered! If you missed this one, no worries there will be several additional opportunities this year.

Please keep the great ideas and inputs coming on how we can improve our Sequoyah Chapter!

~Renee and Tiffany
President, ASMC Sequoyah Chapter





CDFM SAMPLE QUESTIONS

There will be CDFM study sessions held every 2nd and 4th Monday of each month at 11:30-12:30 for the CDFM test. Please contact Tempie Roberston our Chapter certification officer at tempie.roberston@us.af.mil , 336-5365 for more information. Below are some sample questions that we will post the answers to in next month's newsletter.

1. _____ should assess the quality of performance over time and ensure that the findings of audits and other reviews are promptly resolved.
 - A. Monitoring
 - B. Risk Assessment
 - C. Control Activities
 - D. Control Environment

2. _____ is a statement on whether there is reasonable assurance that the agency's control are achieving their intended objectives.
 - A. Report on material weakness
 - B. Objective judgement statement
 - C. Statement of assurance
 - D. Statement of unqualified reliance

3. Under _____ is the probable or potentially adverse effects from inadequate internal controls that may result in the loss of Government resources or cause an agency to fail to accomplish significant mission objectives through fraud, error, or mismanagement.
 - A. Risk
 - B. Systemic control
 - C. Control technique
 - D. Assessable unit.

4. GAO Internal controls should be implemented by each manager and consistent with the (5) five standards which are:
 - A. Control Environment, Risk Assessment, Control Communication Information and Communications, Monitoring
 - B. Control Environment, Risk Assessment, Control Activities Command and Communications, Monitoring
 - C. Control Environment, Risk Assessment, Control Activities, Information and Communications, Monitoring
 - D. Control Environment, Risk Assessment, Control Activities, Information and Communications, Managing

5. Management and employees positive and supportive attitude toward internal control and conscientious management is called _____.
 - A. Monitoring



- B. Risk assessment
 - C. Control activities
 - D. Control environment
6. Management control should provide for an assessment of the risks that the agency faces from both external and internal sources. This is called_____.
- A. Monitoring
 - B. Risk assessment
 - C. Control assessment
 - D. Control environment

Answers to September's questions:

1. D(Ref 1.3.25) 2. D(Ref 1.3.25) 3. B(Ref 1.3.25) 4. B(Ref 1.3.11) 5. A(Ref 1.3.11)

COMMUNITY SERVICE

We are slated to volunteer at the Regional Food Bank of Oklahoma on Saturday, November 3rd from 0930-1230 hrs to sort and pack food kits in support of hunger awareness. We have a total of 15 slots, if you are interested in participating please contact Michael Potts at michael.potts@us.af.mil , DSN 339-4267/405-739-4267 to see if we still need slots filled and location.

ASMC SCHOLARSHIP AWARD

ASMC would like to announce a new ASMC scholarship award available for competition among those of you who are DoD and USCG members of ASMC and who do not currently hold the CDFM credential. To memorialize the service of Ms. Elsie Steffany, who passed away as a result of a tragic accident on 1 June 2018 during our National PDI, the ASMC National Executive Committee (Board) approved the establishment of the Elsie Steffany Memorial Scholarship Award to be presented annually at National PDI. The ASMC Board also approved the establishment of the Elsie Steffany Memorial Scholarship Award Committee (chaired by Mr. Keith Buchholz, VP, Defense-wide Board member).

Elsie was a GS-15 employee of the Office of the Assistant Secretary of the Army (Financial Management and Comptroller). A member of our ASMC Washington Chapter, she was also a Certified Defense Financial Manager (CDFM) and participated in activities of our Redstone-Huntsville Chapter in Alabama, while on temporary assignment at Headquarters, Army Materiel Command.



Following are details developed and approved by the committee and the Board regarding the composition of the Elsie Steffany Memorial Scholarship Award, eligibility, nomination process, and timelines.

Award Composition

The scholarship award will cover the following costs:

- Enrollment for two years as a candidate in the ASMC Certified Defense Financial Manager (CDFM) program
- CDFM Textbook
- Participation in one Enhanced Defense Financial Management Training Course (subject to course availability and approval of the awardee's organization)
- Three exams (one each for CDFM Module 1, Module 2, and Module 3)
- Registration to attend (subject to the approval of the awardee's organization) the annual ASMC National PDI, in which the scholarship award will be presented

ASMC members, who do not possess the CDFM credential and are assigned to the Department of Defense or the US Coast Guard, may apply for the scholarship award.

Scholarship Award Application Requirements

Applicants for the Elsie Steffany Memorial Scholarship Award must submit (not later than 31 December 2018) a one-page paper, consisting of two or three paragraphs, limited to a total of no more than 600 words on the page, addressing the two questions below, using single-spaced Times New Roman, 11 size font. The application must also include a cover page including the applicant's name, organization, work email address, and ASMC chapter.

- Why is public service in defense financial management important to you?
- Why are professional development and the pursuit of the CDFM certificate important to you?

Scholarship Award Nomination Process

Each ASMC chapter president may submit only one nomination to ASMC HQ, among the applications submitted at the chapter level and evaluated by the chapter. ASMC HQ is not prescribing the specific methodology for evaluation of applications submitted at chapter level; however, we recommend that either the Chapter Officers (Board) or a chapter scholarship committee review the applications and determine the individual nomination to be submitted to ASMC HQ as the chapter's nominee for the scholarship.

The chapter will have one month to review individual nominations received by the 31 December 2018 deadline and determine the chapter's nominee for the scholarship award. Once the chapter's nominee is determined, the chapter president (or his or her designee) must submit the nominee's application via the ASMC National Awards System to ASMC HQ



NLT 1 February 2019. Chapters may not edit, add to, or otherwise embellish individual applications.

Timeline

- 15 October – 31 December 2018 : Eligible applicants may submit Elsie Steffany Scholarship Award applications to the ASMC chapter POC designated by the chapter president
- 1 – 31 January 2019 : ASMC Chapters evaluate applications received
- 1 February 2019 : Deadline for submission of chapter nominee to ASMC HQ (chapters may submit their individual nomination application anytime during the period 1 January – 1 February 2019; however, once submitted, it may not be revised.)
- 1 – 28 February 2019 : Elsie Steffany Memorial Scholarship Award Committee evaluates applications and selects the award recipient
- 5 March 2019 : ASMC HQ notifies chapter presidents of Elsie Steffany Scholarship Award Recipient
- 15 March 2019 : ASMC HQ notifies ASMC membership of Elsie Steffany Scholarship Award recipient via monthly membership update
- 15 – 31 March 2019 : ASMC HQ works with award recipient and their organization to ensure recipient’s participation in PDI 2019.

Chapter presidents will soon distribute information to chapter members regarding their chapter POC for receipt of individual applications for the Elsie Steffany Memorial Scholarship Award

CHAPTER ACTIVITIES SCHEDULE

| Date | Type | Description | Date | Type | Description |
|---------------|------------------------|--|---------------|------------------------|--|
| Jul-18 | | | Oct-18 | | |
| 1 | Admin | Submit Chapter Officer Listing to HQ | 1 | Admin | Submit Chapter Officer Listing to HQ |
| 1-31 | Prof Dev | Planning for FM Prof Dev Workshop | 1-31 | Prof Dev | Planning for FM Prof Dev Workshop |
| 24 | Admin | Submit Annual Mtgs/Activities Plan to HQ | 16 | Exec Cmte | Monthly Meeting |
| 26 | Exec Cmte | Monthly Meeting | 22 | Comm | Complete/Upload Chapter Newsletter |
| 27-31 | Comm Svc | Back-to-School Backpack Drive | 30 | General Member Meeting | Defense/FM Speaker: 552 ACW/DS Lt Col Donehue Topic: Supporting the Warfighter |
| 31 | Comm | Complete/Upload Chapter Newsletter | | | |
| Aug-18 | | | Nov-18 | | |
| 1 | Admin | Appoint/Begin Audit of Chapter Finances | 1-18 | Membership | Chapter Membership Drive |
| 1-31 | Prof Dev | Planning for FM Prof Dev Workshop | 3 | Comm Svc | Oklahoma Regional Food Bank Distr |
| 15 | Exec Cmte | Monthly Meeting | 5 | Awards/Sch | Request Nominations - Awards/Sch/ship |
| 22 | General Member Meeting | Defense/FM Speaker: Mr Dave Weinberg AFSC/FM Topic: Power of 8's | 15 | Exec Cmte | Monthly Meeting |
| 27 | Comm | Complete/Upload Chapter Newsletter | 26 | Comm | Complete/Upload Chapter Newsletter |
| Sep-18 | | | Dec-18 | | |
| 1-30 | Prof Dev | Planning for FM Prof Dev Workshop | 1-16 | Comm Svc | Toys for Tots Drive |
| 1-30 | Fundraiser | T-Shirt Sales | 1-16 | Prof Dev & Awards/Sch | Scholarship Publicity/Announcements and new scholarship for CDFM |
| 19 | Exec Cmte | Monthly Meeting | 5 | Exec Cmte | Monthly Meeting |
| 21 | Admin | Submit Annual Mtgs/Activities Plan to HQ | 16 | Special Member Meeting | Topic: Member Recognition |
| 25 | Admin | Submit Annual Audit of Chapter Finances | 20 | Comm | Complete/Upload Chapter Newsletter |
| 24 | Comm | Complete/Upload Chapter Newsletter | | | |



| Date | Type | Description | Date | Type | Description |
|---------------|------------------------|--|---------------|------------------------|--|
| Jan-19 | | | Apr-19 | | |
| 4 | Admin | Submit Chapter Officer Listing to HQ | 1 | Admin | Submit Chapter Officer Listing to HQ |
| 10 | Comm | Complete/Upload Chapter Newsletter | 1 | Admin | Submit Chapter Competition Info to HQ |
| 16 | General Member Meeting | Defense/FM Speaker: TBD Topic: | 10 | Awards/Sch | Submit Ch Leadership Nom(s) to HQ |
| 23 | Exec Cmte | Monthly Meeting | 10 | Awards/Sch | Submit Ch Corp Member Nom(s) to HQ |
| 28 | Comm | Complete/Upload Chapter Newsletter | 10 | Exec Cmte | Monthly Meeting |
| | | | 16 | General Member Meeting | Defense/FM Speaker: TBD Topic: |
| | | | 26 | Comm | Complete/Upload Chapter Newsletter |
| Feb-19 | | | May-19 | | |
| 2 | Awards/Schl | Submit Ch Achievemt Awd Nom(s) to HQ | 1-31 | Comm Svc | Pop Tabs for Ronald McDonald House |
| 2 | Comm Svc | Oklahoma Regional Food Bank Distr | 9 | Exec Cmte | Monthly Meeting |
| 13 | Exec Cmte | Monthly Meeting | 14 | Recognition | Awards & Scholarships Ceremony |
| 15 | Fundraiser | Silent Auction (Bldg 3001) | 14 | General Member Meeting | Defense/FM Speaker: TBD Topic: |
| 21 | General Member Meeting | Defense/FM Speaker: TBD Topic: | 20 | Comm | Complete/Upload Chapter Newsletter |
| 26 | Awards/Schl | Submit Essay Contest Nominee(s) to HQ | | | |
| 25 | Comm | Complete/Upload Chapter Newsletter | | | |
| Mar-19 | | | Jun-19 | | |
| 12 | Exec Cmte | Monthly Meeting | 20 | General Member Meeting | Defense/FM Speaker: TBD Topic: Def/FM |
| 25 | Comm | Complete/Upload Chapter Newsletter | 20 | Recognition | Installation of 2017-18 Executive Board |
| 28 | General Member Meeting | ASMC Mini FM Prof Dev Workshop Speaker: Various - TBD <i>Tentative Theme: Force of the Future</i> | 26 | Exec Cmte | Monthly Meeting |
| 28 | Fundraiser | Auction baskets (PDI) | | | |
| 31 | Admin | Submit Chapter Const/Bylaws to HQ | | | |
| 31 | Admin | Submit Chapter Fm990 to Local IRS/HQ | | | |
| 31 | Awards/Schl | Submit HS Scholarship Packages to HQ | | | |
| 31 | Awards/Schl | Submit Mbr Cont Educ Packages to HQ | | | |

ASMC NATIONAL NEWS - <http://www.asmconline.org/>

Upcoming Events

[Centrally-Funded EDFMT Course](#)

November 05 2018

Linthicum Heights, MD

[Centrally-Funded EDFMT Course](#)

November 05 2018

Camp Robinson, AR

[Centrally-Funded EDFMT Course](#)

November 05 2018

LA AFB, CA

[Centrally-Funded EDFMT Course](#)

November 05 2018

DFAS Limestone, ME

[Centrally-Funded EDFMT Course](#)

November 26 2018

Falls Church, VA

[Centrally-Funded EDFMT Course](#)

November 26 2018

DFAS Rome, NY



Centrally-Funded EDFMT Course

December 03 2018

Ft. Belvoir, VA

Open Enrollment Enhanced Defense Financial Management Training Course (EDFMTTC)

December 10 2018

Washington, DC (Graduate School USA)

Module 4 Acquisition Business Management Course

December 13 2018

Rosslyn, VA (Archway Training Associates)

Module 4 Acquisition Business Management Course

March 11 2019

Rosslyn, VA (Archway Training Associates)

MEMBERSHIP REPORT

TREASURY REPORT

Active: 150 Inactive: 56 TOTAL: 206

As of EOM Aug: \$21,085.10

2018-19 EXECUTIVE OFFICERS

| Board Position | Name | DSN | Board Position | Name | DSN |
|--|-------------------------------|-------------------|-----------------------|------------------|------------|
| President | Renee Taylor/Tiffany Yohannan | 339-5547/884-6050 | Comm Svc Officer | Michael Potts | 339-4267 |
| Senior Vice President | Jaime Nix | 852-9518 | Fundraising Officer | Brenda Walker | 336-8549 |
| 1 st VP of Membership | Dennis Macy | 892-7969 | Treasurer | Jennifer Jobe | 339-7434 |
| 2 nd VP of Programs | Melissa Hancock | 892-7966 | Secretary | Amanda Newton | 339-4761 |
| 3 rd VP of Publicity | Stephen Sims | 852-9537 | Advisor | Michael Coleman | 336-5639 |
| 4 th VP of Professional Development | Carla Saulsberry | 884-3046 | Website Manager | Michelle Sundbye | 336-7647 |
| 5 th VP of Awards & Scholarships | Kate Harley | 339-2756 | Historian | Michelle Sundbye | 336-7647 |
| | | | Certification Officer | Tempie Roberson | 336-5365 |