

JANUARY

Approval of Minutes and Action Items

Changes were made to the December minutes and approved however a quorum was not present and the Dec. minutes will need to be ratified in Feb.

MLS listing

Tabled for next month

HOA checking account; -

need David to correct SCF check.

David has missed numerous meetings, he was asked by Andrea to relinquish his duties as treasurer. Andrea will reach out to David to get the checkbook and all of the financial documents from him. We will also work to remove David's name from the bank account.

Going forward, Lew will be taking on the duties of the Treasurer

Concerns were expressed about who will be our treasurer and we have numerous vacancies on the board.

Lew and RaeAnn are both planning on leaving in April as well.

There was concern about a membership drive without a treasurer.

Conversation continued around the upcoming membership drive-

- It was determined that we need to work on filling the vacancies and do a membership drive at the same time-

- Lew volunteered to step down from his position as VP and become treasurer

- Andrea will upload invoice form document to Kinkos for printing and tri -folding

- Lew will pick up form from Kinkos and get at least 550 stickers from Office depot that say "invoice enclosed"

- Rae Ann and Lew will stuff forms into envelopes and sticker the envelope with the "invoice enclosed sticker" and get envelopes back to Andrea-

- All to go in January newsletter- needs to be done by Jan. 27th

- It was determined that the newsletter would be collated on January 30th at 7pm- however this is the night of the INC awards ceremony and auction- a new date will need to be selected.

- Lew needs to get membership database from David-

Demographics survey-

tabled until we have a full board

PRESIDENT'S REPORT

RNO has been renewed

INC Award; - Heather Wilson- received an award from INC for her work on the Boundary Issues

INC membership – Lew will write check for INC

TREASURER'S REPORT

-none was given

COMMUNICATIONS REPORT

Trash can at RTD stop;

We will address the concerns in the newsletter about the trash can. At this point without a full board it is an issue we cannot tackle- we will table the issue for April.

Andrea to reach out to Jane to discuss the trash can.

SAFETY REPORT

-Ed Lampert got the speed test on Virginia- to let people know to slow down

SCHOOL REPORT

- Need a Big House Committee Community representative at DGS. At the Big House meeting on 1/14/2014 at DGS Heather offered to offer a few suggestions for the committee. Possible considerations were - Debbie

Rosenthal, Linda ?, Robyn Glaser, Heather will contact these three people to see if they have an interest and then an offer a suggestion to DGS.

HOA Goal Setting

REVIEW GOALS

Will need to table discussion until we have a full board- original vision- was to name a board member to head the committees – and then try to get community volunteers to serve on committees

The great Denver clean-up- - discussions centered on what we could accomplish with a small board- what we were capable of handling

Topics included- spring cleanup - garage sale, social events....possibility of sponsoring a garbage dump in an area- We will return to the discussion next month.

Vision Statement

Social Events

Garage Sale,

Picnic, Block Party,

Fridays Out Front,- summer sundays

Restaurant Night,

HarvestFest

Community Engagement

Community partnerships,

Board reach-outs,

fill open Board seats,

neighborhood representatives,

letter asking for help in newsletter and eBlasts

Beautification

Spring Clean Up, - The Great Denver Cleanup- On the same day as

Lights On campaign,

neighborhood perimeters,

neighborhood signage

CREATE COMMITTEES

Current Board to lay foundation so that new Board members can take over when elected.

PLAN FOR EXECUTION

Choose and rank items/events; propose budget for each event; suggest deadlines

8:45 - Adjourn

Next meeting will be on February 11th at 7:00pm.

FEBRUARY

Attendance-

Rae Ann Lampert, Andrea Haupt, Heather Wilson

Guests

Ed Lampert

Absent-

Lew Gaiter Jr., David Garrison, Michael Miller

There were not enough board members for a quorum- The current agenda was postponed and plans were made for the annual meeting in April. It was determined that the annual meeting will be held on April 8th, at 6pm, at DGS, pending DGS approval.

The format of this year's annual meeting was decided. We will invite several key-note speakers and then Andrea will speak briefly, followed by elections for new board members.

How to promote and plan for the event-

Heather:

- Check with Lew about signs,
- Promote event through eBlast,
- Heather email school, check about using a projector,
- Heather to bring her computer and coffee pot
- Heather locate coffee pot – contact David Garrison
- Work on recruitment for new board

Andrea:

- create flyer to be distributed door-to-door and arrange for distribution
- contact Mary Beth Susman and Michael Sapp to speak at meeting
- Work on recruitment for new board

RaeAnn and Ed:

- Get coffee, water bottles, napkins, cups, sugar, creamer, spoons, and cookies for evening
- Contact precinct officer and Next Door.c om representatives.
- Work on recruitment for new board

Lew:

- Locate signs,
- Draft financial report to present to public.
- Work on recruitment for new board

MARCH

Meeting called to order at 7:03 pm. Board members in attendance were Andrea Hauptert, Lew Gaiter, Jr., RaeAnn Lampert, and Heather Wilson. Guests in attendance were Jessica Halkin, 459 S. Poplar Way, Ann Martin, 7143 e. Ohio drive, Larry Leeman, 321 S. Poplar Street, Meg Schomp and Ed Lampert,

It was determined a quorum was present. Minutes from February and January 2014 were read and approved.

PUBLIC COMMENT

Guest, Ann Martin made a specific request- in regards to street sweeping – She would like to see cars off the street during street sweeping – it was noted that the Ohio Drive does not have street signs requiring cars to be off the streets during sweeping. She then presented general concerns about cars on the street and parked in drive ways for long periods of time. Guest, Larry Leeman- expressed concern about the neighborhood and the appearance of many of the houses- It was noted that perhaps some of these concerns could be addressed in a “Neighborhood Beautification” campaign. The campaign will hopefully be addressed/considered after April Elections. -

PRESIDENT’S REPORT

Not a lot to report- Many positive phone calls and contact from neighbors regarding the most recent newsletter. 4 businesses have contacted us to advertise in the newsletter.

TREASURER’S REPORT

Lew has taken the role of treasurer and has been going through large stacks of unattended mail and checks from our PO Box. There was \$145 in checks that went back to July that were not deposited. Current board members had concerns about cashing the checks that were so

old. It was determined that Lew would send the checks back with our apologies- and a new membership drive form

Lew is currently working his way through a large stack of older letters and membership dues as well as a new stack of new letters that need to be processed. In addition he has already gone through a very large stack. He will continue to work on getting the finances caught up and review the bank statements from the past few months.

That said, the HOA's Current balance is \$2820.00 . Not including large stack of checks that have been recently received.

Lew has created a new database- from everyone that has paid dues from this membership drive

Hopefully to have a database for those who have not paid- It was determined that for time's sake, Lew will prepare a list of the neighbors who have paid dues this year. We can use that list at the annual meeting in April to continue to collect dues. If possible, Lew will attempt to create a membership list from year's past as well. Furthermore, it was determined that Rae Ann will start working on Thank You notes to neighbors.

The question was raised how many people from the neighborhood are paying dues? 2 years ago- was approximately 250, last year that number was down to around 100 or so. Guest, Larry volunteered to help with a possible door to door campaign to help with the membership drive.

COMMUNICATIONS REPORT

-Last newsletter strong response

-Eblast- 41% open rate

-Marketing – received 4 new advertisers- Heather will contact Wendy Glazer, David Halterman, Nonna's, The Bagel Store, and the Auto Body Shop- all former newsletter advertisers, Guest Jessica Halkin, will contact David Lustig, owner of Brooklyn Pizza-, Contacts should be made before the next newsletter

SCHOOL REPORT

It was noted that Rachel Brand, is the new Community Representative on the Denver Green School's Big House Committee. It was discussed that Rachel and the Board need to determine how we will communicate - will she present a report or attend the WDHOA board meetings. Heather will follow up with her in phone call.

Heather raised a question about Community Day at DGS. She is the chair person for the neighborhood clean-up committee at the school- Heather will include the event in April eblast and speak briefly at the annual meeting- for neighbor requests

The request was mentioned to support the Back pack program with a donation to DGS- discussion around which schools/organizations should the HOA be supporting? The decision was made to table the discussion and bring it up again at a different meeting for further thought...

GW- hired a new Community Liaison- Erin Feldman- Andrea will invite her to the May meeting – and Guest, Ann Martin offered the information, that her neighbor, Elizabeth Sopher, ej_sopher@msn.com, is willing to be the WDHOA GW contact.

SAFETY REPORT

Ed discussed a fundraiser with the The Cop Shop- He recommended the WDHOA give a donation to the organization. It was also noted that the resource needs to be presented to the community. It was moved and approved to donate \$50 to cop shop...Lew wrote a check and gave to Ed.

WD- had 2 activities

APRIL 8TH ANNUAL MEETING- PLANNING

Andrea presented door hangers she had printed for the annual meeting – Also Andrea made new signs to be placed around the neighborhood for annual meeting- Meg offered to donate frames for new signs. – Andrea, Meg, Lew and Larry offered to put out signs on Thursday, 4/3 or Friday 4/4 before the meeting

Lew will bring 10 wires to Andrea and keep the other 10 for his signs

Andrea will be sure to place signs in the little cul-de-sac off of Alameda and on Mar Vista Way

Rae Ann- to have foot surgery – she needs someone else to pick up supplies- Lew will take care of supplies.

Andrea- Probably won't do large presentation- Heather will ask a lead partner to give a quick welcome. Discussion around child care – it was noted that in the future the board will discuss whether or not to provide child care.

OTHER BUSINESS

Andrea recently met with MaryBeth Susman- she is still working on the signage- lets follow up with her

Heather- eBlast the Great Denver Cleanup

Neighborhood survey- Jane Lorimer has volunteered to do the demographic survey, discussion went around do we go door to door, or mail the survey- TBD with new board Motion made and seconded to adjourn at 8:30pm

APRIL

7:00 - Introductions,

Welcome

Meeting called to order at 7:04 –

Former Board Members present:

RaeAnn Lampert, Heather Wilson, Lew Gaiter Jr., Andrea Hauptert

New Board Members present:

Gitty Bulow, 720-284-4238, 723 S. Oneida Way, joybulow@gmail.com

Jessica Zalkin, 713-208-3361, 459 S. Poplar Way, jessiczalkin@kw.com

Kemper Lewis, 720-434-3943, 655 S. Newport St. , kemper@coloradopromortgage.com

Tim Rooney, 303-619-8509, 7005 E. Exposition Ave, 303-619 -8509, tim_rooney@comcast.net

Guests:

Jane Lorimer, Ed Lampert

Absent-

Robyn Glaser, David Garrison, Ron Resnick

Pictures for website –

It was determined that our next board meeting in June, we will take pictures of each board member for the website.

7:10 - Election of Officers –

It was motioned and approved that Tim Rooney would take the last seat on the board. Election of officers was tabled until next month– because a few new members were not able to attend this session. The following officers' positions will need to be filled next month:

Vice President, - need a “doer” help with execution

Secretary, - minutes, posts on website, does eBlast
Treasurer, - membership, treasurer's report monthly,
Facebook, -manage our Facebook account
Newsletter,
Committee Leads

7:18 - Approval of April Minutes – Heather to add board candidates to April meeting minutes- then board can approve the minutes from April.

7:20 - Jane Lorimer – neighborhood volunteer
Grants,

Bus stop on Monaco and Exposition clean – Jane Lorimer has reached out to The Body Shop ad written a grant. The Body Shop will partner with us to keep trash emptied, but we still have to monitor the grass and keep area cleaned –

Quebec Street- Jane bid out to three companies to first clean up the area- She has written for a grant that would cover the costs of the initial clean-up on Quebec Street from just South of Watson's down to 1 block South of East Exposition. In addition, Jane would like to write a letter to homeowners whose homes back to Quebec to contribute \$30 for next 2 years- The HOA would in turn keep the money in escrow to be used specifically to keep the Quebec Street plant over growth clean. Jane will submit the letter for board approval, next month. Discussion revolved around whether the HOA would want to sponsor a fundraiser throughout the entire neighborhood to raise funds to keep Quebec Street clean.

Neighborhood Pride

Jane would be willing to head the Neighborhood Pride committee that would focus on keeping our neighborhood clean and beautiful.

Survey Monkey use

Jane also noted that the INC has a Survey Monkey membership that communities can take advantage of free through their HOA membership. It was noted that Heather Wilson, DGS, PTA- President elect will be using the service to conduct a DGS survey.

7:35 - Committee Reports

President's Report, -There is now a No - Turn on Red sign at Monaco and Exposition - Andrea to follow up with Susman- on the details on the sign. The HOA received a Letter of thank you from the Cop Shop - we gave them \$50 donation. – Andrea needed someone to help store HOA items. Jessica volunteered- to take signs and annual meeting paraphernalia – Andrea met with Michael Sapp discussed Denver Days- 8/2-8/10- if we participate city will waive block party insurance, and sponsor barricades, Michael offered to canvas neighborhood,

Treasurer's Report, - \$2,945 to date – campaign and clean-up campaign- Lew – remarked that a budget will need to be created by the new treasurer. Lew will keep books for one more month but, prefers to not attend meeting- There were several old checks that were never cash. It was determined that Lew will send them back to neighbors with an SASE and a note asking people to contribute again.

Membership, - need to check on

Communications, Newsletter- needs to get done- Jessica to write an article about property, Heather – DGS and Fridays out Front, Andrea- crime and introduction of board in newsletter, Ed write an article on nextdoor.org, We still need to recruit the advertising- normally do a 2 for 1 – need to call advertisers. Ed has committed to and ad. Jessica, Jessica will solicit Brooklyn Pizza, Heather will get in touch with David Halterman and Wendy Glazer. Jane volunteered to go to Body Shop, Bagel Store, Monaco Inn. Heather will drop off advertising packets at Jane's. All advertising and articles in by June meeting – It was determined quarterly newsletters will be

distributed in July, October, January, April

Education, DGS held a successful Community Day and Auction, There was a recent GW meeting in which some changes were announced to the IB Program and school programming in general. The changes have been met with mixed reviews.

Safety – 5 recent incidents in the neighbor, no violent crimes were committed.

7:55 - Goal Setting

Due to an unforeseen incident that occurred during the meeting, the goal-setting portion of the meeting was interrupted. However, it was determined that Heather would give access to Godaddy email account to Jessica and try to shift the HOA email accounts to Google.

Fridays out Front-

Discussion also revolved around how to ensure the HOA sponsors inclusive events. It was determined that Fridays out Front will remain the last Friday evening of the month during daylight savings time and that the HOA would also host Popsicles in the Park, on the first Saturday of the month. Heather will organize the next Fridays out and Jessica will organize the first Popsicles in the Park.

8:45 - Adjourn -

Next meeting will be on June 10th at 7:00pm

MAY

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8:45 - Adjourn -

Next meeting will be on June 10th at 7:00pm

JUNE

Board members in attendance – Andrea Hauptert, Tim Rooney, Kemper Lewis, Gitty Bulow, David Garrison, Robyn Glaser, Jessica Zalkin, Heather Wilson

Guests – Lew Gaiter Jr. Turning over books to new treasurer, Donna Kornfeld - 6680 E. Nevada Place- concerns about

neighbor's yard on NW corner- many weeds, overgrown yard

1. Housekeeping

1. Approval of minutes,

i. Minutes approved

ii. Contact List, - completed

iii. Pictures for website-

1. **Need Kemper and Ron**

2. Election of Officers

1. HOA- positions – see attachment- There is a need for several volunteers to step into board and chair positions

2. Andrea- motioned and approved as president

3. Vice President - i. Gitty Bulow- motioned and approved as VP. **She needs to get access to GoDaddy.com**

4. Secretary Jessica Zalkin- motioned and approved need to meet with Heather to be trained on secretary duties

5. Treasurer – i. Robyn Glaser- motioned and approved - will need to connect with Lew

6. Community Engagement i. Gitty Bulow

7. Education i. Heather Wilson

8. Zoning and Development i. Kemper Lewis

1. Wants to focus on speed issues

9. Committee Communications i. Tim Rooney- newsletter

10. Beautification i. Andrea

11. Social i. Heather and Robyn

1. **Contact Wendy Glazer for Welcome committee**

3. Goal Review –

1. REVIEW 2014 HOA GOALS

i. Vision Statement – need to craft statement- need to determine what we have jurisdiction to do and not do- **will address this at a future meeting**

ii. Social Events

1. Garage Sale, Picnic, Block Party,

2. Fridays Out Front,- discussion around keeping Friday out Front on 9/26- it was moved and seconded that the HOA will NOT sponsor 9/26 due to Rosh Hashanah

3. Restaurant Night, HarvestFest
- iii. Community Engagement
 1. community partnerships, Heather to reach out to Wendy Glazer to attend next meeting for heading up Welcome Committee meeting – Andrea to contact Jane about advertising and grants and survey
- iv. Beautification
 1. Spring Clean Up, Lights On campaign, neighborhood perimeters, neighborhood signage
 4. Calendar of Events
 1. Discussion of year-long calendar, - see attachment-
 5. July Newsletter- Tim
 1. Articles to be done by the end of the week- please email content to Tim. see last month's newsletter-
 2. Gitty to get ads-Andrea to follow up with Jane- to determine advertising-
 6. Reports
 1. Presidents
 - i. Andrea read incoming emails –
 2. Treasurer
 - i. Lew presented we have 4358.98 currently in bank- \$255 to deposit- Robyn and Lew to head to bank tomorrow – 303-322-7933 - 303-908-4208
 7. Adjourn
 1. Next meeting will be on July 8th at 7:00pm. (Andrea and Heather won't be able to make it). Gitty will run the meeting-
 2. Agenda- for next meeting- Angels in the neighborhood

JULY

MEETING CANCELLED

AUGUST

August 12, 2014 WDHOA BOARD MINUTES

Board members in attendance: Andrea Hauptert, Gitty Bulow, David Garrison, Robyn Glaser, Ron Reznick, Jessica Zalkin, Heather Wilson

- 1) Approval of Minutes and Discussion of Action Items
 - a) Minutes approved
 - b) Photos for website: Andrea needs new photos
 - i) Please email Andrea new photos
 - c) Management of email and GoDaddy Account
 - i) JESSICA: email Gitty GoDaddy log on information
 - d) Welcome Committee
 - i) Wendy Glazer has offered to spearhead this effort.
 - ii) HEATHER: Wendy to see if she is still interested in doing this. If yes, the HOA can give her a small budget of \$50-\$100.

- e) Newsletter Advertising
 - i) Newsletter advertising is done by the calendar year. Need ads from:
 - (1) Brooklyn Pizza
 - (2) Nonnas
 - (3) Bagel Deli
 - ii) **TIM: which advertisers have paid for the July newsletter? Who needs to pay? Have thank yous gone out?**
 - iii) Procedure for future ads in the newsletters: Tim to send a form “thank you” with a copy of the newsletter to each advertiser.
 - f) Neighborhood Survey and membership drive
 - i) RON will be the membership drive coordinator.
 - (1) **ANDREA: send Ron a copy of the membership drive letter for January membership drive**
- 2) Neighborhood Picnic
- a) Logistics of neighborhood picnic on 8/17/14 discussed
 - i) Entertainment: fire department, face painting, Sprout doing salsa contest, tattoos and bike decorating, band
 - b) SHADE: Jessica moves to buy 2 10x10 shade structures for future events; Gitty 2nds
 - c) ADVERTISING: neighborhood signs, Facebook blast, eBlast, and door hangers
 - d) Sign in table: include a sign-up to receive information about the HOA and include sign up for Be an Angel.
 - (1) Angel Project: This is a pilot project to gauge interest-- there is no guarantee that anyone will be matched up.
- 3) QUEBEC STREET PERIMETER
- a) Summary: Andrea got a notice from Mary Beth Susman—they had a week to clean it up before \$999 citation. Andrea wrote a letter and door knocked to warn people. Many neighbors wrote letters to Andrea and to Mary Beth Susman about the citations. A few neighbors were cited. The neighbor on Quebec and Exposition was cited for 3 violaitons. Citations were enough for most neighbors to go out and clean up.
 - b) HOA Response: A voluntary escrow fund will be established and solicitations for beautification will be made with the membership drive. All funds earmarked for clean up will be held to assist in the clean up of Quebec. If the fund does not receive enough money to pay to clean up area, the funds will be deposited in the HOA general fund.
- 4) WD Garage Sale—September 12, 13, 14
- a) Advertising
 - i) **ANDREA: make flier to display at the neighborhood picnic; door hangers out**
 - ii) **JESSICA: eBlast announcement**
 - iii) **GITTY and ANDREA: look into vinyl signs for perimeter of neighborhood**
- 5) Committee Reports
- a) Treasurer Report - Robyn : \$5, 788 in checking account; \$800 in savings account
 - i) Newsletter- costs: 530 copies- \$242 plus delivery \$80

- (1) **GITTY: research less expensive copy solution.**
- b) Social Committee - Robyn/Heather
 - i) Great response to summer events. We will keep both Fridays out Front and Popsicles in the Park for next year.
 - ii) Harvest Fest w/ Sprout Farm on Halloween – table for next meeting
- c) Drive Like Your Kids Live Here – Kemper-- Absent
- d) Communications - Tim/Jessica
 - i) Separate meeting to streamline all of different channels for communication- table for next meeting
- e) Community Engagement – Gitty
- f) Safety – Ed—not present
- g) Education- work on community day in April
- h) APPROVED for neighborhood signs!
 - i) **ANDREA: research details on getting signs.**

8:45 - Adjourn

SEPTEMBER

Highlights: Neighborhood Safety, Garage Sale, Quebec St. Perimeter, Newsletter

Board Attendees: Andrea Hauptert, Gitty Bulow, Robyn Glazer, Jessica Zalkin, Heather Wilson

Absent: David Garrison, Ron Reznick

Resident Attendees: Barbara Hamilton of 7100 E Exposition

*Action items will be denoted in **RED**

August Minutes

- **Discussed and approved**
 - Still need photos from a few Board members for website. **Gitty and Kemper should send to Andrea.**

Welcome Committee

- WDHOA will provide an insert for Wendy Glazer's welcome baskets. **Andrea will design a HOA insert and get this to Wendy.**

Neighborhood Safety

- In light of recent events, neighborhood safety was discussed.
- Gitty is planning a safety seminar for early October. The HOA will assist in advertising.
- It was decided that the HOA should take a proactive role in educating the neighbors about safety via a safety eblast. **Andrea will draft an eblast re: safety tips.**
- The new principal at GW should be approached about students roaming the neighborhood.

- Gitty suggested closing stairs on Oneida that lead to Leetsdale. This will have to be tabled until annual meeting—neighborhood should vote. **Andrea will email Mary Beth Susman to see if this is something that can happen**

Garage Sale

- Advertising has been done on craigslist, internet lists, banners, posters, eblast, and Facebook
- Planned for Fri-Sun, September 12-14.

Quebec Street Perimeter

- Neighbors that did not clean up yards after “warning” last month will not be cited by the city.
- The city’s stance re: maintaining the sidewalk is recorded in the city minutes. The sidewalk was installed to benefit the residents of the neighborhood—it is the residents responsibility to keep the area clear.

Committee Reports

- President’s Report:
 - **Andrea will look into getting neighborhood signs made to the city’s specifications**
 - Mary Beth Susman is working with the public safety people to get a “resident’s excepted” addition to traffic signs from the neighborhood onto Monaco.
- Treasurer (Robyn)
 - \$5,107.14 in checking account; \$950.12 in savings
- Social Committee (Heather)
 - Picnic attendance—about 82 neighbors. **Robyn will have costs at next meeting**
 - Different options for a large neighborhood gathering were discussed. This will be tabled for next month.
 - Harvest Fest: **Heather will find out if this is happening.** HOA willing to contribute \$100 to Spout City Farm.
- Communications (Tim/Jessica)
 - Newsletter (Tim): Theme will be “Fall in Love with Winston Downs”. Tim will include a full page calendar. **Jessica will write a property value article.** Advertising needed. Solicitations will be made as follows:
 - **Andrea: Nonna’s**
 - **Tim: Bagel Shop**
 - **Jessica: Brooklyn Pizza**
 - **Gitty will upload last newsletter to the website**
 - Include article re: elder financial abuse. Advertise event re: safety in this regard with RSVP information.
 - Communication Meeting: **Jessica will arrange a meeting prior to the next board meeting to discuss communications roles, procedures.**
- Drive like your kids live here (Kemper)
 - **Kemper will price signs that he has in mind for this and bring to next meeting**

- INC Dictionary Drive: **Robyn will bring information to the next meeting.**

Adjourn

Meeting was adjourned at 8:45. Next meeting will be on October 14 at 7 pm; BMH Synagogue.

OCTOBER

MINUTES WERE LOST ON COMPUTER.

NOVEMBER

Highlights: Neighborhood Signage, Drive Like your Kids Live Here sign sponsorship, Projected Budget, Newsletter, Membership Drive, Winter Social Events

Board Attendees: Andrea Hauptert, Gitty Bulow, Robyn Glazer, Jessica Zalkin, Heather Wilson, David Garrison,

Absent: Ron Reznick

Resident Attendees:

Leah Schweid of 6830 E Center Ave.

Joanna Milewski of 686 S. Newport St.

*Action items will be denoted in **RED**

October Minutes

- **Discussed and approved**

Neighborhood Signage

- Neighborhood sign bid is in at \$1358.95. **Gitty will see if her sign resource can beat this price.**
- Agreed that signs will be ordered at the lowest bid.

“Drive Like Your Kids Live Here” Sponsorship

- Sponsorship for signs to slow down in the neighborhood provide a good opportunity for sharing cost. Neighborhood realtors are a good first group to solicit. **Andrea will draft an email to neighborhood realtors soliciting sponsorship of signs. Jessica will provide Andrea with a list of realtors.**

Projected Budget

- Robyn Glazer presented a projected budget. The budget will be published to the website when finalized.

Newsletter

- Planning and stories for the next newsletter need to be done by the December meeting. **Stories will be divided up as follows:**

- **ANDREA: Membership drive front page; staying safe in the winter**
- **GITTY: Government, City Council Update; Angel Program**
- **TIM: DGS update**
- **JESSICA: real estate**
- Spotlight: we will ask Ed Lampert to be a highlighted neighbor and request nominations for other neighbors to highlight.
- The newsletter needs about \$1200 in advertising. **Tim will email advertising packets to the group.** Advertising solicitation will be divided as follows:
 - **ANDREA: Sam's**
 - **GITTY: Brooklyn Pizza, East Side Kosher Deli**
 - **ROBYN: Ambli, Body Shop, Brother's BBQ**
 - **TIM: Car Wash, Fat Jacks, Floyd's, Bagel Store, Lena**
 - **DAVID: Glazed and Confused**
 - **JOANNA: Walton's Donuts, Tanning place**

Membership Drive

- Agreed on membership flyer and distribution. **ANDREA will print flyer and return envelope labels. GITTY will set up a paypal account of payment and label envelopes.**

Winter Social Events

- It was agreed that a winter social event would happen at Brooklyn Pizza on 2/7/15 from 5-9 pm. **Gitty will discuss with David Lustig the possibility of a donation going to WDHOA on that night.**

Open Board Positions

- Leah Schweid and Joanna Milewski were voted into 2 open board positions.

Meeting was adjourned at 8:45. Next meeting will be on December 9 at 7 pm; BMH Synagogue.

DECEMBER

MINUTES WERE LOST.