

BOARD MEETING MINUTES

January 31, 2021

Date: January 31, 2021

Location:

Leisure Time RV Park
514 Sawyer St.
Cascade, ID 83611

Call to Order: Date: 1/31/2021 Time: 1:28PM By: Ron Brown, President

Roll Call: Ron Brown, Stan Stinson, Jr (Zoom), Tracy Leinen (Zoom), Mary Wilkinson, Kenny Remior
Invited Guest: Kathleen Stinson

Quorum Present

Changes to the Agenda (Additions, Deletions): None

Approval of Jan. 22, 2021 Executive Session Minutes:

Motion: Tracy 2nd: Kenny “Shall Board Approve Executive Minutes of Jan. 22, 2021, as reviewed and edited?”

Discussion: None Call for Vote: 4 Approved Decision: Unanimous

Reports:

- **President:** Review of operations & projects

- 1) **Pool Cover/re-plumbing/quotes:** Tracy has reported that she contacted pool companies (all out of Cascade). Snake River Pool & Spa recommends Custom Pools for the project as they will not be able to give us a bid for pool repairs due to travel time needed to Cascade. The Pool Doctor said they would “try to find time” to come to Cascade. They would call Ron Brown if they were able to meet. The Leisure Company from McCall said they would have to call Ron Brown when they had the opportunity to review the issue. Custom Pools has presented a quote for review.

We do know the motor is burned up on the pool cover. The pool was covered by hand manipulating into place for the winter. Repair expense will be considered at the time the pool is opened.

- 2) **Tri-State Inspection/Kinch complaint/State Inspector:** Jerry Kinch notified the Board via email that a complaint had been filed with the State. The Board contacted the State. Tri-State Electric is in contact with the Inspector and has been made aware of the issues needing addressing. The lead electrician for the LTRV project is having surgery. The Inspector is working around the recovery time needed. All issues on the complaint will be addressed. The Annual Meeting Minutes of Aug. 22, 2020, note that the Electrical Room had outdated and not up to code issues. These important issues were never brought to the attention of the new Board by the recalled board.
- 3) **Pool Room/Wood Windows:** We are awaiting a return call from Wood Windows attorney. There is nothing further to report at this time.
- 4) **Proposed Window/Door access pool room/ADA compliance:** Nothing further to report at this time.
- 5) **Lift Stations/electrical/installations:** 4 pumps are now cycling.

- **Treasurer:**

General Fund Checking Account:	\$ 10,769.56
General Fund Reserve Account:	105,860.48
Reserve Account:	45,756.69
Debit Card Account:	75.05
Activities Debit Card Account:	<u>25.00</u>
Total	\$162,486.78

Aging Report Balance: \$ 117.49 (unpaid dues/liens)

Annual Dues Notices: Totals Pending

Annual Report: Prior Year Financials being compiled.

Riverside is still receiving some bills. They notify Tracy as they are received. She picks them up. She then contacts these vendors to provide them an updated mailing address.

Budget: The Budget Committee has presented a 2021 Budget to the Board. The projected Revenue/Expense is \$224,600.

Motion: Tracy 2nd: Stan “Shall the Board approve the 2021 Budget as presented to the Board?” Discussion: None Call for Vote: 4 Approved Decision: Unanimous

Tracy requests a follow-up with Frost Management to clarify mailing fees. She advises Board that payment of bills received is current.

Motion: Tracy 2nd: Stan “Shall Board Treasurer reach out to Frost Property Management for clarification of total mailing costs and check printing?” Discussion: None Call for Vote: 4 Approved Decision: Unanimous

- **Bylaws Committee:** No report at this time
- **FEMA Committee:** Board Sponsor, Stan Stinson, Jr. requests removal from committee. Further report tabled at this time.
- **Communications Committee:** Tracy requests the Communications Committee post an announcement to new owners asking them to contact the Board with their ownership information. The membership list provided to the Board from Riverside has many errors or omissions and lack of updates. The return of the Records Update form has been very helpful.
- **Activities Committee:** Mary requests the discussion be moved to Activities Charter review agenda item.
- **Storage Area Report:** Tracy Leinen reports that we have several members on a waiting list for storage spaces. They will be contacted individually after Feb. 5, 2021. As usual, several spaces are earmarked for the LTRV equipment, caretaker storage and sand pile.
- **Caretaker Liaison Report:** Kenny Remior, Caretaker Liaison, reports that Tim Stiers is doing a good job. He is learning well, and picking up on directions quickly. He has a very happy attitude.

Old Business:

- **FEMA Committee Charter Review** ---Board will table this review until all avenues have been researched by the Board.
- **Activities Committee Charter Review:** The Board has reviewed the Activities Committee Charter.
Motion: Tracy 2nd: Kenny “Shall the Board accept the Activities Committee Charter as submitted?” Discussion: None Call for Vote: 3 Approved 1 Abstain Decision: Majority
- **Frost Property Mgt. Update:** Tracy reports she has had direct conversations with the accountant provided by Frost Management. The accountant has not been pleased when we need checks right away. It was agreed that checks be issued once a week. A membership list is requested, but they were told an updated, accurate list will be provided to them after dues and storage application fees have been received.

New Business:

- **Annual Meeting & Election Date:** The Annual meeting date was discussed.
Motion: Tracy 2nd: Mary “Shall Board approve the Annual Meeting date to be July 24, 2021 at 10:00 am?” Discussion: None Call for Vote: 4 Approved Decision: Unanimous
- **Nomination forms will be provided in a timely manner.**
- **Meet The Candidates Date:** July 3, 2021 Time to be determined.
- **Ballots must be returned by July 10, 2021**

Added Agenda Items: None

Announcements: None

Comments: Tracy wants the Board to know that they are doing a great job of working together! It has been intense at times. She appreciates the efforts of everyone.

Question: Ron wants to know if various information on legal issues can now be published? Yes.

Question: Tracy asks if all current legal fees due can be presented to her? Yes.

Adjournment:

Motion: Tracy 2nd: Mary “Shall Board approve adjournment of meeting?” Discussion: None
Call for Vote: 4 Approved Decision: Unanimous

Adjourned: 2:38PM Ron Brown, President

Respectively Submitted:

Mary Wilkinson
Board Secretary

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