



## **Background Investigation Disclosure and Authorization Form**

**IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION**

### **DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

CCA may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004. The scope of this notice and authorization is all-encompassing, however, allowing CCA to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

### **ACKNOWLEDGMENT AND AUTHORIZATION**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I authorize Corrections Corporation of America (CCA) to make whatever inquiries it may deem necessary in connection with my application(s) to and/or my employment with CCA. CCA has my permission to contact persons who might have information relating to my suitability for employment and to secure consumer reports (including consumer credit reports and investigative consumer reports). I understand that information obtained by CCA in accordance with this authorization may include information pertaining to my character, general reputation, personal characteristics, work habits, mode of living, driving record, judgments, liens, arrests and convictions. This authorization shall remain in effect (for *external* applicants) for **NINETY DAYS** or (for *internal* applicants) **ONE YEAR** from the date of my signature on this authorization.

I authorize, without reservation, any party or agency contacted by CCA to furnish the above information. I further authorize CCA to furnish copies of this authorization and my application to any person(s) and/or consumer reporting agency(ies) in connection with the above purposes. **I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.**

**New York applicants or employees only:** By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.

**Minnesota and Oklahoma applicants or employees only:** Please check this box if you would like to receive a copy of a consumer report at no charge if one is obtained by the Company.

**California applicants or employees only:** By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law.

**Washington State applicants or employees only:** You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

*Signature		*Date
*First Name	Middle Name	*Last Name
*Street Address		
*City	*State	*Zip Code
*Driver License Number / State of Issue		
*##Date of Birth	*##Social Security Number Example 123-45-6789	

## This information will be used for background screening purposes only and will not be used as hiring criteria. If you were convicted of a crime, please list the description, date and location of the trial/court appearance: