



# Meeting Minutes

## Linn Grove PTO

Meeting Date & Time: Tuesday, October 6, 2020 at 6:00 pm

Meeting Place: Zoom

### Mission Statement:

The PTO is a volunteer organization that works exclusively on behalf of our children through the cooperative efforts of our families and school staff.

### The PTO shall do this by:

A. Fostering closer working relationships between school, parents, and teachers.

B. Providing a forum for discussion and communication between parents, administrators, teachers and the community.

C. Enhancing the educational facilities and opportunities for the students of Linn Grove Elementary.

Meeting Called to Order by Krystal Betts

Attendance: 9

### 1. Welcome and Introductions

### 2. Building Update:

**Lori Manley:** Excited to join the Linn Grove family and looking forward to working together. This year is definitely shown that it will be different, but like anything else we will roll with it as each new situation may arise. Thank you to all families and staff for all you have done to help the year start successfully.

### 3. Teacher's Requests:

**Melissa Bray/Little Lions:** \$65 for Mud Kitchen, working on submitting paperwork for this. The preschool playground was damaged in Derecho and they are working on adding new items.

**Buttons for Teachers:** Looking into the option of possibly getting a button machine to make buttons for staff with their faces for students to see without their mask. Looking into if another school has one we can borrow or if PTO would like to purchase one. Thanks to the Patterson Family, they are going to purchase one and donate it to the school. PTO will help support the purchase of supplies for the button machine.

### 4. Officers Report:

**Treasurer's Report:** Report Sept 1, 2020 – Oct 1, 2020 was presented via shared screen, report will also be posted online.

**Minute Review:** Minutes will uploaded to the website from March 2020.

### 5. Current Business

**Recap End of 2019-2020 Year:** Our Go Fund Linn Grove closed at \$5113.80. Hy-Vee Receipts ended at \$196,687.63 which means the school will get \$491 in cash and \$491 in gift cards to Hy-Vee.

**Box Tops:** Don't have a currently total. Will be updated soon. Most Box Tops have gone digital so don't forget to download the app and scan your receipts! There are still some physical box tops that have not expired so don't forget to send those to school with your student! Students can turn their box tops into their teacher to get to the office.



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**Hy-Vee Receipts:** Current total through the end of May 2020 \$11,323.43 which was ahead of same time of the previous year. Hy-Vee Receipts for this school year need to be dated April 1, 2020 to March 31, 2021. Send receipts to school with your student and they can turn them into the office. You can also forward E-Receipts to [linngrovehyvee@gmail.com](mailto:linngrovehyvee@gmail.com)

**Family Fun Night Donations:** We currently still have items that businesses had donated for family fun night raffle baskets. Some of the donated items have expired. Family Fun Night was cancelled last year due to Covid-19. The PTO board has been exploring different options of what to do with the donations we still have. Ideas that have been explored: Online auction, using them as incentives for fundraising, calendar raffle.

**Welcome Back Celebrations for Staff:** PTO provided food/drinks in the lounge for all staff members as a welcome back and a show of appreciate of all of the things staff have done this year to welcome our students back to school.

**Disposable Masks:** PTO purchased enough disposable masks for each classroom to have a box of 50 disposable masks in case of emergencies (i.e. a student sneezes in their mask and has no extras). Having extra masks in classrooms helps limit sending students to the office to get a mask.

## **6. New Business**

**Restaurant Nights Pending:** PTO will still be sponsoring Restaurant Nights at local restaurants with a focus on restaurants that offer carry out or delivery options. We currently have nights scheduled at Papa Murphy's (10/29) and Chiptole (12/4). Pending restaurant nights include: Urban Pie, Red Robin, Culvers, La Cantina, Zio Johno's.

**Trunk or Treat and Holiday Bazaar:** Due to district regulations on events, this event has been cancelled for this year.

**Conference Lunch/Dinner:** PTO would still like to sponsor a conference meal for teachers, but this will need to look a little differently this year. Ideas being considered include having the meal catered or providing a box meal.

**Teacher Vouchers:** PTO will still be offering Teacher Vouchers this year, just a bit delayed in getting them out. Tentatively each certified staff would get \$35 and each grade level will get \$65 to spend on items for the classroom/students. A google form will be going to staff for them to fill out and submit receipts to be reimbursed.

**Bingo/Movie Nights:** Have been put on hold until the spring. Holding these events will be re-evaluated in January.

***Holiday Bazaar:*** This event has been cancelled for the year and an email will be sent to vendors letting them know and a tentative 2021 date.

***PTO Board 2020-2022*** – Voting was held to vote in the new board. Welcome to our new Board: President – Krystal Betts, Vice President – Eddie Post; Recording Secretary: Danielle Patterson (Lana will cover this position until later in the year as Danielle is on maternity leave); Correspondence Secretary – Lana Sellner; Co-Treasurer: Angela Tastad. There is still one Co-Treasurer position open.

***Future PTO Meetings:*** Until further notice all PTO meetings will be via Zoom. Reminders will be posted on Facebook about meetings and the Zoom links will be sent via email from the main office. Meetings will be the first Tuesday of the month, with no meeting in December.

**7. Open Discussion**

**8. Meeting Adjourned At: 6:45**

**9. Upcoming Events**

***Papa Murphy's*** October 29, 2020 starting at 11 AM

***Five Guys*** Chipotle December 4, 2020 from 4-8

**Don't forget to turn in Box Tops & Hy-Vee receipts!**

**Next PTO meeting is November 3, 2020!**

**Record volunteer hours at <http://volunteers.linnmar.k12.ia.us/login.asp>**