



Coastside Emergency Corps Board Meeting Minutes Jan. 20, 2021 6:00 pm

Presiding: Michael Akana, President

In Attendance:

Kris Thoren – Vice President
Paul Feldman – Treasurer and Newsletter Editor
April Loui – Secretary
Harvey Rarback – Board Member

Standing Committee Members:

David Cosgrave - Coastside FIRE/CERT
Thomas Hempel – Branch 4 CERT
Brian Molver – County OES

Absent:

Vic Froelicher – Board Member

Meeting called to order at 6:03 pm via Zoom

Agenda:

The following agenda was approved to proceed:

- 1) Approve Agenda
- 2) Approve Dec. 2020 minutes
- 3) Discussion of General Meeting held January 11, 2021 6pm
Discuss CEC General Meeting (April 5th?)
- 4) Date for Board election (Feb 17th?)
- 5) Standing Committees – Reports, Board Representation
- 6) Meeting times and format
- 7) Old Business
- 8) New Business
- 9) Adjourn



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1) Jan. 2021 Board Meeting Agenda

Unanimously approved to proceed.

2) Dec. 2020 Board Meeting Minutes

Motion to approve Dec. 2020 Board Meeting Minutes by H. Rarback, second by A.Loui.
Minutes approved unanimously.

3) General Meeting

- M. Akana has edited the meeting recording to eliminate long pauses and will post at
 - a) <https://youtu.be/yP-DcxTffAo>
 - b) Dropbox: <http://bit.ly/cec01drop>
- Minutes of the general meeting to be issued by A.Loui
- Meeting Feedback:
 - o ALoui: A lot of great information was shared and was valuable to the community. We need to identify actionable items/outcomes at the next general meeting. Request that presenters identify support needed and how community can get involved.
 - o D.Cosgrave: Indicated the first 48 hours of any emergency are the most critical in mobilizing support.
 - o P. Feldman: inquired about debris fields. D. Cosgrave explained the need to evacuate residents ahead of the atmospheric flows. Advised to reference community.zonehaven.com for consolidated evacuation information. Also reference the CERT Website for the NOAA USGS presentation on atmospheric flows and debris fields.
 - CERT Website <https://www.coastsidecert.com/> for USGS presentation https://drive.google.com/file/d/1jozhLsv_OJvs4S_QBTiByb8_T2bDg29O/view

4) Next CEC General Meeting

- a. Board agreed that the date, **April 5, 2021**, will be acceptable for next general meeting
- b. A.Loui inquired whether OES or CERT had any requests of the community to better mobilize in the first 48 hours
 - i. D. Cosgrave indicated there are many volunteer groups and the community would benefit from improved coordination. There are currently no consolidated call-out trees
 - ii. T. Hempel shared that CERT only gets called out by the CERT agency. It would be helpful to find more effective ways to leverage trained CERT volunteers. Ari Delay has been creative in leveraging volunteers during the CZU fires.
- c. CEAP and the City of Half Moon Bay are working on categorizing emergencies and coordinating with appropriate volunteer groups, specifically for the "first 48 hours".



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5) Date for Board election

- a) M. Akana: As per last meeting, those currently on the board are willing to serve another year. We will have an election in Feb. 2021. If there are nominations, please send resume to M. Akana and A.Loui.
- b) Board agreed that current board member CVs and applications will not need to be updated unless otherwise deemed necessary.

6) Standing Committees

- a. **B. Molver: OES-** It has been a very busy time at the SMC Event Center supporting COVID-19 vaccinations the last couple weeks. Efforts will start up again, pending receipt of more vaccine. Completed nearly 1600 vaccinations last week. The event saw a lot of teamwork and volunteers who supported registration and vaccine delivery. Overall, the event was peaceful. In tandem, a COVID-19 testing site by a private operator was set up on the east side of event center.

There are close to 200 staff to support the effort. Vaccinations are going well. The team has observed, on average, a couple adverse vaccine reactions daily. B. Molver is the document leader for the operation, processing ICS 211s and ICS 214s to document volunteers. Team is not seeing any temperature control issues with the product, but they have been struggling with vaccine inventory. But otherwise, the operation is going ok.

- b. **T. Hempel: Branch 4 Cert** – Inquired how the community could better leverage the trained CERT members. They have helped in previous evacuations, but CERT would like to identify more scenarios to coordinate and mobilize in different situations.
- c. **D. Cosgrave: CERT** –Head of Coastside CERT: the teams will be defining volunteer roles/responsibilities moving forward to increase team effectiveness.

The online CERT training is going well, but the format lacks the personal time to get to know members. One group has graduated and another group is just about ready to graduate.

CERT has completed grant applications and qualified for CERT and Listos grants. Each CERT neighborhood will be issued popup tents and emergency response rolling duffle bags. Individual neighborhoods will need volunteers to house the equipment.

The Coastside Shakeout was great success last year and generated a lot of good input. The next Coastside shakeout is targeted for Oct. 9, 2021 with a similar format: webinar then a live drill. There will be 25 tents for CERT 1 and 2.

- d. **M. Akana:** CEAP and Coastside Cert: HMB Amateur Radio club is having a meeting at 7pm tonight.
- e. **K. Thoren:** LAEG - Robin Camozzi is the current president of LAEG. The team has submitted the 501c3 (non-profit organization) paperwork. LAEG's focus at this time



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is to distill the CZU fires lessons learned and to incorporate it into SOPs (standard operating procedures).

- f. **M.Akana: MRC** – The next MRC (Medical Reserve Corp) meeting will be on Feb. 3, 2021 at 11am.
- g. **M. Akana: DART** – Team lead, Marian Harris, will possibly attend the next CEC board meeting. DART is partnering with a group in Watsonville to coordinate a pilot.
- h. **H. Rarback:** The City of Half Moon Bay is working on the OEP (?) plan which is expected to be ready for review and discussion next month.
- i. **P. Feldman:** American Heart Association – CPR training/certification on hold for now as people hesitant to attend training/ be available for response due to COVID concerns.

7) Meeting Times and Format

Current meeting cadence and time is agreeable to all members.

8) Old Business

-N/A

8) New Business

- N/A

- 9) **Meeting adjourned at 6:51 pm**- motion to adjourn by Harvey, second by P.Feldman.