

# Lorain County Beekeepers Association

## By-Laws

### **SECTION 1 Membership**

Any person interested in the purpose of this Association may become a member upon payment of dues. The dues, as fixed by the association, shall be payable annually to the Treasurer and delinquent members shall not be entitled to vote. Any members can be removed by the board for cause with majority vote. Any perceived conflict of interest shall be presented to the Executive Board in writing.

**SECTION 1 Amended** Spouses of members are given full power to vote at members meetings since LCBA is a family membership.

### **SECTION 2 Honorary Membership**

Honorary membership may be conferred by a majority vote of the members present and voting at any regular meeting of the Association. Such membership may be conferred only upon persons who have rendered unusual service to the Association, or who have attained unusual prominence in the beekeeping field. A 2/3 vote of the executive committee will be needed along with presentation to the membership at large for their vote.

### **SECTION 3 Duties of Executive Board**

The President shall preside at all meetings of the Association and of the Executive Committee, shall be subject to the direction of the Executive Board and the Association, and direct the education, co-operative, and all activities of the Association. He shall also appoint special committees, as in the judgement of the Executive Board or the Association, that may be necessary to conduct the business of the Association.

The Vice-President shall perform all the duties of the President in the absence or inability of the latter.

The Secretary shall keep minutes of all meetings of the Association and Executive Board which shall include the balance of account as reported by the Treasurer. Receive all mail and reply to it or refer it to an applicable member of the Association for action. Read minutes of all previous meetings not previously read, and such other duties as directed by the President of the Association.

The Treasurer shall receive all monies due to the Association and shall make disbursements only upon order of the Executive Board with specific limits. They shall receive dues, keep an accurate record of all receipts, disbursements and maintain the Corporation Book containing a ledger of membership and tangible assets and location thereof. They shall make a report of all money and asset transactions to the Executive Board membership at each executive meeting. No prior authorization is required for routine business expenses. Minimal expenditures are limited to \$100 per transaction per month. Maximal expenditures are limited to \$500 and must have membership approval. Our annual events, such as Beginners Beekeeping Class, Field Day, Lorain County Fair and October Fall Banquet, will have a \$1,500 maximum limit. Anything other than our regular events will have a \$500 cap. A copy of the treasurers' reports will be available at each member meeting or per member request.

After two years the Secretary's notes and minutes and the Treasurer's Records will be turned over to the Historian for retention in the archives of the Association.

The Board of Trustees shall have general oversight of the officers and organization, support all association activities and general oversight of all election votes.

The Executive Board shall have general charge of all meetings of the Association, shall arrange programs, obtain meeting places, and attend to such other details as may be necessary.

**\*\*\*\* we said to move this to the by-laws - need to review \*\*\*\***

**Duties of the Assistant to the Judge, at Lorain County Fair, shall be that of the Superintendent unless another is appointed by Superintendent who is the President of the Beekeeper's Organization.**

#### **SECTION 4 Quorum**

Five Executive Board members shall constitute a quorum for the transaction of business at any meeting of the Association.

- Secretary – Treasurer duties were amended at the November 11, 1977 meeting, voted on at the January 13, 1978 meeting
- Section 1 amended on 1-12-2000

01/12/2000

Revised 5/15/2020

# **Lorain County Beekeepers Association – Constitution**

## **ARTICLE 1 The Association**

The association shall be known as the Lorain County Beekeepers Association, a non-profit organization supported by a 501 c3 status.

## **ARTICLE 2 Purpose**

The purpose of this association shall be to advance beekeeping through teaching, training, education and to partner with others in the promotion of beekeeping and its many facets.

## **ARTICLE 3 Officers & Trustees**

Monthly meetings and special meetings as may be necessary to carry on the business and promote the purpose of the association may be convened whenever the executive committee deems it necessary and must be convened whenever ten (10) of the active members request.

## **ARTICLE 4 Meetings**

The Executive Board shall consist of the officers of the association and the Board of Trustees. The officers of the association shall consist of President, Vice-President, Secretary, and Treasurer. The officers shall be elected at the regular meeting in December and shall continue in office for a term of one (1) year or until their successors have been elected and qualified.

The Board of Trustees shall consist of three (3) members, each serving a term of three (3) years in staggered rotation with Executive Board voting privileges. One member to be elected at each December meeting.

A member of the Lorain County Beekeeper's Association will not be eligible to hold office on the executive committee or as a Trustee simultaneously.

In case of vacancy of office of the President or Vice-President, due to resignation or otherwise, the remaining officers and Board of Trustees shall appoint a member to be his assistant until the next regular election.

## **ARTICLE 5 Amendments**

Proposed amendments to the Constitution and By-laws will be accepted by the Executive Board, read at 3 consecutive members meetings needing a 2/3 vote of the members present and voting at the regular meeting to be accepted.

01/12/2000

Revised 5/15/2020