



## **Rise and Shine Academy Reopening Plan**

This plan has been designed to best meet the needs of students and staff in restarting the 2020-21 school year. Rise and Shine's Administration would like parents, students, and staff to understand these plans are subject to change as they are written for this moment and as new information from the Health Department and Governor emerges the plans may alter. We ask for everyone's cooperation during these unprecedented times. Our plan contains safeguards to minimize the exposure of transmittable germs, although there will always be inherent risks involved. According to the CDC there is no proven method to prevent transmission in all circumstances. Rise and Shine Academy is following the guidance of our sponsors (North Central Ohio Educational Service Center), the Ohio Department of Education, Ohio Department of Health, and Governor DeWine. Rise and Shine Academy will be offering 2 options for the 2020-21 school year.

### **Option 1: Remote Learning**

Rise and Shine Academy will be offering a Remote Learning option beginning with the 2020-21 school year. Students will be expected to complete learning packets. Additionally, students are expected to use virtual or voice tutorial/instructional opportunities during scheduled school offerings. RSA administration have made adjustments to the Spring 2020 remote learning requirements and have made requirements and instruction more rigorous to ensure efficient and effective learning for our students. Parents will be required to have a more hands on approach to each child's learning.

Families wishing to enroll their student in online learning through the district will be permitted to enroll and re-enroll one semester at a time. Parents wishing to re-enroll their student in the school offered remote learning option will need to send a letter of intent to the Office Manager. Letters to enroll students in remote learning for the first half of the school year must



be submitted on or before Friday, August 14, 2020 and enrollment letters for the second half of the school year must be submitted on or before Tuesday, November 21, 2020. It is necessary to note, if you select the remote learning option, your student **must** remain in remote learning until reassessed in December. Students are permitted to return to face to face instruction following the conclusion of the semester break.

In the event you select the remote learning option our staff will be reaching out to ensure the proper plans are in place and your family has the technology required to successfully complete the school year remotely. If you are interested in registering, contact RSA office at 419-244-9900. The registration will be available through August 14, 2020.

## **Option 2: At School Learning**

### **Level 1**

#### **Health Checks and Temperature Taken**

- All staff and students are expected to perform a health assessment and have their temperature taken daily prior to coming into the school building.
- Temperatures 100 degrees or greater mandate that the individual and family members must return home.
- If student or staff develop a temperature during the day they will be placed in isolation room until parent can come pick them up.
- If a student or staff member is staying home, call the attendance office/supervisor to report the absence.
- Staff will be strongly encouraged to take a COVID test prior to the start of the school year at the expense of RSA.

#### **Wearing of Face Coverings**



- Face coverings are strongly recommended for all students but face masks are MANDATORY for grades 3-6. Each student 3-6 grade will have sneeze guard barriers on each desk.
- Face coverings are mandated for staff.

### **Health and Safety Practices and Procedures**

- Classrooms will operate at full capacity utilizing the maximum amount of space available
- Each desk in grades 3-6 will have clear sneeze guard protectors.
- Social distancing will be mandated for all individuals in all settings.
- Regular hand washing will be encouraged, and hand sanitizer will be available for frequent use.
- Cafeterias will operate at full capacity utilizing the maximum amount of space available. An extra lunch period will be added to ensure social distancing while eating breakfast and lunch.
- Individual condiments will be provided
- Students will be taught correct health practices of handwashing, use of face coverings, and coughing/sneezing etiquette.
- No shared school supplies

### **Recess**

- Recess will operate at full capacity utilizing the maximum amount of space available
- No shared equipment
- All individuals will wash/sanitize their hands after recess

### **Instruction**

- Classrooms will operate at full capacity utilizing the maximum amount of space available.
- Students will be in rows instead of groups
- No shared supplies
- Quality instruction will be provided by all instructors
- Online and distance learning will be offered for parents who do not wish to send their child to school
- Changes to online/seated instruction choice will be available at the beginning/end of the semester
- Attendance will be mandatory and will be monitored for all instruction options; excessive absences may be subject to truancy regulations



## **Cleaning**

- Cafeterias will be sanitized between lunch periods
- Recess equipment will be cleaned regularly and not shared between classrooms and students.
- Common areas will be cleaned and sanitized multiple times daily
- Wednesdays will be used to sanitize the building and classrooms midweek.

## **General Restrictions**

- Visitors/volunteers will be restricted
- Field trips will not be scheduled at this time
- Large group gatherings will be restricted
- If parents need to speak with administration, we are asking to call to schedule an appointment
- Early pickups in the front office will be restricted unless a doctor's note is presented.

# **Level 2**

## **Health Checks and Temperature Taken**

- All staff and students are expected to perform a health assessment and have their temperature taken daily prior to coming into the school building.
- Temperatures 100 degrees or greater mandate that the individual and family members must return home.
- If student or staff develop a temperature during the day they will be placed in isolation room until parent can come pick them up.
- If a student or staff member is staying home, call the attendance office/supervisor to report the absence.
- Staff will be strongly encouraged to take a COVID test prior to the start of the school year at the expense of RSA.

## **Wearing of Face Coverings**



- Face coverings are mandated for staff.
- Face coverings for ALL Students. Attempts will be provided for students to take a break from their coverings throughout the day.

### **Health and Safety Practices and Procedures**

- Classrooms will operate at full capacity utilizing the maximum amount of space available
- ONE WAY HALLWAY WILL BE UTILIZED WHEN POSSIBLE
- Each desk in grades 3-6 will have clear sneeze guard protectors.
- Social distancing will be mandated for all individuals in all settings.
- Regular hand washing will be encouraged, and hand sanitizer will be available for frequent use.
- Cafeteria SPACE WILL BE EXPANDED TO OTHER AREAS
- Individual condiments will be provided
- Students will be taught correct health practices of handwashing, use of face coverings, and coughing/sneezing etiquette.
- No shared school supplies

### **Recess**

- Recess will operate at full capacity utilizing the maximum amount of space available
- ACTIVITIES THAT ALLOW FOR SOCIAL DISTANCING; walking, racing, etc.
- No shared equipment
- All individuals will wash/sanitize their hands after recess

### **Instruction**

- Classrooms will operate at full capacity utilizing the maximum amount of space available.
- Students will be in rows instead of groups
- No shared supplies
- Quality instruction will be provided by all instructors
- Online and distance learning will be offered for parents who do not wish to send their child to school
- Changes to online/seated instruction choice will be available at the beginning/end of the semester
- Attendance will be mandatory and will be monitored for all instruction options; excessive absences may be subject to truancy regulations



- TEACHERS WILL TRAVEL TO STUDENTS FOR INSTRUCTION ( specials, pullouts, etc.)

### **Cleaning**

- Cafeterias will be sanitized between lunch periods
- Recess equipment will be cleaned regularly and not shared between classrooms and students.
- Common areas will be cleaned and sanitized multiple times daily
- Wednesdays will be used to sanitize the building and classrooms midweek.

### **General Restrictions**

- Visitors/volunteers will be restricted
- Field trips will not be scheduled at this time
- Large group gatherings will be restricted
- If parents need to speak with administration, we are asking to call to schedule an appointment
- Early pickups in the front office will be restricted unless a doctor's note is presented.

## **Level 3**

### **Health Checks and Temperature Taken**

- All staff and students are expected to perform a health assessment and have their temperature taken daily prior to coming into the school building.
- Temperatures 100 degrees or greater mandate that the individual and family members must return home.
- If student or staff develop a temperature during the day they will be placed in isolation room until parent can come pick them up.
- If a student or staff member is staying home, call the attendance office/supervisor to report the absence.
- Staff will be strongly encouraged to take a COVID test prior to the start of the school year at the expense of RSA.



## **Wearing of Face Coverings**

- Face coverings are mandated for staff.
- Face coverings for ALL Students.

## **Health and Safety Practices and Procedures**

- Classrooms will operate at full capacity utilizing the maximum amount of space available
- ONE WAY HALLWAY WILL BE UTILIZED WHEN POSSIBLE
- Each desk in grades 3-6 will have clear sneeze guard protectors.
- Social distancing will be mandated for all individuals in all settings.
- Regular hand washing will be encouraged, and hand sanitizer will be available for frequent use.
- Cafeteria SPACE WILL BE EXPANDED TO OTHER AREAS
- Individual condiments will be provided
- Students will be taught correct health practices of handwashing, use of face coverings, and coughing/sneezing etiquette.
- No shared school supplies

## **Recess**

- Recess will operate at full capacity utilizing the maximum amount of space available
- ACTIVITIES THAT ALLOW FOR SOCIAL DISTANCING; walking, racing, etc.
- No shared equipment
- Number of participants limited
- All individuals will wash/sanitize their hands after recess

## **Instruction**

- Hybrid instruction
- Students will be divided into 2 groups by last names
- Students with last name A-K will attend school in class Monday and Tuesday. Students with last name L-Z will attend in class Thursday and Friday
- Wednesdays will still allow for building sanitization and students will meet with teachers virtually when required
- Students are required to complete work from teachers when not physically in the school building.



- No shared supplies
- Quality instruction will be provided by all instructors
- Online and distance learning will be offered for parents who do not wish to send their child to school
- Changes to online/seated instruction choice will be available at the beginning/end of the semester
- Attendance will be mandatory and will be monitored for all instruction options; excessive absences may be subject to truancy regulations
- TEACHERS WILL TRAVEL TO STUDENTS FOR INSTRUCTION (specials, pullouts, etc.)

## **Cleaning**

- Cafeterias will be sanitized between lunch periods
- Recess equipment will be cleaned regularly and not shared between classrooms and students.
- Common areas will be cleaned and sanitized multiple times daily
- Wednesdays will be used to sanitize the building and classrooms midweek.

## **General Restrictions**

- Visitors/volunteers will be restricted
- Field trips will not be scheduled at this time
- Large group gatherings will be restricted
- If parents need to speak with administration, we are asking to call to schedule an appointment
- Early pickups in the front office will be restricted unless a doctor's note is presented.

# **Level 4**

**If the Governor issues a Level 4 Alert Level for Lucas County, it is determined that there is a severe public emergency for exposure and spread of COVID. Rise and Shine Academy will follow all health orders and assist families with leaving home only for the necessities.**





## **Communication and Identification**

### **If staff become ill while at school**

- If determined that COVID-19 symptoms are present, arrangements will be made for staff to leave the building immediately.
- The staff member must leave lesson plans or specific job duties, when possible.
- Classroom/work site will be cleaned and sanitized thoroughly.
- Any students who may have had prolonged contact with staff member will be notified of potential exposure to COVID-19.

### **Staff's return to school without COVID-19 diagnosis**

- A staff member with a fever must be fever free without medication for 24 hours (one day) prior to returning to school.
- Upon returning to school, the staff must report to the school administration for a temperature check and health assessment.
- The staff member must have a doctor's note to return to work with an alternative diagnosis. if they have been out three days or more.

### **Staff's return to school with COVID-19 diagnosis**

- A staff member diagnosed with COVID-19 must communicate with their supervisor.
- A diagnosed staff member must remain home for 14 days following the date of exposure and must receive a negative COVID test results in addition to following agreed upon procedure for notification of County Health Department.
- The staff member must have a doctor's note and negative COVID test result to return to work.

### **Communication when student/staff has been diagnosed with COVID-19**

- Communication will be developed by the Lucas County Health Department, not RSA.
- Rise and Shine Academy will cooperate with the Lucas County Health Department in contact tracing to identify close contacts of COVID -19 case.
- Quarantine or Isolation period may be required for any student/staff member who is determined to have close contact with the COVID-19



as determined by the Health Department. Staff/Students exposed to COVID are required to quarantine for 14 days, follow daily monitoring for symptom development, and to test for COVID-19. Staff/students are required to isolate for 10 days of self-isolation with 1 day being fever free without fever reducing medications and will be permitted to return if symptoms have significantly improved.

### **If student becomes ill while at school**

- Student will have a health assessment completed.
- If determined that COVID-19 symptoms are present, students will be moved to a dedicated location and will be supervised by staff in a safe and secure manner.
- Student will be referred to primary care physicians and the Health Department will be contacted.
  - Parents of students who are proximal to the recently contracted student will be notified and will be required to self-quarantine for 14 days, maintain consistent monitoring and test for COVID if symptoms develop.
- Parent/guardian will be contacted for pick up.
- Dedicated location will be cleaned and sanitized thoroughly.

### **Students' return to school without COVID-19 diagnosis**

- Students with symptoms associated with COVID are required to isolate for 10 days and are required to obtain a written note from the doctor stating an alternative diagnosis.
- A student with a fever and no other COVID symptoms must be fever free without medication for 24 hours (one day) prior to returning to school.
- Upon returning to school, the student must be transported by the parent to school and report to the school administration for a temperature check and health assessment.



## **Students' return to school with COVID-19 diagnosis**

- 14-day quarantine will be required of any student who tests positive with COVID-19 and anyone who is determined to have “exposure” as determined by the Health Department.
- If any member of a household is diagnosed with COVID-19, the students from the household must remain home for 14 days.
- Upon returning to school, the student must be transported by the parent to school and report to the school administration for a temperature check and health assessment, in addition to negative test results for COVID-19.