

RESOLUTION NO. 01-2023

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, ESTABLISHING A POLICY FOR THE SOLICITATION, COLLECTION AND DISBURSEMENT OF FUNDS FOR CHARITABLE PURPOSES; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission hereby desires to adopt and establish a policy for the solicitation, collection and distribution of funds for charitable purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, THAT:

SECTION 1. The Policy set forth on attached Exhibit A is hereby adopted by the Town Commission to govern the solicitation, collection and distribution of funds for charitable purposes.

SECTION 2. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 3. Should any section or provision of this Resolution or any portion thereof be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Resolution.

SECTION 4. This Resolution shall become effective on adoption.

PASSED AND ADOPTED this 13th day of March, 2023.

TOWN OF JUPITER INLET COLONY,
FLORIDA

Mayor, Daniel J. Comerford, III

Vice-Mayor, Milton J. Block

Commissioner, Lisa H. Hines

Commissioner, Marie Rosner

Commissioner, Richard D. Busto

Attest:

Town Clerk -Ivelisse Chico-Randazzo

**Policy for the Solicitation,
Collection and Distribution of Funds to Charitable Organizations**

Background: The Town of Jupiter Inlet Colony (“Town”) is committed to assisting and encouraging local not-for-profit charitable organizations (“NFPs”) that benefit the community in their mission to serve a public purpose. Occasionally, the Town may be asked to solicit funds for and/or be asked to make contributions to such NFPs. In order to provide guidance for this matter, the Town Commission is adopting this Policy for the Solicitation, Collection and Distribution of Funds to Charitable Organizations. (“Policy”)

Purpose: The purpose of this Policy is to set forth procedures for the Town for donations and funding to NFPs. This includes direct monetary contributions, in-kind services, waiver of fees or use of goods or services provided or owned by the Town to NFPs. This Policy does not apply to requests for donations or funding that are less than \$500.00. In addition, this Policy does not apply to the solicitation or acceptance of funds by the Town for projects that are strictly for the Town’s purposes or uses and that are not subsequently distributed to NFPs.

Policy 1: The Town Commission does not endorse the Town soliciting or requesting funds be contributed to the Town for subsequent disbursement by the Town to an NFP. The Town shall not solicit funds for such a purpose(s). The solicitation of funds from Town residents for disaster assistance shall be made only after authorization by the Town Commission. Except for funds raised for disaster assistance, no Town elected official may endorse or solicit funds for an NFP using any official Town communication or imprimatur. Any such endorsement or solicitation by an elected official must be made as a private citizen. Except for funds raised for disaster assistance, no official Town communication media (telephone, email, text, etc.) may be used to endorse or solicit funds for NFPs.

Policy 2: A NFP that is requesting a donation or contribution from the Town in excess of \$500.00 shall make written application to the Town demonstrating, at a minimum, that the applicant is a qualified Section 501(c)(3) or Section 501(a) organization under the Internal Revenue Code and setting forth the proposed use of any solicited funds. Such applications shall be considered by the Town Commission and funds shall be expended only upon approval of the Town Commission.