WIN
WIRELESS IMAGING NETWORK

Condition Report
Users Manual

CARS

WIN App Condition Reports
Visual Guide & Users Manual

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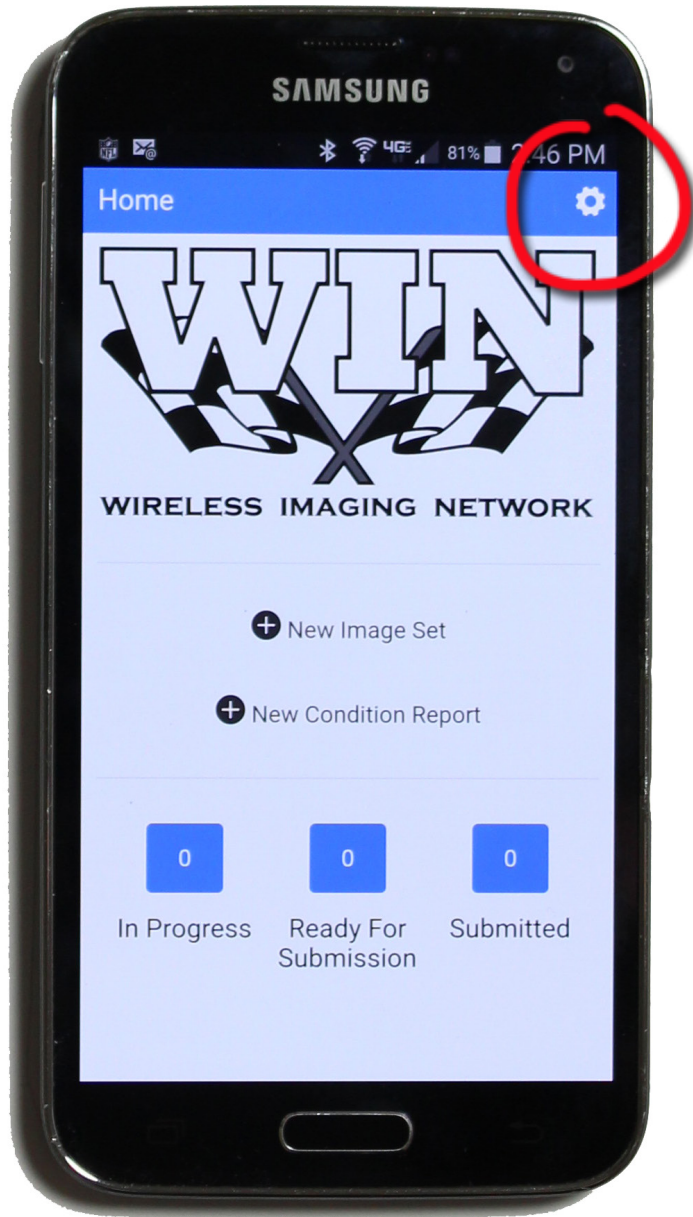
This WIN/CR is designed, primarily, for use with same day auctions (consignors and buyers), Buy Here-Pay Here, and DIY auto sales. It features both a "Standard" mode (7 beauty shots) and an "Extended" mode (23 photos).

We designed the WIN/CR for a <u>one time</u> walk-around of any vehicle. The initial VIN scan will automatically enter your vehicle options in the CR. You supply the rest of the info using simple *"tap"* or *"tap and text"* technology.

You'll begin with the odometer, then move around the vehicle from the left front to the right front.   You'll be prompted by the app each time you need to snap photos. **ALL info must be entered and ALL photos must be snapped before the app will allow you to upload your CR to the WIN server**.
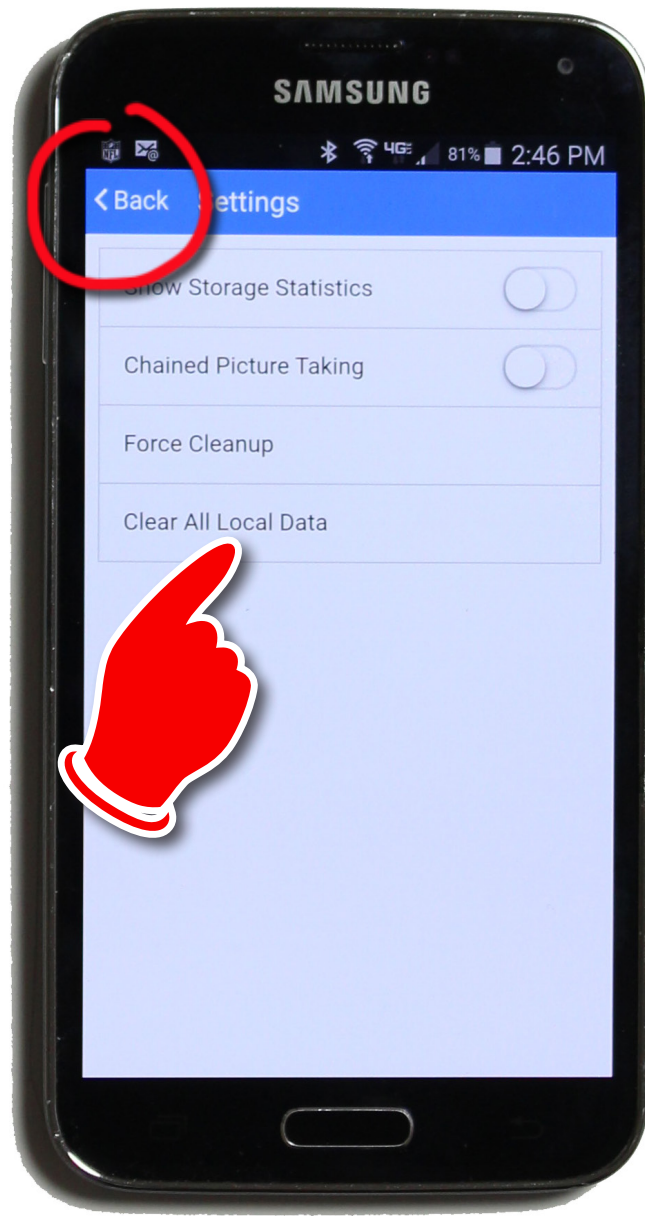
Don't be afraid to experiment— you won't hurt WIN! It's the best way to learn and become comfortable with the app. You'll figure this thing out very quickly!

First Things First!

Tap the litle gear!

A Fresh Start!

Before you begin a WIN/CR walk-around, it's a good idea to clean out the cobwebs. Simply click on "Clear All Local Data."

Though, not essential, it's a quick and easy way to zap any digital gremlins that may be lurking around deep inside the app.
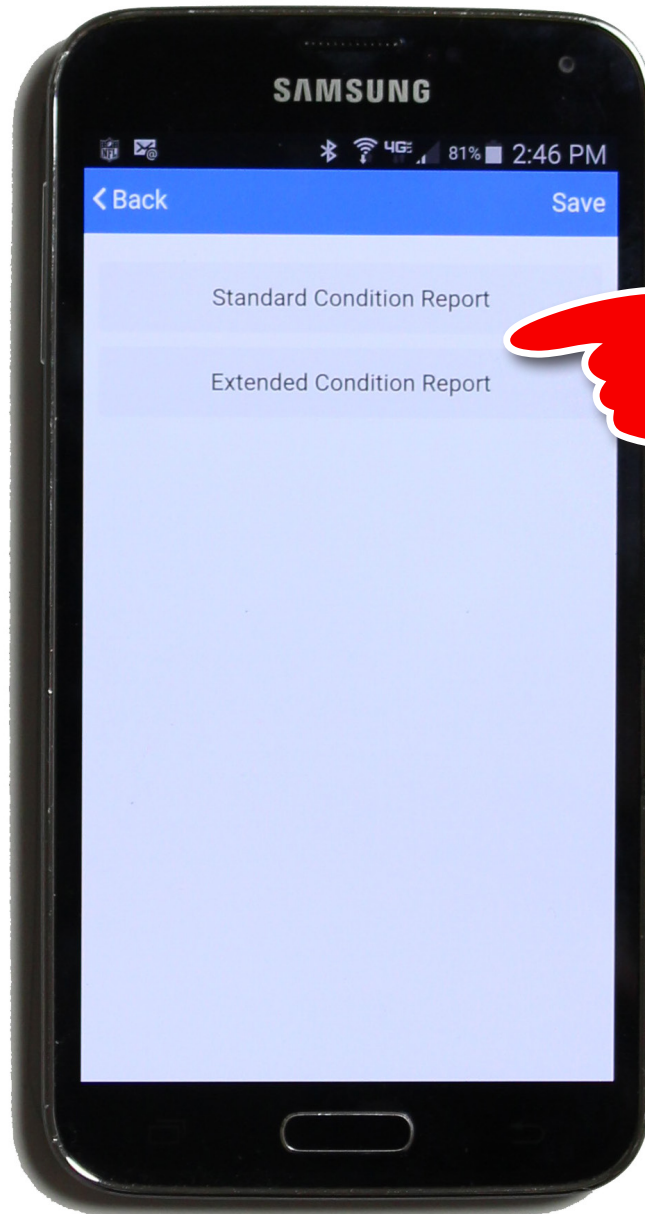
Then... tap "Back" to begin your CR.

You Get Two Choices!

#1) New Image Set
(Images Only)

#2) New Condition Report
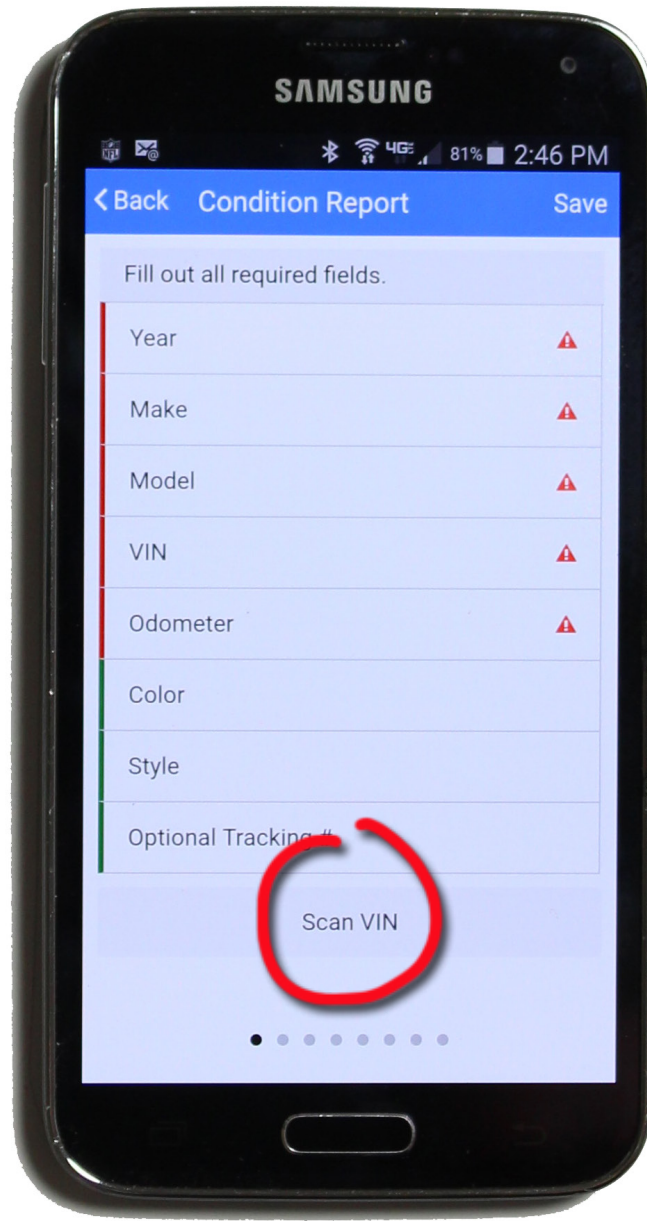*(a CR with Images)*

"Tap" your choice to begin.

Two More Choices

#1) Standard Condition Report
(7 "Beauty Shots" & CR)
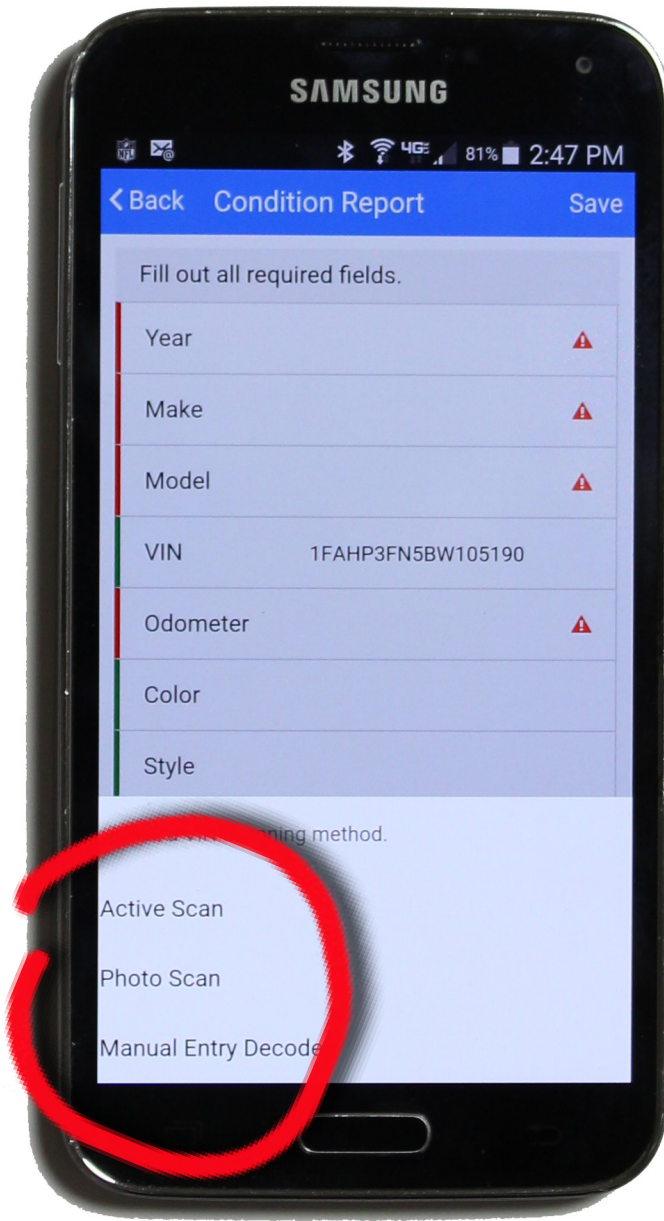
#2) Extended Condition Report
(23 Photos & CR)

*I'm using the "Standard" CR
for my training purposes.*

Light This Candle!

Tap "Scan VIN"

Essential Vehicle Info

Tap one of these three choices...

Active Scan

This will allow you to do a digital VIN scan using your *Android* or *iPhone*. The VIN, Year, Make, Model, and Style will apper in the appropriate places on this page.
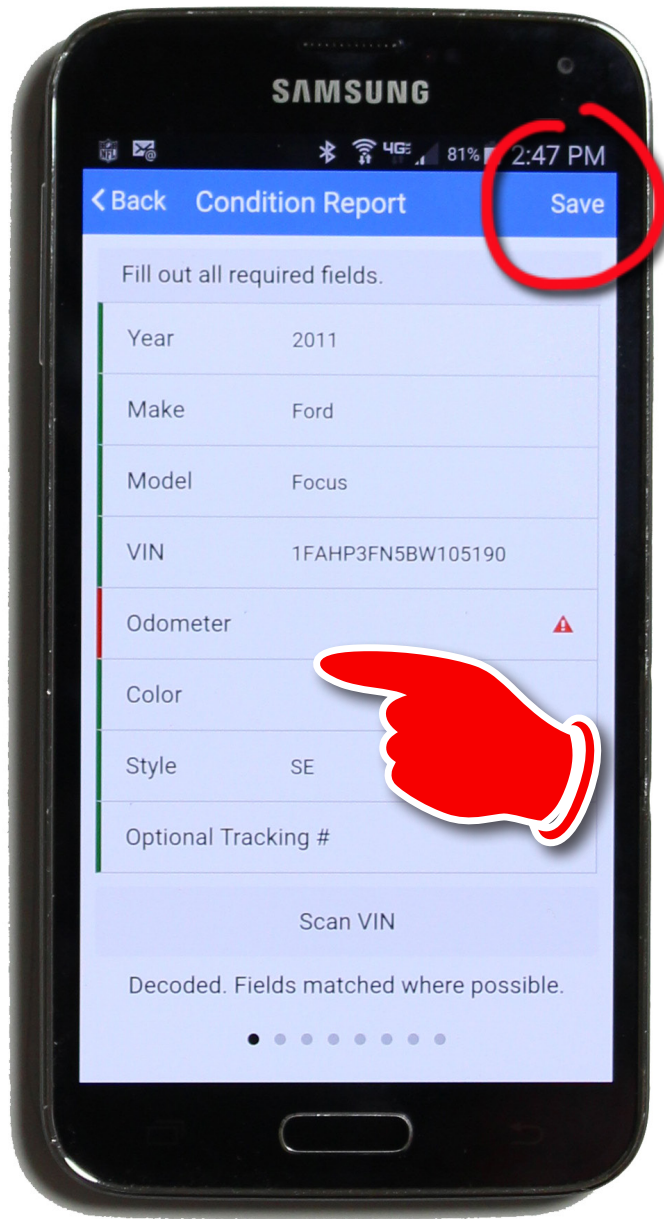
Photo Scan

Snaps an actual photo of the VIN for decoding by the WIN system. Many prefer this method instead of the "Active" scan.

Manual Entry Decode

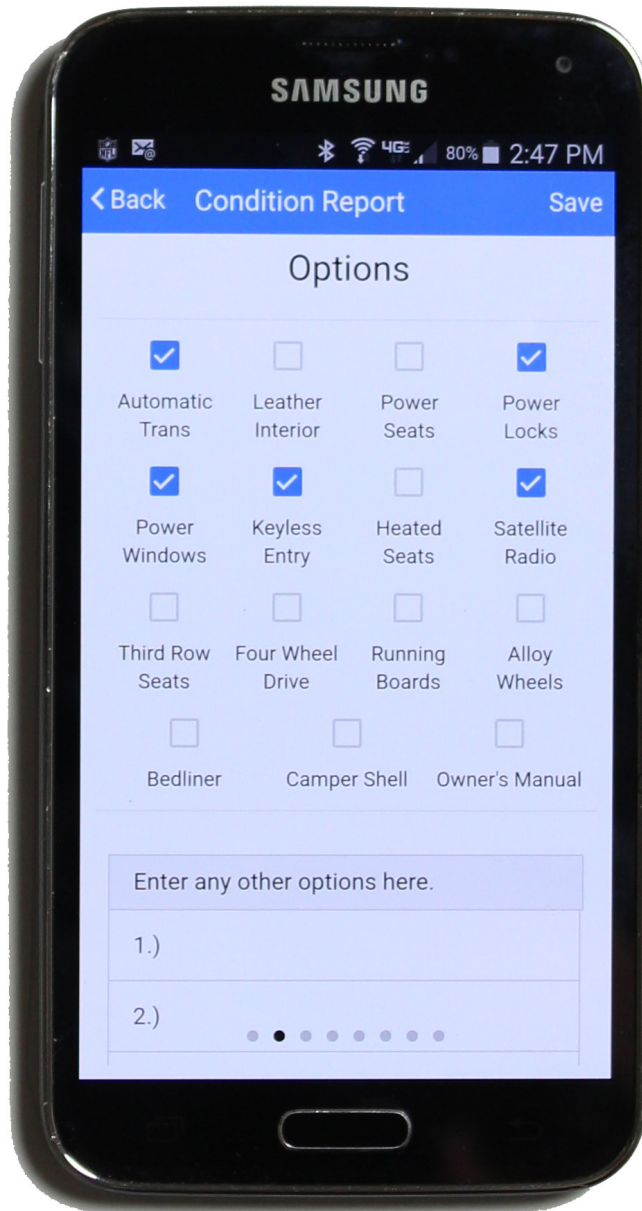Do it yourself. Simply enter the VIN (as I've done in this instance) and tap "Manual Entry Decode." *Voila!*

U R Red E to Rock!

Woooo-hoooo! If your screen looks like this, your VIN scan was successful. This info will appear in the appropriate boxes in the CR on the next screen.

Manually enter the vehicle mileage and color and you're good to go!

You can "Save" your work at any time!

Swipe to the left for the next page...

Your Vehicle Options

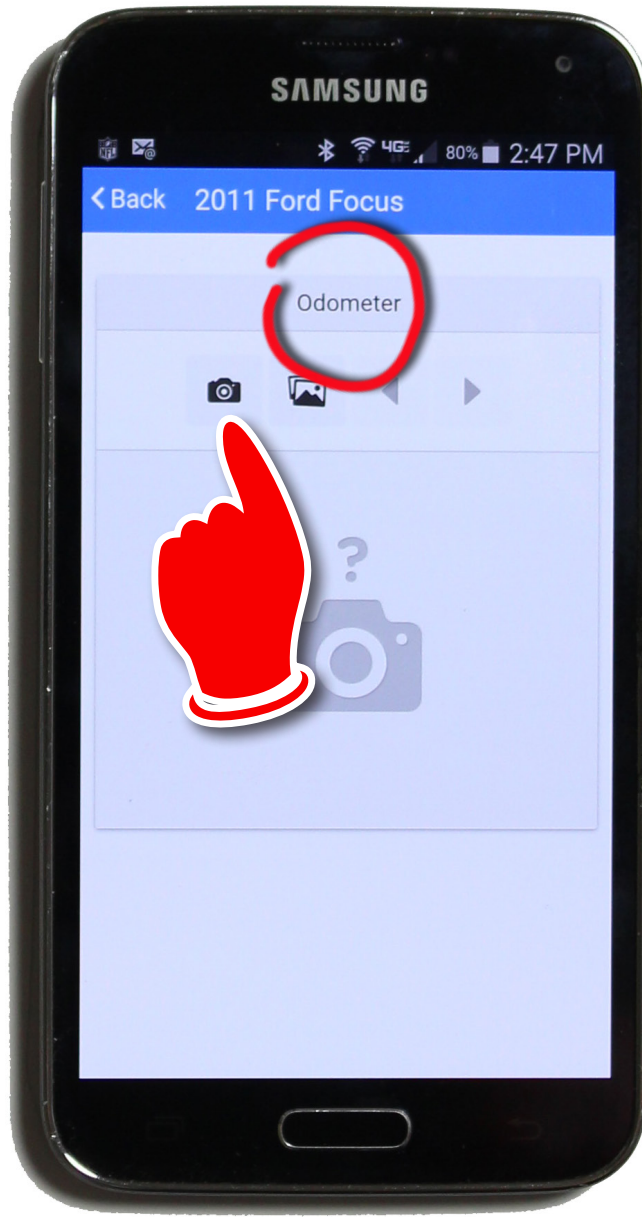Your VIN scan supplied the info for the blue checked boxes. If, by chance, the scan missed any items, just "tap" a box and it'll be instantly activated.

Give it a whirl— tap an item. You can undo with another tap– they're toggled.

Additional options you wish to add to the CR can be entered manually at the bottom of the screen— just "tap and text."

You can "Save" your work at any time!

Let's Snap a Photo!

The "Interior" screen will appear briefly— then this photo screen takes over. It's WIN's way of prompting you that it's time to snap some photos.

Why? Remember— we're only walking around the vehicle <u>one time</u>.   We'll be alternately entering data and snapping photos. This screen will appear every time photos are required.

This time, WIN is telling you an odometer photo is needed!

Tap the small camera icon!

Darth Vader's Phone? Metaphors Be with You!

This ominous screen appears. The camera is "ON" and ready for action!

This is an *Android* phone– the camera "trigger" is indicated. *iPhones* are similar.

Hold your camera horizontally and snap the "odometer" photo!

This Is a Phairly Phantastic Photo!

You'll see a small version of your photo. Are you happy with the snap? If you are, tap "OK." If not, tap, "RETRY." Keep snapping until you get a keeper!

For this training, let's tap "OK" and move on to the next page.

It's a Great Start!

You have successfully snapped your first photo. Let's continue with your CR.
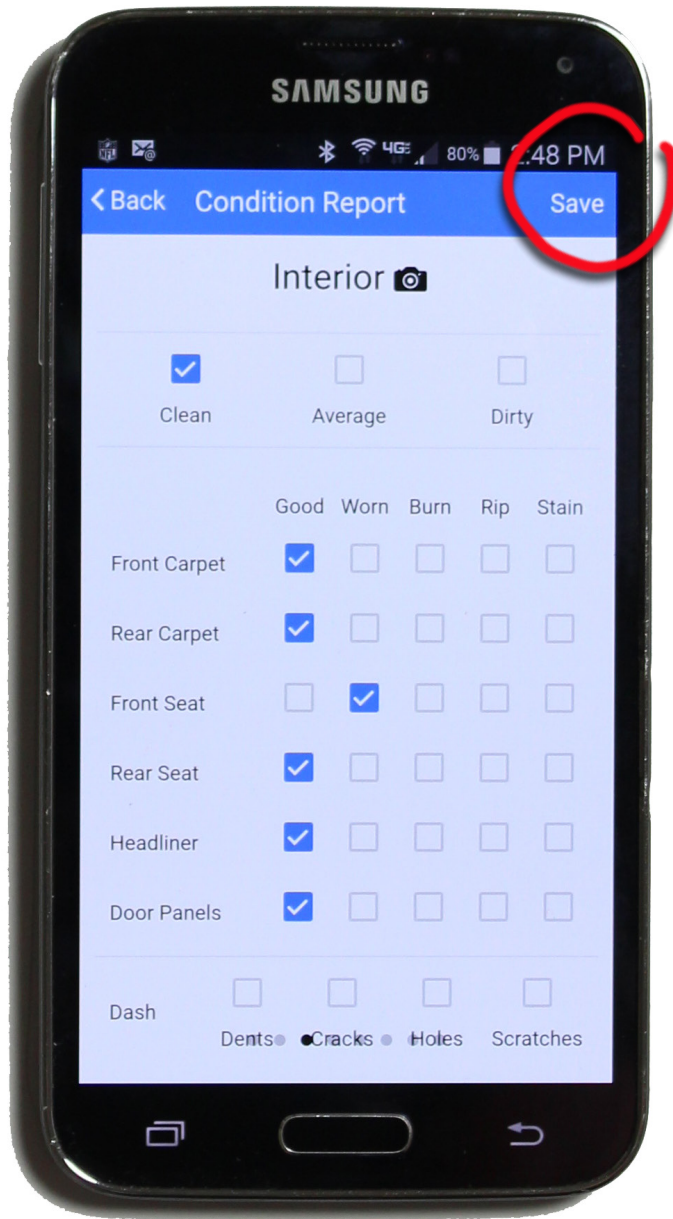
Tap, "Back to Condition Report"
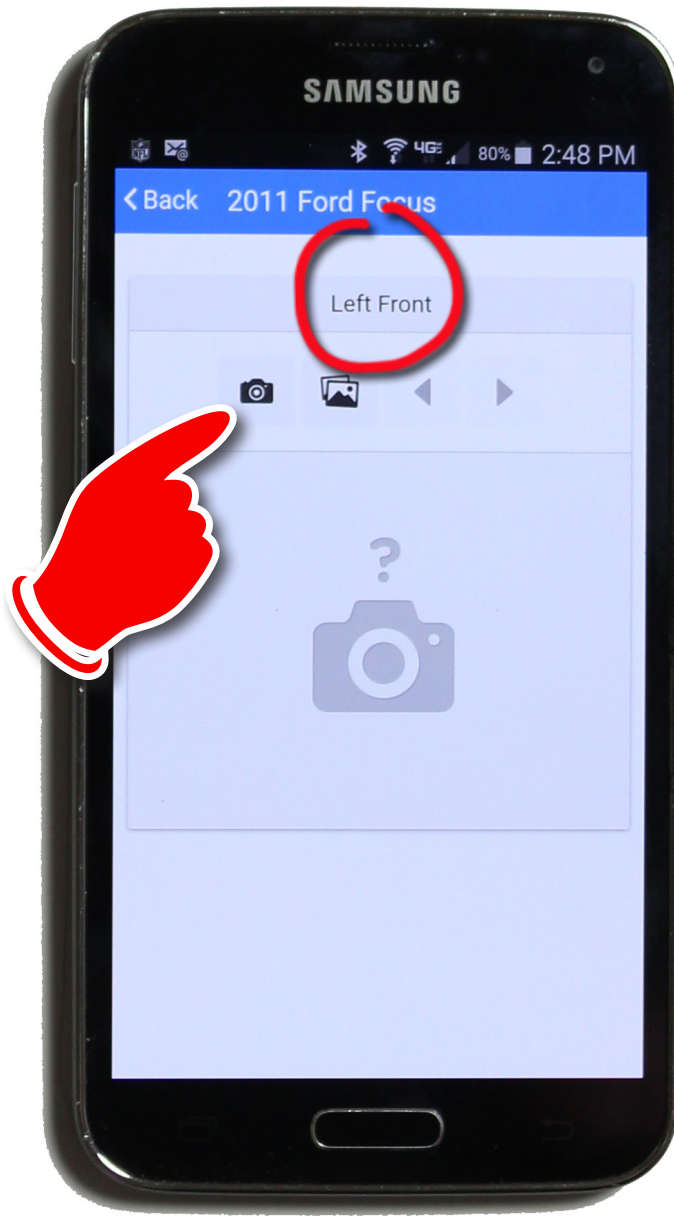
The Inside Scoop

Okay... break time is over...
back to our WIN/CR training.

This is simple. Give the vehicle interior an overall rating on the top line— then rate all of the other categories. And make sure you scroll up to rate the dashboard. It may be hiding at the bottom of the page.

Play with this page. You'll quickly realize WIN won't let you fool with the system— only one answer for each category.

<u>You can "Save" your work at any time!</u>

Swipe left to the next page!

R U Leaning to the Left?

Your "Left Side Condition" screen will appear briefly—then this photo screen takes over. Once again, it's WIN's way of prompting you to take some photos.

Remember– we're only walking around the vehicle <u>one time</u>.   We'll be alternately entering data and snapping photos. This screen appears when photos are required.

Right now a **"Left Front"** photo is needed!

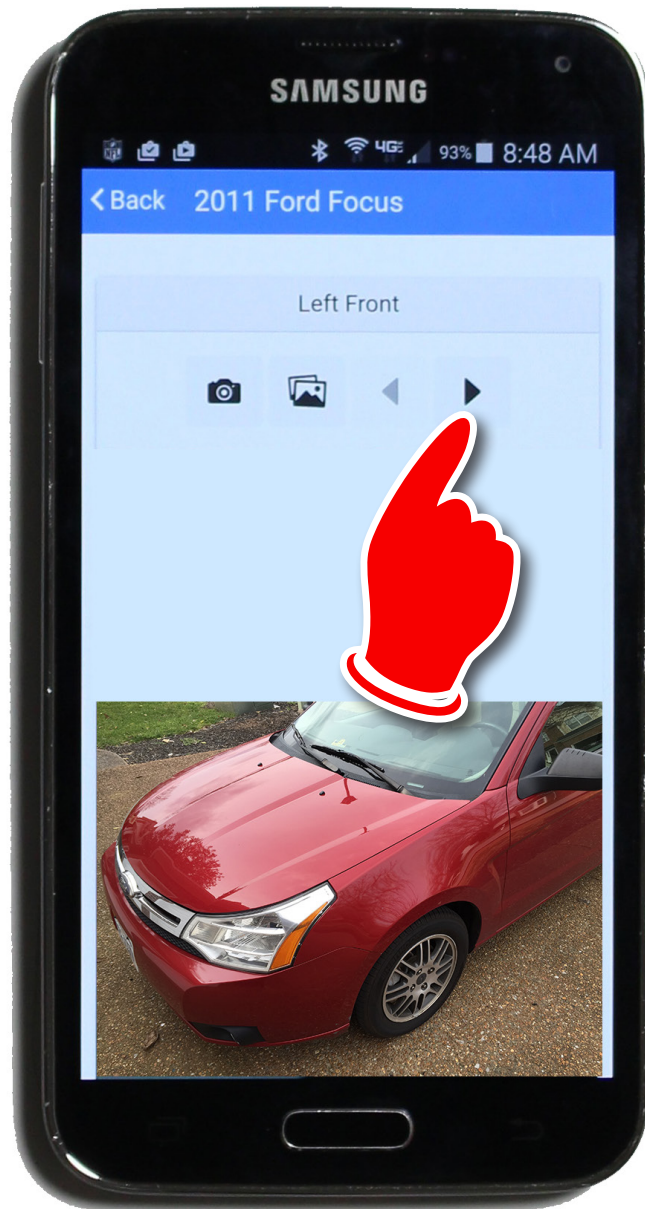*Tap the small camera icon then snap the "Left Front" photo!*

A Phantabulous Photo?

A small version of your **"Left Front"** photo appears on the screen. Are you happy with the snap? If so, tap "OK." If not, tap, "RETRY" unitl you get a keeper!

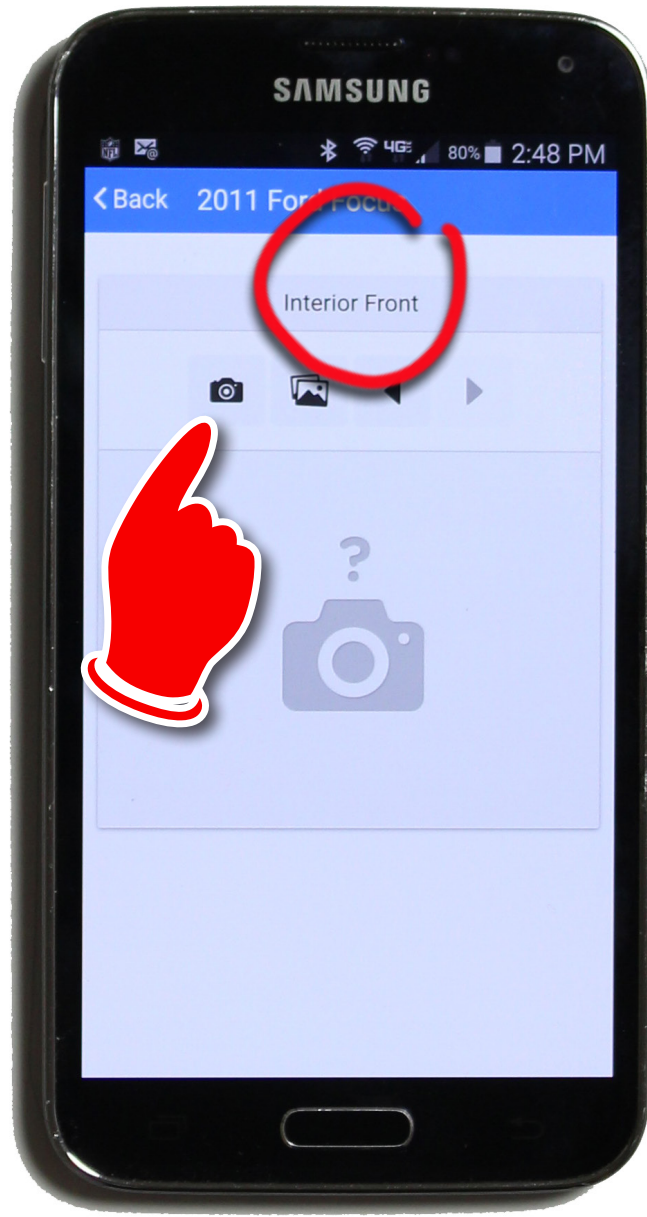A keeper? Great! Now tap "OK" and move on to the next page.

You're in Charge!

If you tap the camera icon you can retake the "Front Left" photo.

If you're ready to move on to the next photo in this series, just tap the right arrow.

Tap the arrow for the next photo!

Lights! Camera! *Action!*
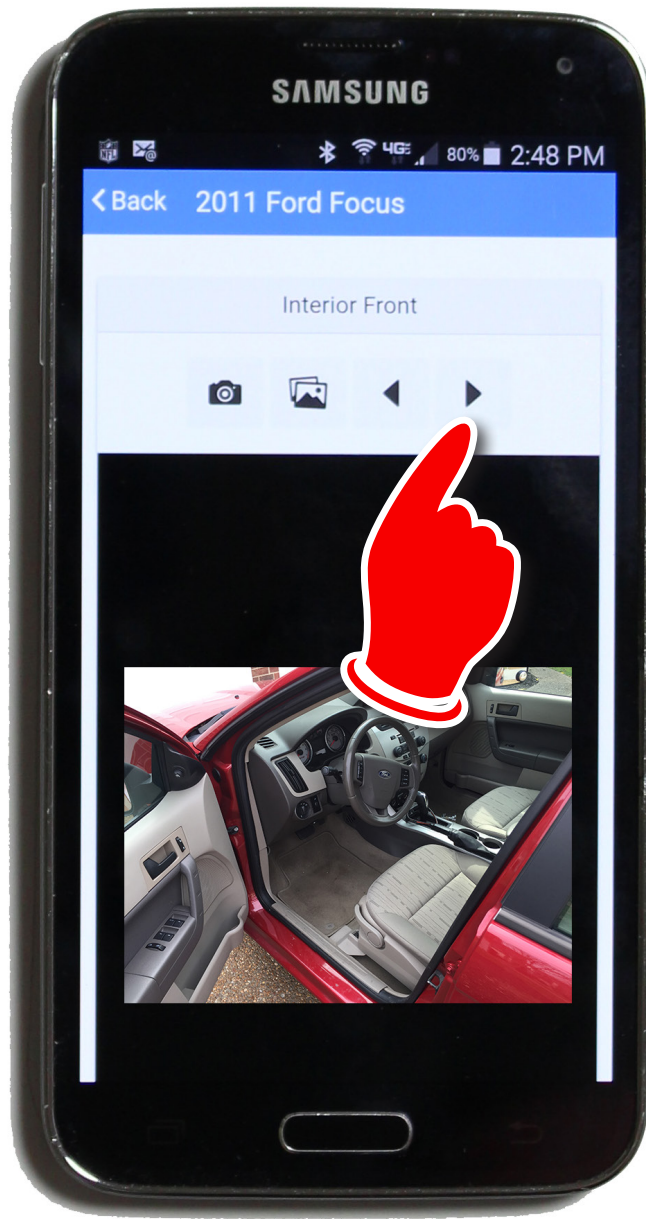
Tap the small camera icon
then snap your photo!

Wow! Is Your Car Always This Clean?

A small version of your **"Interior Front"** photo appears on the screen. Are you happy with the snap? If so, tap "OK." If not, tap "RETRY" until you get a keeper!

I'll assume it's great! Tap "OK."
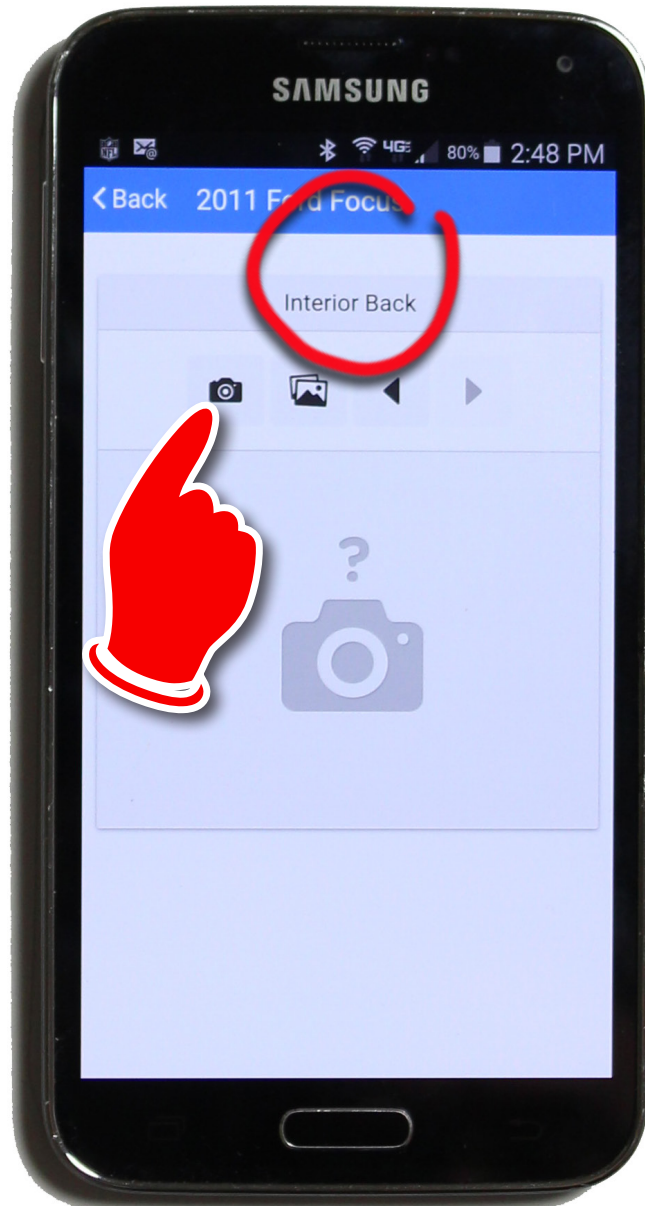
Who Needs a Gym. You Have the WIN Workout!

Don't stop now… we're just getting warmed up! Tap the right arrow and WIN advances to the next photo— the **"Interior**

Say, "Cheeeeeze!"

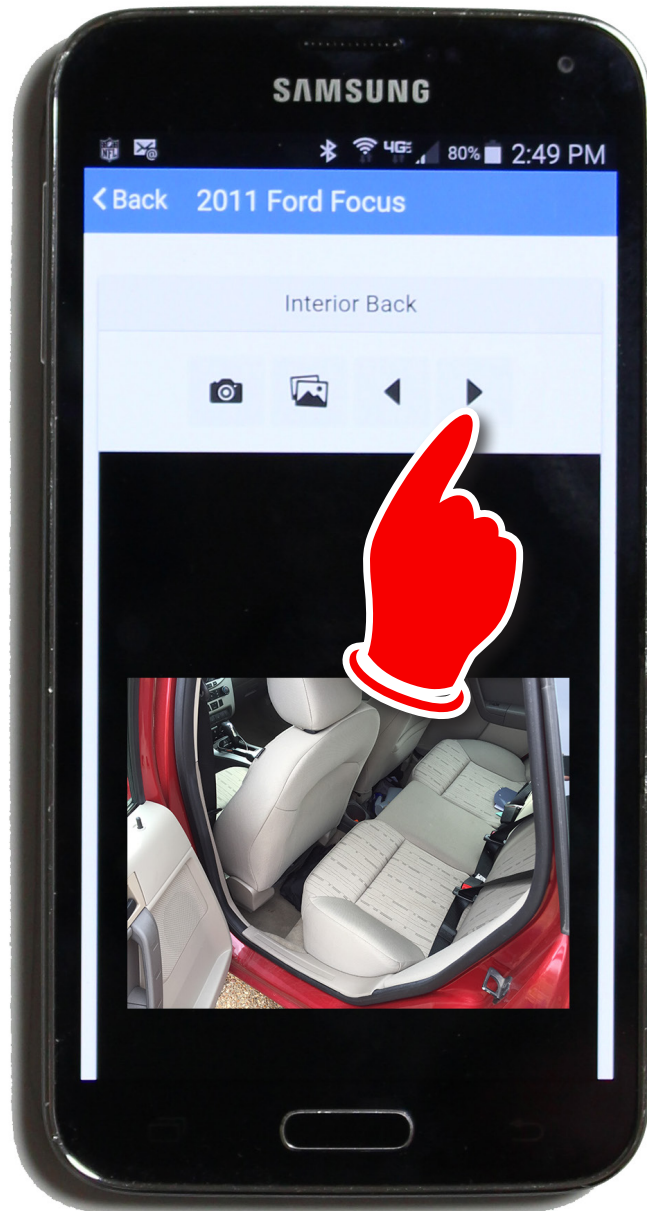Tap the camera icon and then snap the **"Interior Back"** photo.

You're on a Roll!

A small version of your **"Interior Back"** photo appears on the screen. Are you happy with the snap? If so, tap "OK." If not, tap "RETRY" and give it another whirl!
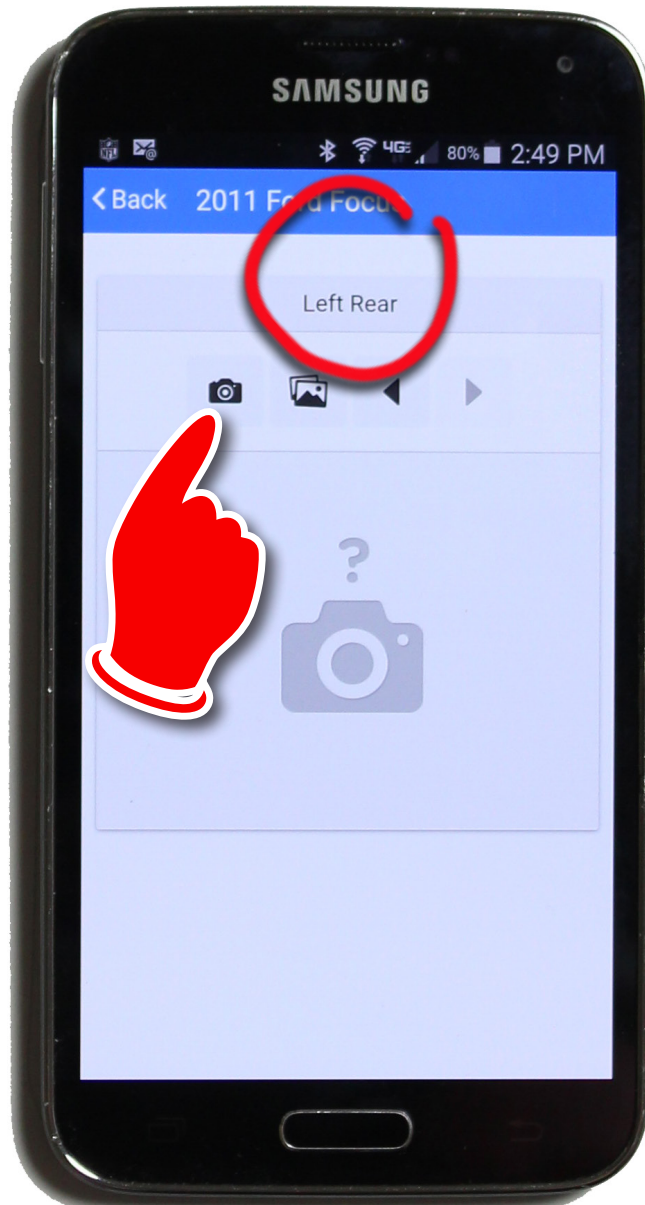
Yep, it's positively poifect! Tap "OK."

Next Photo, Please!

Keep moving. Tap the right arrow and WIN advances to the next photo… the **"Left Rear**."
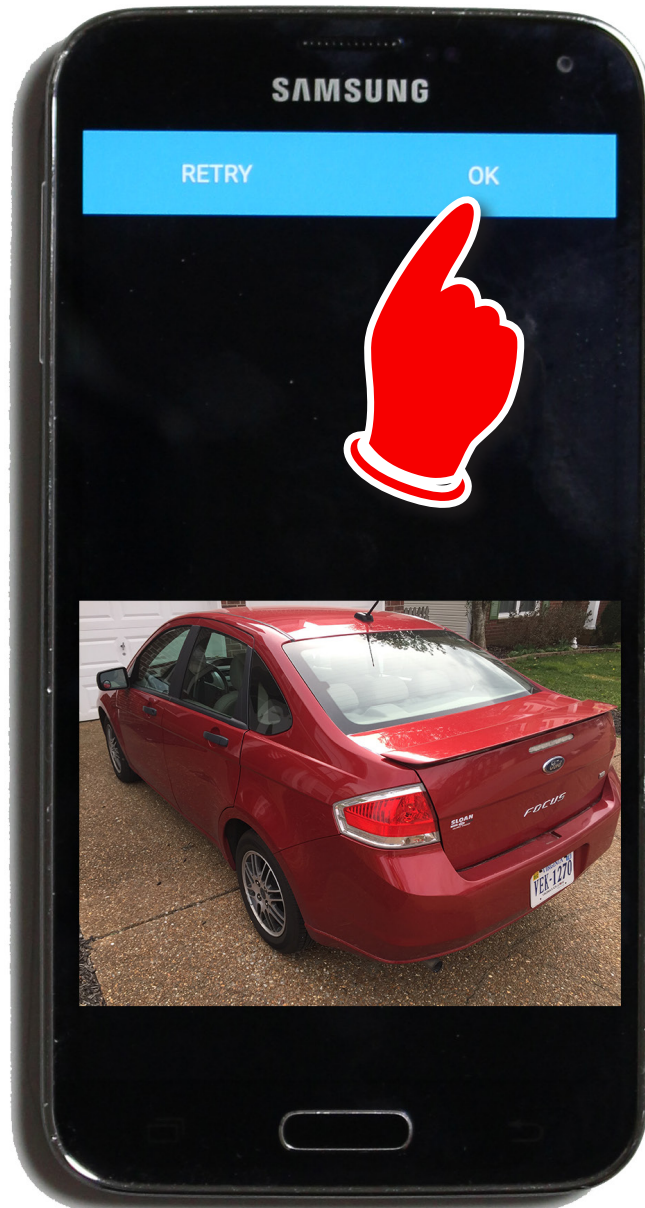
Is This Your "Good Side?
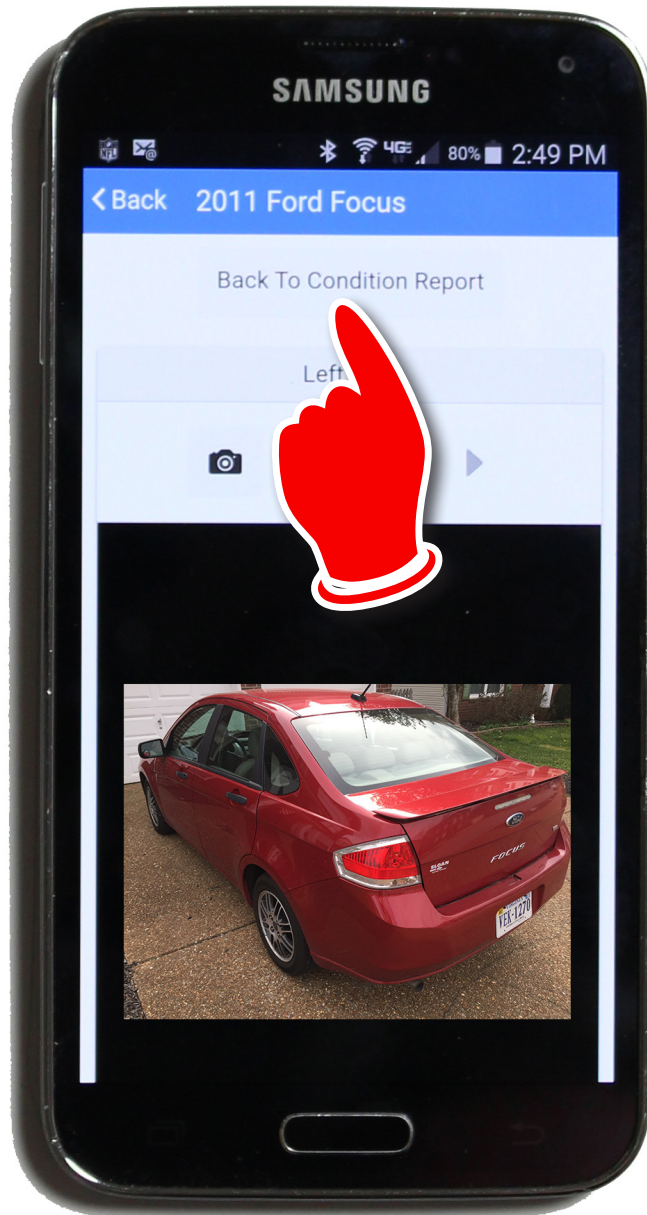
Tap the camera icon and then snap the **"Left Rear"** photo.

Honey... Do I look Good In These Tight Paints?

A small version of your **"Left Rear"** photo appears on the screen. Are you happy with the snap? If so, tap "OK." If not, tap "RETRY" until you get a keeper!
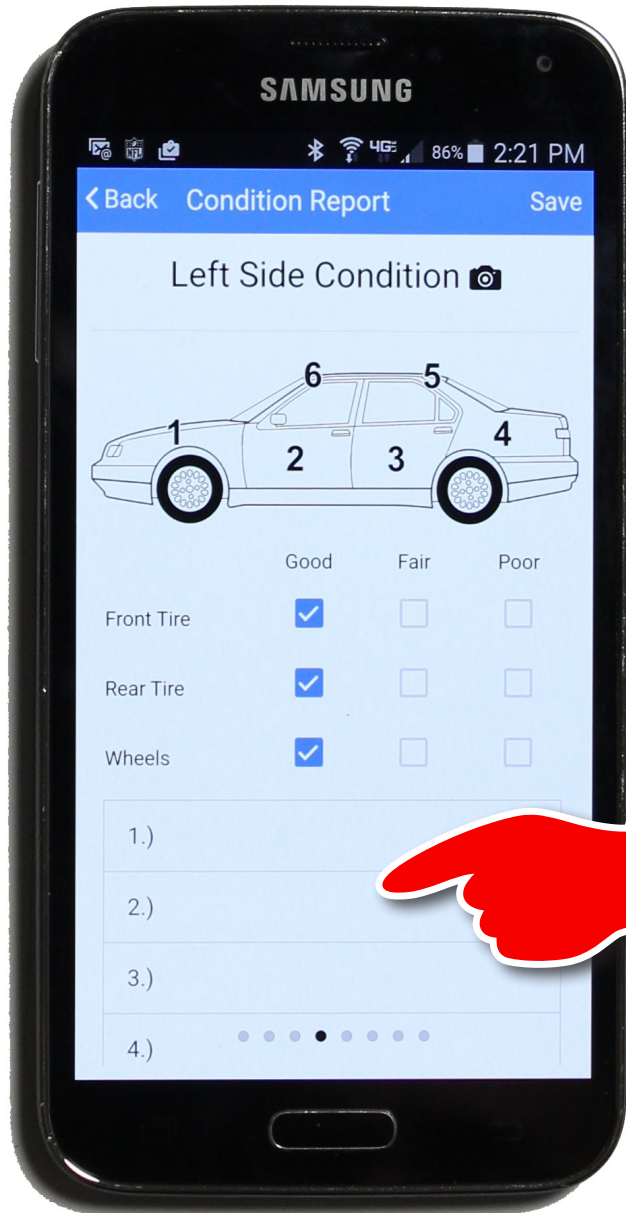
It's a keeper! Tap "OK."

Halfway Home... Almost

You have successfully snapped ALL of the photos required for the left side of the vehicle. No more photos needed, for now. Let's continue with your CR.
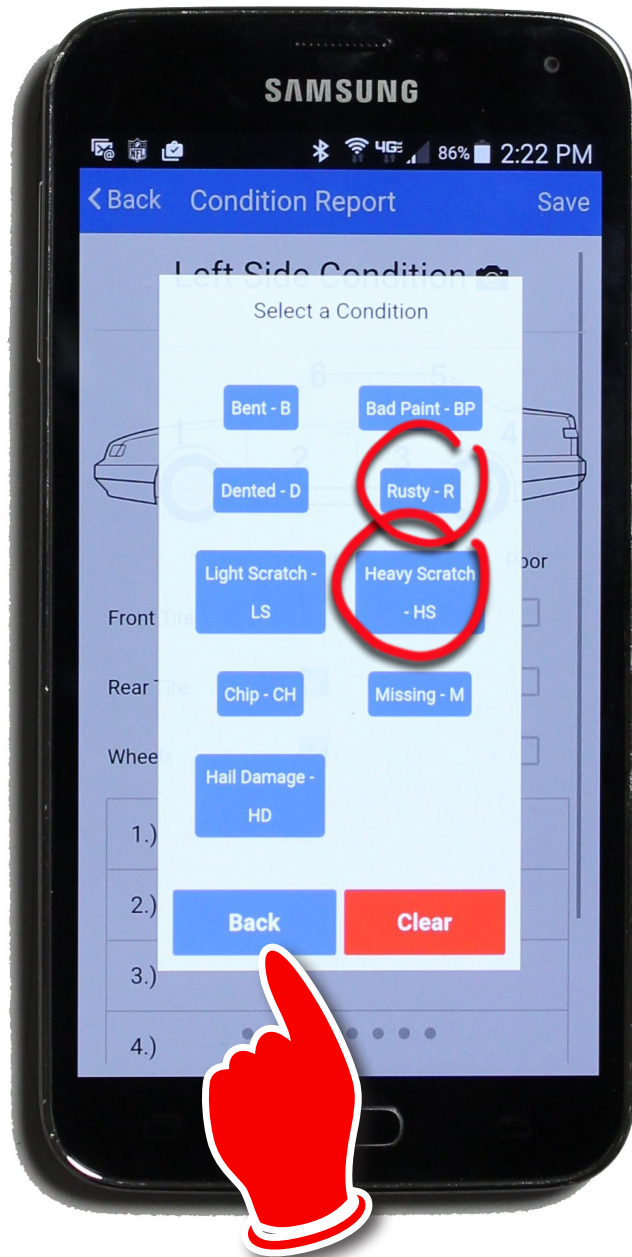
Tap, "Back to Condition Report"

A Quick Left Look

Now rate your tires and wheels. Again… you can't fool WIN— only one answer per category.

The numbers on the vehicle correspond to boxes on the bottom of the screen. **#1** is the **"Front Left Quadrant"** of the vehicle. **#2** is the **"Front Left Door."**
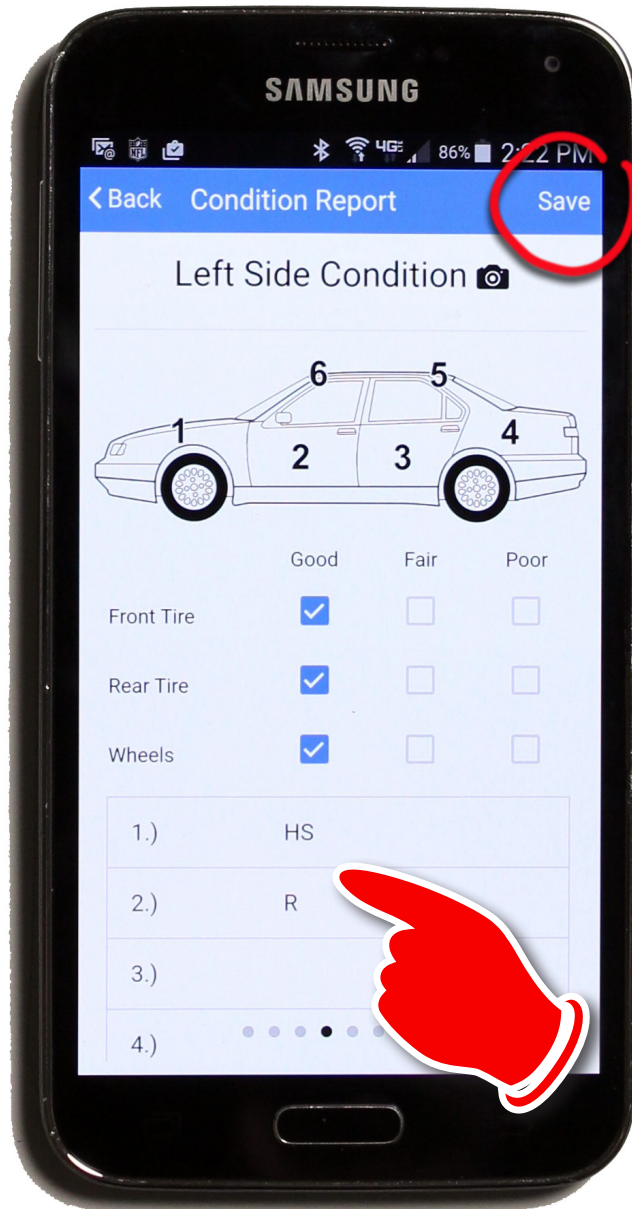
Tap on the first or second box!

Damage Assessment

My inspection indicates heavy scratches on the "Front Left" fender and rust on the "Front Left" door.

To indicate the condition, I'll tap on the box. This "choice" window appears. I'll tap "Heavy Scratch" for Box #1 and "Rust" for Box #2. You can select more than one problem for any given box.
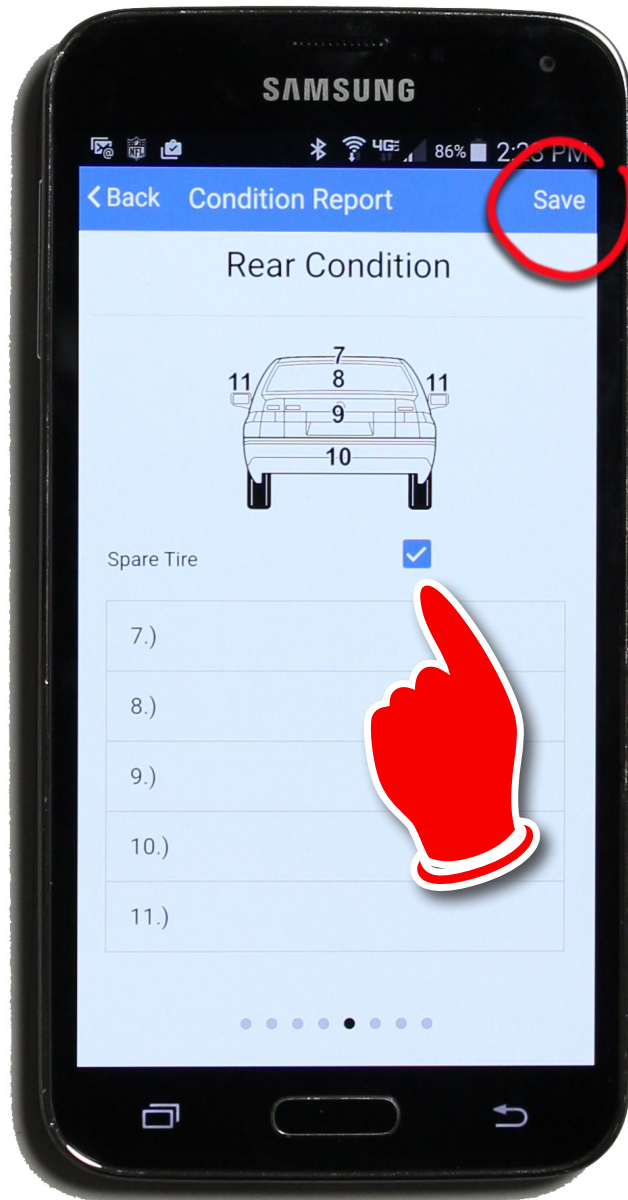
Now hit "Back."

Heavy Scratches & Rust!

An "HS" and "R" appear in the boxes.

They will reappear, along with a key to the abbreviations, in the full "Condition Report" which you'll find when you access the WIN portal on a computer or tablet.

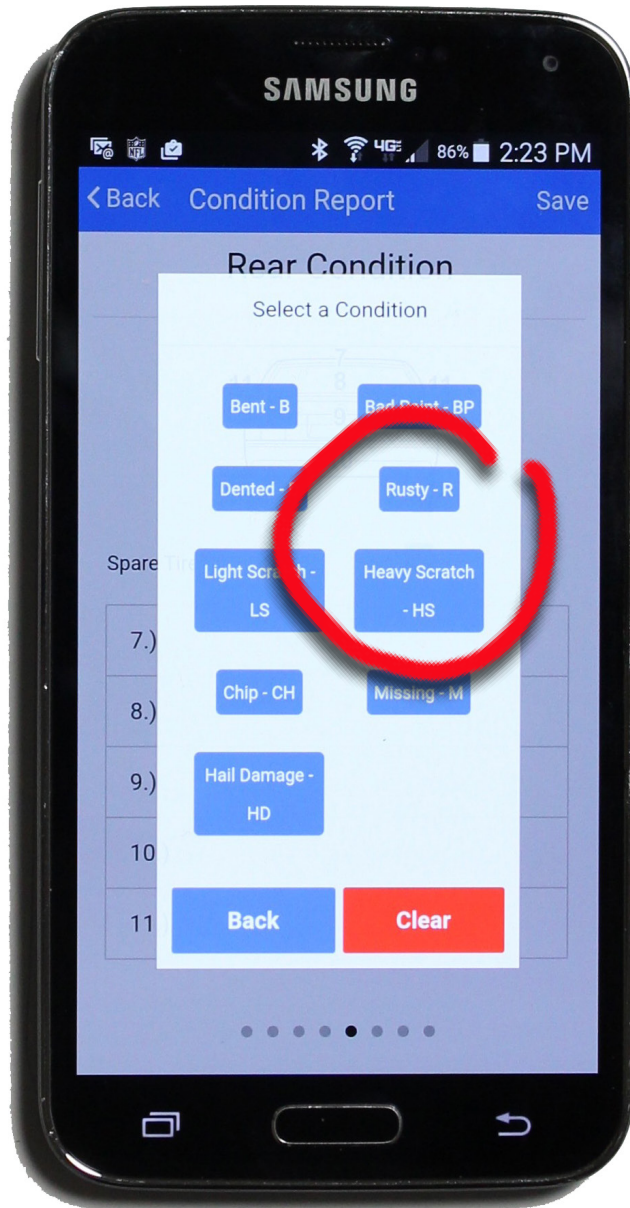You can "Save" your work at any time!

Swipe left to the next page!

I'm Back Here!

Now we're inspecting the back side of the vehicle.   I tapped the box to indicate there is a spare tire in the trunk.

I'll tap boxes 7 and 8 to indicate heavy scratches and rust. Each box I tap will cause the selection window to appear.
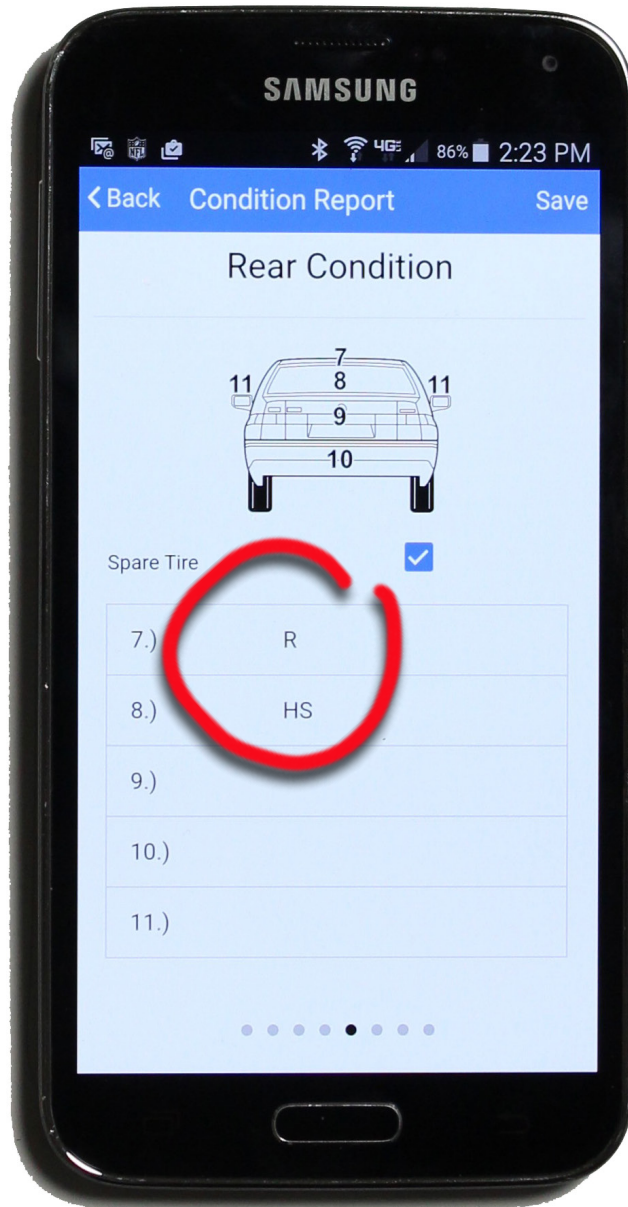
More Rust & Scratches

Tap the proper buttons to enter your damage assessment in the CR. Now tap "Back" to return to the **"Rear Conditions"** page.
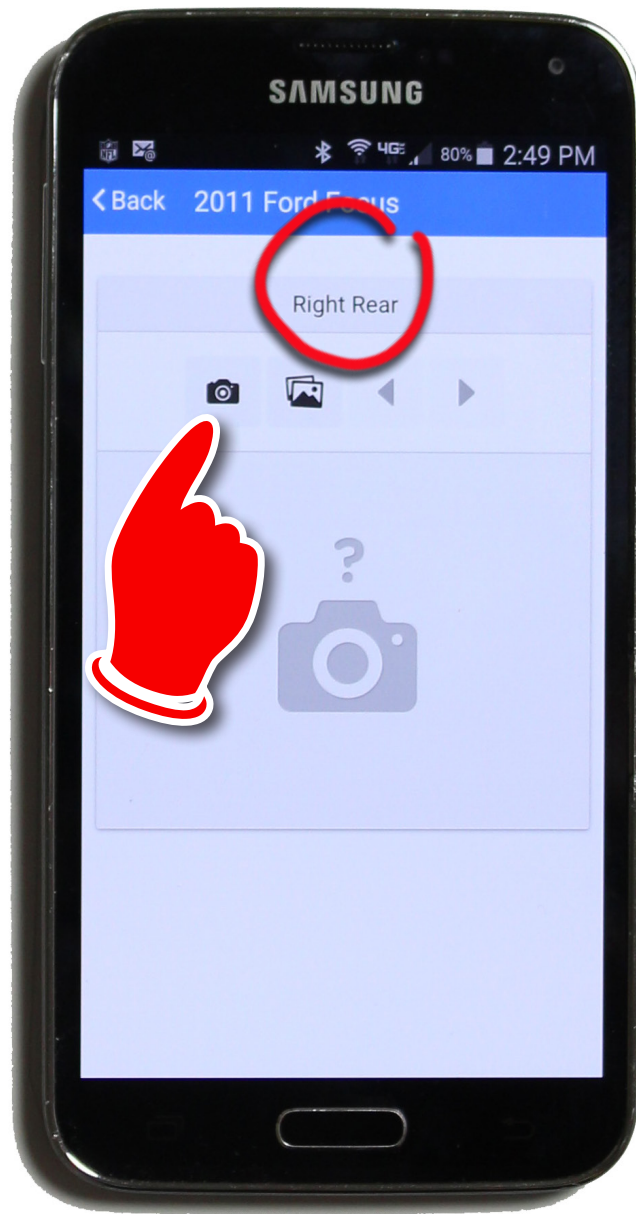
No More Back Talk!

The WIN/CR has accurately placed indications of rust on top of the vehicle and heavy scratches in the back window.

It's time to move to the right side.

Swipe left to the next page.

Leaning to the Right!

Your "Right Side Condition" screen will appear briefly—then this photo screen takes over. Once again, it's WIN's way of prompting you to take some photos.

Remember— we're only walking around the vehicle <u>one time</u>.   We'll be alternately entering data and snapping photos. This screen appears when photos are required.

A <u>**"Right Rear"** photo is needed</u>!

Tap the camera icon and snap the photo!
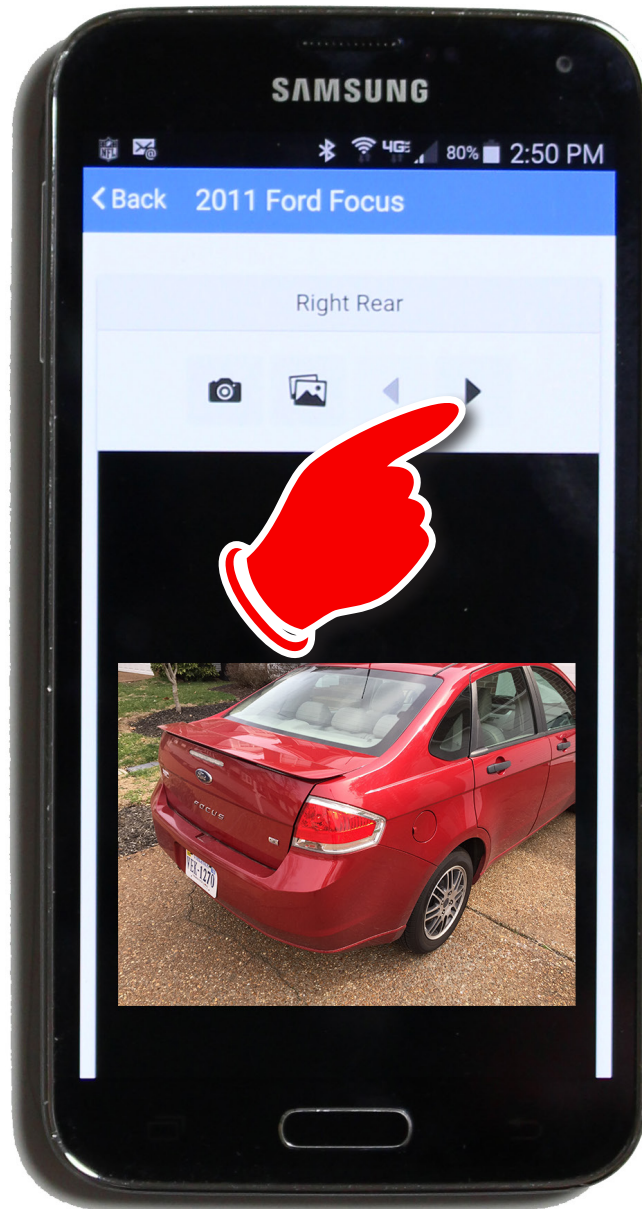
Does This Photo Make Make My Rear Look Big?

A small version of your **"Right Rear"** photo appears on the screen. Are you happy with the snap? If so, tap "OK." If not, tap "RETRY" until you get a keeper!
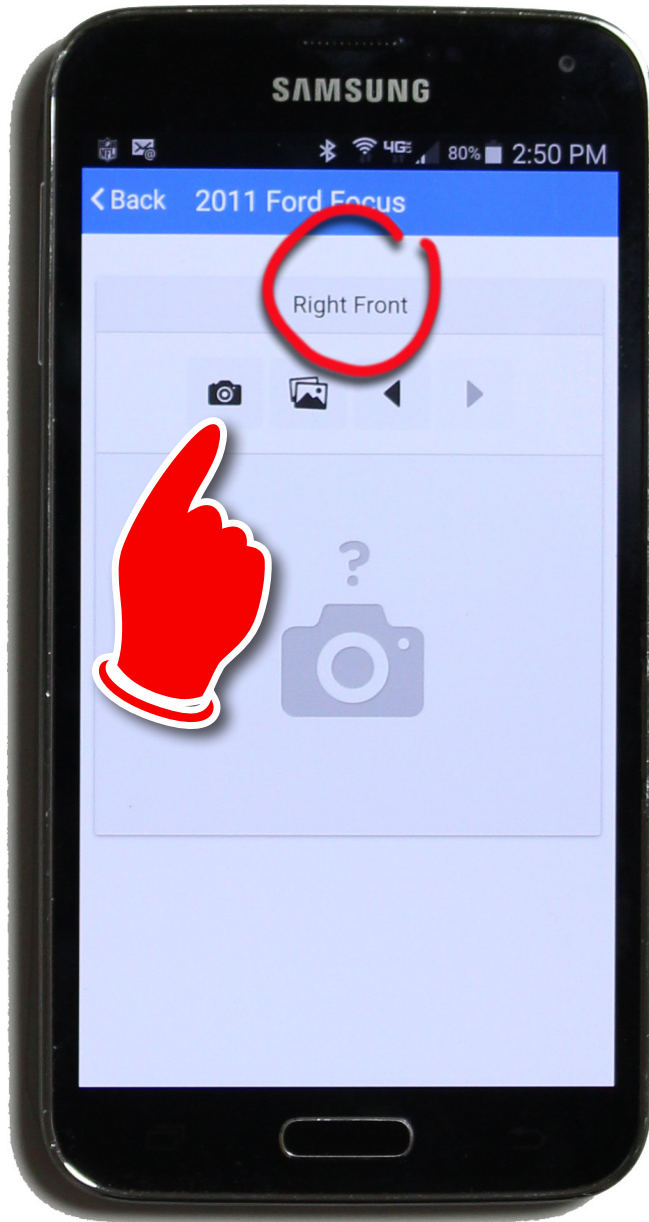
It's perfect! Tap, "OK."

You're Almost a Pro!

Tap the right arrow and WIN advances to the next photo… the **"Right Front**."
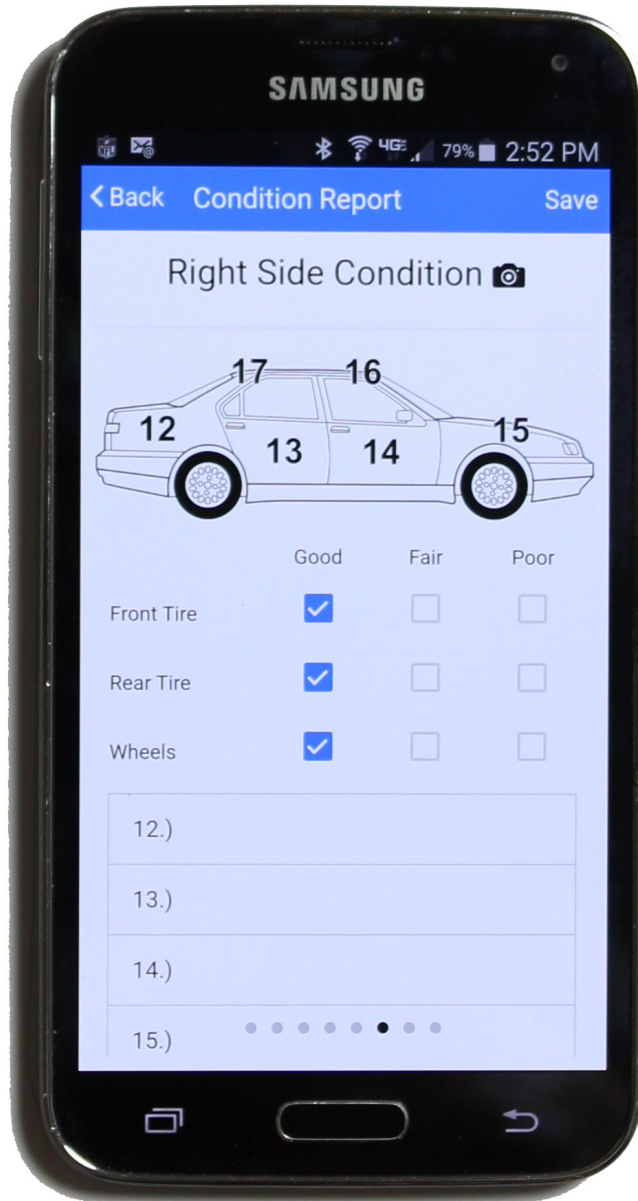
The Home Stretch

Tap the camera icon and snap your **"Right Front"** photo.

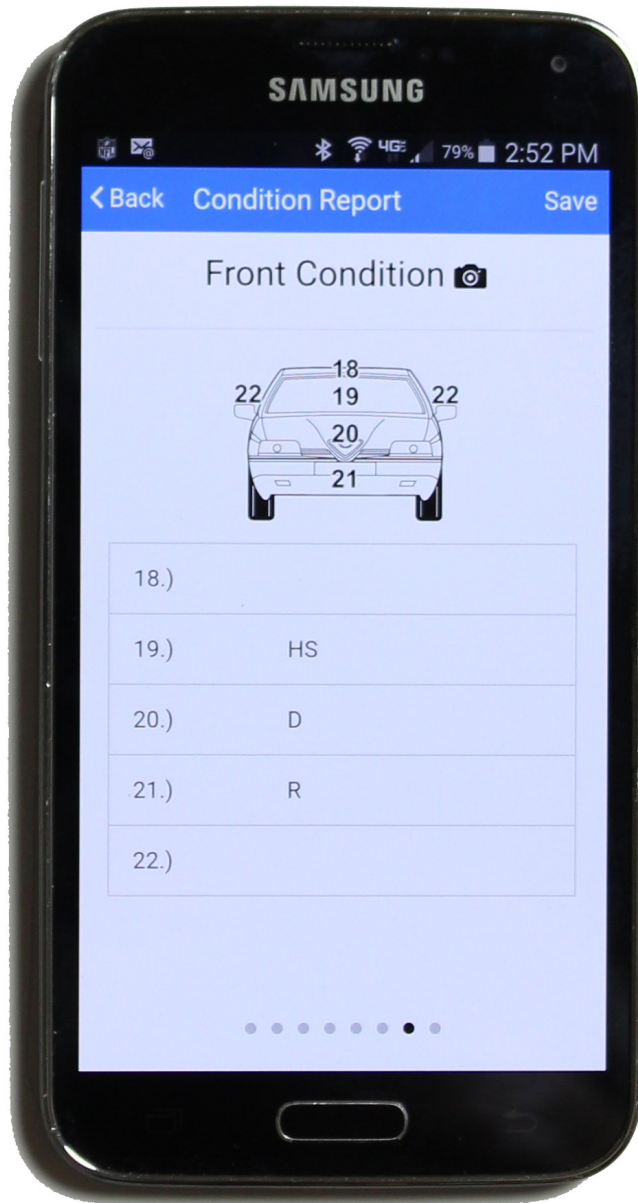# Another Great Photo!

That's the last photo." Tap "OK."

Right Side Review

Assess the condition of the tires and wheels and tap the appropriate boxes. Tap any damage reports you have for the vehicle into the corresponding boxes at the bottom of the page!
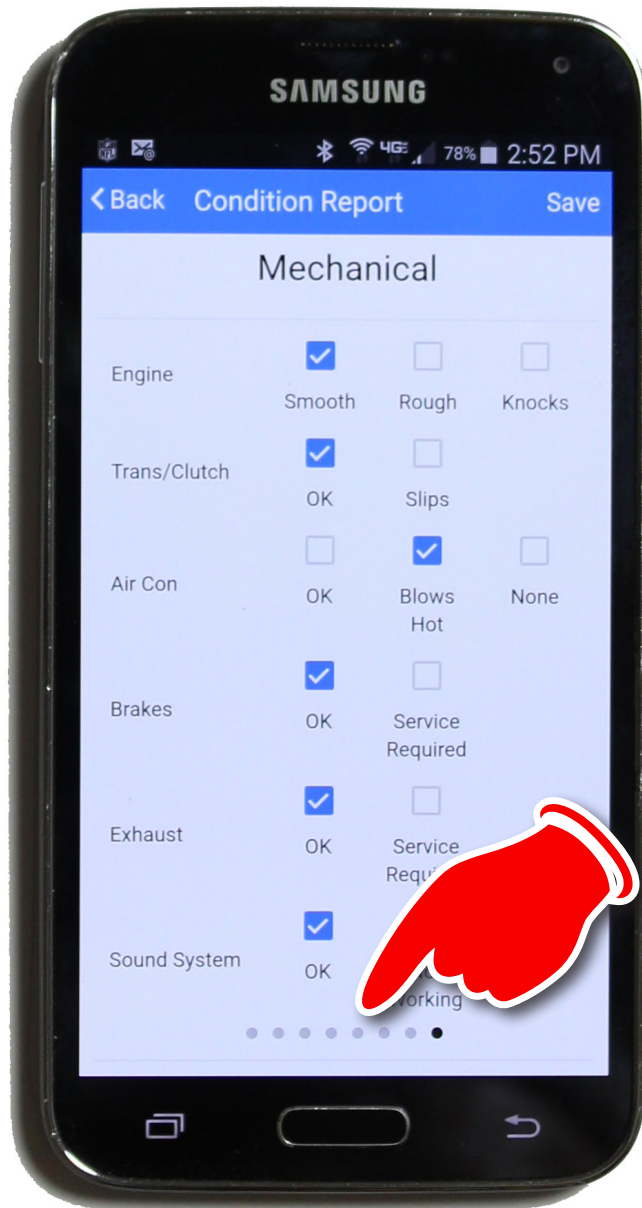
Swipe left to the next page.

I'm Waaaay Out Front!

Give the front of the vehicle the same treatment, noting any imperfections in the appropiate boxes.

Swipe left to the next page.

Mechanical Concerns

Enter your assessments of mechanical functions of the vehicle. WIN won't be tricked— only one box can be tapped for each category. Give it a try!

Make sure you scroll to the bottom to include reports of "Power Equipment" malfunctions you discover.

You can tap the dots at the bottom of the screen to access any other page in the CR.

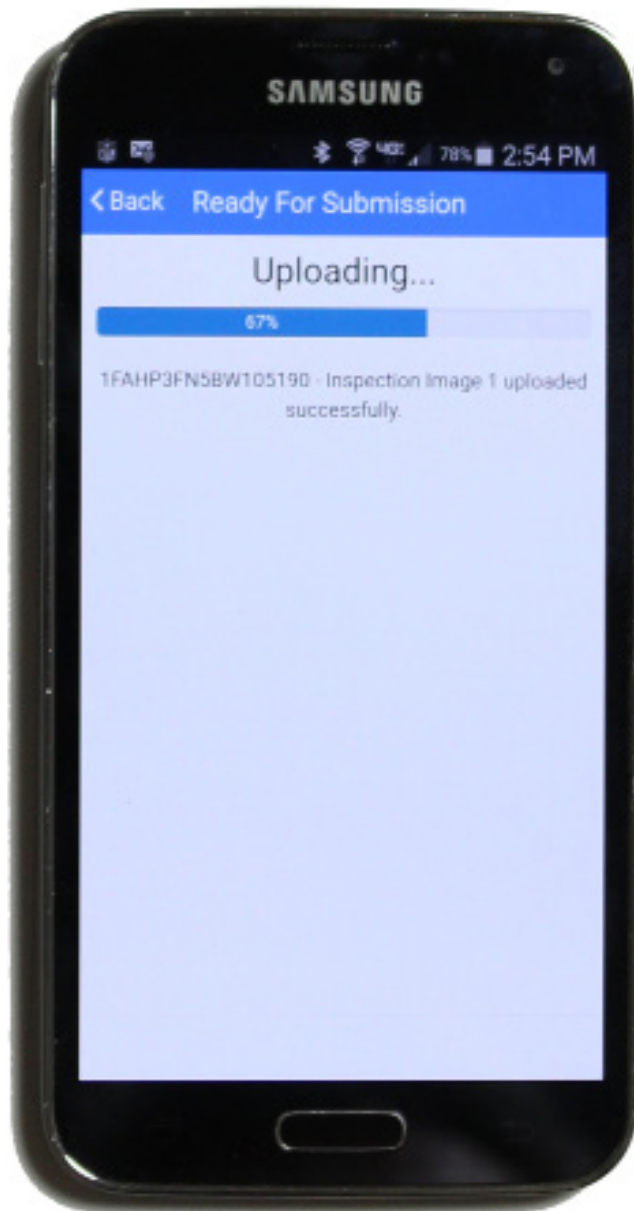*Wooo-hoo! You're done. Tap "Save" and then tap "Back" two times to return to the "Home Page."*

Home Sweet Home!

If you didn't snap ALL of the required photos, or you failed to enter all of the needed info, WIN will refuse to let you submit your CR to the server.

But, if you did everything correctly, you'll find a file waiting for you in the "Ready for Submission" box.

Tap the "Ready for Submission" Box!

Up, Up, and Away!

Tap the file at the top of the page you want to submit and then tap "Send" at the bottom of the page! You'll soon see the "Uploading" bar indicating the file is being sent to the WIN server.

Back on the home page, you'll note a blue box indicating *"Files in Progress."* You can click on it at any time to resume work on any file that hasn't been completed!