

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Fair Boardroom – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, May 16, 2019**  
**6:30pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:31pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Dummer, Miller, Sauer, Hauser Scott, Brinkley, Eggleston, Keys and Rourke were all present. Director Hickman was absent. Director Dummer moved to excuse Director Hickman’s absence, seconded by Director Miller and approved unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Sue Erenberger (bookkeeper), Cindy Blackburn, Karen Leadbetter, Sandy Bechtold, Shelby Thomas and Justin Mulner were present.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR THE PUBLIC**

No comments.

## 5. CONSENT AGENDA & MINUTES

Director Sauer moved to approve the April 18, 2019 meeting minutes with the changed spelling of Bryan Taylor's name, seconded Director Eggleston and motion passed unanimously.

## 6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

Not necessary.

## 7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

## 8. APPROVE APRIL 2019 FINANCIAL REPORTS

Director Hauser Scott commented that the books look good and moved to approve the April 2019 financials, seconded by Director Sauer and motion passed unanimously.

## 9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR APRIL 2019

## 10. CEO'S REPORT

Mike said the Premium Books are in and we are hard at work getting everything ready for the fair. The weather has not been cooperating this past week, so we have had to work on stuff inside with all the rain. Mike explained that he is in the process of signing up judges as well.

As for an update to the CDBG grant, Mike said he received an e-mail from Suzy who is the grant person for the county. She informed him that there are two items on the Board of Supervisors agenda for both May and June meetings. There is a possibility we could receive \$232,000 for new lights throughout the fairgrounds.

Assembly Bill 1499 is apparently included in Governor Newsome's budget and we may hear something about it shortly. Discussion ensued.

Mike mentioned that he is working with the county to try and get some help on manual labor around the fairgrounds. Discussion ensued. The county is also helping by giving us two 20' by 18" culverts, chain link fence posts, top rails and fittings. Discussion ensued.

Mike said he has been in communication with a gentleman who is looking to host a large 3-day music festival at the fairgrounds possibly in October. Discussion ensued. Director Rouke created a new ad-hoc committee called Rental Fee Committee. Director's Hauser Scott and Keys volunteered to be on the committee with association members Sue Erenberger, Justin Mulner and Fair CEO Mike Fillette.

Finally, Mike said we have hired some new maintenance personnel to help us prepare for the fair.

## 11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair  
Nothing to report.
- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott  
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Director Brinkley said the JLC has withdrawn their recommendation of changing the fee structure of the JLA. Discussion ensued.  
Director Rourke asked Mike if there are any Independents this year. Mike replied, "yes", and he went on to say that the Independents brother might be an exhibitor as well. Discussion ensued.  
Director Miller asked if the fair will have poultry this year with New Castles disease running around the state. Mike said that he and Larry Ferero decided to keep poultry exhibits this year. Discussion ensued.

## 12. AD HOC COMMITTEES

- a. **REVENUE GENERATION COMMITTEE:** Mike Fillette (Chair), Jack Heard, Charlene Dunaetz, Dennis Rourke, Becky Stetson, Dana Hauser, Karen Leadbetter and Adrien Keys  
Director Brinkley moved to approve the suggested revenue creation ideas from the committee with the addition of the Cow Chip event and there will be no heritage animal, seconded by Director Hauser Scott and motion passed unanimously.
- b. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys

**13. CORRESPONDENCE:**

No correspondence.

**14. NEW BUSINESS**

**a. CONTRACTS AND AGREEMENTS (INFORMATIONAL ONLY)**

EVENT RENTAL AGREEMENTS	FAIR COMMERCIAL VENDORS
RA19-24e 7 <sup>th</sup> Day Adventist RA19-25e Bobbi Chadwick RA19-26e Hayfork Lions Club RA19-27e Hayfork Ranger Station RA19-28e Redwood Roots, Inc	COM19-05 Roderick Sr Center COM19-06 HRN COM19-07 7 <sup>th</sup> Day Adventist Church COM19-08 TC Child Welfare Services  <b>FAIR FOOD CONCESSIONS</b> COM19-03 Conkle’s Concessions COM19-04 Oven Fresh Pizza COM19-05 Hard Wok Café COM19-06 Redwood Teen Challenge (Kettle Corn)

**15. OLD BUSINESS**

**a. DISCUSS AND/OR APPROVE REVENUE GENERATION COMMITTEE’S RECOMMENDATIONS**

See Ad-hoc committee section for this item.

**DIRECTORS’ REPORTS**

**Billie** – I was surprised to see so many RVs in the RV park this time. I also wanted to give our condolences to Mike.

**Adam** – Nothing to report.

**Chuck** – I would like to see an event every week at the fairgrounds.

**Carol** – Absent.

**Sharon** – Nothing to report.

**Dennis R** – Nothing to report.

**Wallace** – Wallace had to leave the meeting early due to a rockslide at work.

**Adrien** – Looking forward to the new special events committee.

**Dana** – Excited about new committee next week.

**16. ADJOURNED**

Adjourned by Dennis Rourke at 7:50pm

**Submitted By:**

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**Mike Fillette, CEO**

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**Dennis Rourke, TCFA President**