

MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, SEPTEMBER 19, 2022
IN THE HAY LAKES VILLAGE RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Clifford Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard; and Councillor Paul Patterson

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES: Krystyn Pukanick; Rod Griffiths

DELEGATES: Cathy Marusak arrives to the meeting before it started – Tabled Conversation to October Regular Meeting allowing administration to research this request.

PUBLIC PRESENT: Conner Stratuliak arrives to the meeting at 7:10 p.m.

ORDER: The Meeting was called to order by Mayor These at 7:06 p.m.

RES 147-2022: AGENDA: Moved by Councillor Berkholtz to adopt the Agenda as presented.

CARRIED

RES 148-2022: Councillor Berkholtz motioned to adopt the Minutes of the August 15, 2022, Regular Minutes of Council as amended.

CARRIED

PUBLIC HEARING FOR BYLAW 06-2022 – COMMUNITY STANDARDS BYLAW:

Mayor These moved to open the public hearing at 7:10 p.m.

CAO Yearwood informed Council that no written submissions had been received regarding the Bylaw. Only verbal inquiries to view the bylaw before the meeting. Anyone asking received the bylaw being considered was sent a copy. None of those residents were present.

Mayor These asked those present to speak in favour of the Bylaw.

No one came forward. Mayor These gave those present an opportunity to speak against the bylaw and again no one came forward.

Council revisited the bylaw and went over all changes that had been requested at the first reading on August 15, 2022. Once Council was content that the bylaw reflected Council's intention it was put forward for second reading.

RES 149-2022: Moved by Councillor Blanchard that Bylaw 06-2022 – Community Standards Bylaw be put forward for second reading.

CARRIED

Second Reading having been completed, the Community Standards Bylaw – 06-2022 was put forward for third reading.

RES 150-2022: Mayor These motioned to have 06-2022 – Community Standards Bylaw put forward for third and final reading.

CARRIED

There being no further input Mayor These moves to close the Public Meeting at 7:25 p.m.

PUBLIC WORKS REPORT:

Council congratulated Krystyn Pukanick on her new position as Hay Lakes Public Works Foreperson. Ms. Pukanick presented the public works report to council. Having reported on the trees being removed in the Village because they are infected with Black Knot disease which is extremely contagious. Her ideas on engaging community members in the problem-solving process and the annual release of the lagoon. Council was also informed about the Water/Pumphouse; Lift Station and that due to a shortage of paint, public works could only paint one crosswalk this season in preparation of the new school year. The back alleys have also been leveled with potholes filled.

RES 151-2022: Moved by Deputy Mayor Heinz to accept the Public Works report as information.

CARRIED

MANAGER'S REPORT AND ACTION LIST:

CAO Yearwood presented the Manager's Report and Action List. A few of the highlights touched on was that a letter to Minister Rick Wilson requesting financial assistance from the province in the enhancement of the village's infrastructure upgrades and replacement projects. A letter was also sent to UFA to ask for permission to move the UFA playground from the present location on Main Street to the area at the south end of town.

RES 152-2022: Moved by Councillor Patterson to accept the Manager's Report and the Action List as information.

CARRIED

FINANCIAL REPORT:

Rod Griffiths, Financial Assistant, presented the Financial Report to Council. He updated Council on the tasks completed in August. These included a redesign of the Balance Sheet and the Budgetary Control making it much easier to for Council to understand the reports. Reported that on Wednesday, September 21, 2022 both Mr. Griffiths and CAO Yearwood will be travelling to Stettler to meet with the auditors, at Gitzel and Company. This meeting is to clear up any final outstanding issues brought forward from the 2021 Audit and to establish a sound understanding of the requirements that the Village must meet when preparing for the annual audit.

RES 153-2022: Moved by Deputy Mayor Heinz to accept the Budgetary Control and the Statement of Financial Position (Balance Sheet) as presented.

CARRIED

APPROVAL OF REVISED 2022 OPERATING AND CAPITAL BUDGETS:

Mr. Griffiths continued his report by explaining the revised Operating Budget and the Capital Budget and the reasons for revising these budgets. After consulting with the CAO, Mr. Griffiths revised the Operation Budget to reflect a more accurate assessment of the Village's operating financials.

RES 154-2022: Moved by Mayor These that Council approves the revised 2022 Operating Budget.

CARRIED

Once the Operating Budget was approved, Mr. Griffiths reviewed the revised Capital Budget. Again, explaining that in his opinion this revised version of the budget is more accurate. These revisions were done with CAO knowledge and approval.

RES 155-2022: Moved by Councillor Berkholtz to adopt the 2022 revised Capital Budget.

CARRIED

Rod Griffiths and Krystyn Pukanick left the meeting at 9:24 p.m.

BYLAWS/POLICIES:

Bylaw 06-2022 – Community Standards Bylaw: This Bylaw received it's second and third reading during the Public Hearing portion of this meeting.

Bylaw 07-2022 – Redistricting Bylaw: This bylaw has been prepared by administration and once Council hears from UFA regarding the relocation of the UFA Playground a date for a public open house will be scheduled to discuss the redistricting and the possible relocation of the playground to get input from the Village resident's regarding these two issues.

CAO Yearwood also discussed the upcoming Bylaws and Policies that will be presented to council in the next few months such as the Animal Control Bylaw, Financial Policy and others.

BUSINESS:

- a) UFA Playground: was discussed in the Manager's report.
- b) MAP Review: is still being moved forward by administration.
- c) Telegraph Park Agreement with the Village: This matter was discussed and Council would like the section at 5c (Regulations) that states the duties of the Secretary supplied by the Village is 'preparing of budget, statements, grant applications and presentations for the Telegraph Park Committee' be deleted from the agreement. CAO Yearwood will be attending the next Telegraph Meeting and present this to the Committee.
- d) Safety/Building Inspections: Councillor Patterson reported to Council that on Friday, September 9, 2022, Jeff Knopf the Fire and Safety Educator of Camrose Fire Department and a Camrose City Building Inspector, inspected the buildings owned by the Village of Hay Lakes. This included the Recreation Centre, Public Works Shop, Village Office, Firehall, the Village Pump House, and the Lift Station. There were some infractions found and we will be informed through a report sent via email. There was confusion around the Recreation Centre. The current caretaker, Cathy Marusak, would like to have been informed as she has a safety inspection done every year. If the Village wants to continue then this is an expense that the Recreation Committee would gladly give up. This discussion was tabled until Council has the results of this inspection.
- e) Letter to Minister Wilson: discussed with the Manager's report.
- f) Complaints: the CAO reported that there were no complaints from the public received this past month.

Cathy Marusak left the meeting at 9:57 p.m.

COMMITTEE REPORTS:

- a) Infrastructure: The Engineering study has begun by ISL Engineering.
- b) Protective Services: nothing to report
- c) Fire Department Report: The fire department submitted a report to council.
- d) Development: nothing to report
- e) HARRB: they are collecting the application and will meet to discuss distributing the money.
- f) Ag Society: Mayor These reported that the Ag Society is going to be putting on a dinner that will include a speaker as a further fundraiser. The tickets to this event will be \$30.00 each.
- g) Library: the toy bingo is being planned.
- h) Telegraph Park: last meeting was cancelled.
- i) Recreation Committee: Next meeting will be held on Monday, September 26, 2022 at the Rec Centre.

- j) Parent School Council: next meeting changed to Monday, September 26, 2022.
- k) Rural Crime Watch: has not had a meeting since COVID-19 restrictions came into effect in 2020.
- l) Water Commission: Reported that the City of Leduc will remain the administrator for the Commission.
- m) Go-East Regional Rural Meeting: when a meeting is scheduled the members will be invited via email. There are no set dates.
- n) OHS Safety Meeting: Councillor Patterson confirmed to Council that the Committee meets once per month on the Monday before the regular meeting of Council.

RES 156-2022: Moved by Councillor Blanchard to accept the Committee Reports as information.

CARRIED

INFORMATION AND CORRESPONDENCE:

The Information and Correspondence was circulated to each Council Member to review on their own.

RES 157-2022: Moved by Mayor These to accept the Information and Correspondence as information.

CARRIED

Mr. Stratuliak asked council about the reasoning for asking for a change of location of the UFA Playground. Councillor Heinz explained that because the present location is on Main Street there is a concern of safety for children playing. Also, because the Main Street location is only one block from the school playground. The final reason being that the Village currently holds no commercial property and in the future is we can attract businesses this land could prove important to bringing that into play.

Mr. Stratuliak was understanding of these issues. He was also assured that before anything further was decided the residents would be invited to an open house to discuss this matter further and obtain their feedback.

Mr. Stratuliak left the meeting at 10:03 p.m.

Councillor Patterson asked to go into a Closed Session.

RES 158-2022: Councillor Patterson moved to close the session to the public at 10:10 p.m. in compliance with *Freedom of Information and Protection of Privacy Act (s.17)*.

CARRIED

RES 159-2022: Councillor Patterson in compliance with Freedom of Information and Protection of Privacy Act moved that the session be opened to public at 10:24 p.m.

CARRIED

ADJOURNMENT:

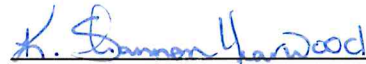
There being no further business of Council, Mayor These declared the meeting adjourned at 10:25 p.m.

Next Meeting of Council is the Organizational Meeting scheduled for Monday, October 17, 2022, beginning at 7:00 p.m.

Next Regular Council Meeting is scheduled for Monday, October 17, 2022, after the completion of the Organizational Meeting of Council.



Mayor Ron These



K. Shannon Yearwood
Chief Administrative Officer