



# PROJECT INFORMATION SHEET

**STULZ Sales Reps. are responsible for completing this form for order processing**  
**This form is a mandatory requirement put in place by STULZ Executive Management.**

(see reverse side for definitions of each section)

### **Customer Information**

*Internal Code - Y1 (YB01)*

REP NAME:

\_\_\_\_\_

Customer Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Customer Contact: _____/Email: _____
Ph # (____) _____ Fax: (____) _____

### **General/Sub Contractor**

**(Order)**

*Internal Code - Y1 (YB01)*

REP NAME:

\_\_\_\_\_

Contractor Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Contractor Contact: _____/Email: _____
Ph # (____) _____ Fax: (____) _____

### **Specifying Engineer**

**(Engineering)**

*Internal Code - Y1 (YB01)*

REP NAME:

\_\_\_\_\_

Engineer Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Engineer Contact: _____/Email: _____
Ph # (____) _____ Fax: (____) _____

### **Jobsite Name (Territory) –**

**End User *Internal Code – Z9 (YB0E)***

REP NAME:

\_\_\_\_\_

Jobsite Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Jobsite Contact: _____/Email: _____
Ph # (____) _____ Fax: (____) _____

### **Jobsite Owner**

**(Influence)**

*Internal Code – Z8 (YB0E)*

REP NAME:

\_\_\_\_\_

Jobsite Owner Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Jobsite Owner Contact: _____/Email: _____
Ph # (____) _____ Fax: (____) _____

### **PAYMENT OR PERFORMANCE BOND INFORMATION:**    correct selection

YES  or NO  If yes, please supply a copy to STULZ for our files **Surety Name:** \_\_\_\_\_

**Bond #:** \_\_\_\_\_

### **STULZ Air Technology Systems, Inc. - OFFICE USE ONLY**

Job Name/Number(s): \_\_\_\_\_ PO # \_\_\_\_\_ Amount of Order: \$ \_\_\_\_\_ Sales Rep \_\_\_\_\_

# **DEFINITIONS OF FIELDS ON PROJECT INFORMATION SHEET**

## ***Customer***

The Customer represents the company and contact that is placing the P.O. and could be the same as the General Contractor / Subcontractor, Job Site Owner, Job Site End User, or different.

## ***General Contractor / Subcontractor***

The General Contractor is a company hired by the owner to support the construction or renovation of a job specific project. This may include the hiring of subcontractors for performance of the construction work. Bids are placed by General Contractor or Subcontractor to a manufacturer (STULZ) for equipment and service requirements. Upon submittal approval, a purchase order shall be placed to fulfill the requirements.

## ***Specifying Engineer***

The Specifying Engineer is a company hired by the Jobsite Owner to support the design requirements for a particular equipment specification. In some cases the General Contractor may do the design and build to take the place of the specifying engineer.

## ***Jobsite "End User" Name***

The End User is the company that makes use of the equipment supplied.

## ***Jobsite Owner***

The Jobsite Owner is the company that owns the property where the supplied equipment resides.

**Please complete all fields, we must have completed and accurate information for our files.**