

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, ANNUAL MEETING
TUESDAY, JUNE 20, 2023 @ 6:00PM

Approved 7/17/2023

Call to Order: Overhiser called the meeting to order at 6:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Fleming, Macyauski, Clevenger and 2 other interested citizens.

Absent: None

PUBLIC COMMENT: None

REPORTS:

- SHAES

Allan Overhiser reported that the call volume keeps increasing, this is another record year. Because of this they are looking into increasing their staff with 3 more people. He reported other contributing factors as to why their call volume is higher.

- FENNVILLE COMMUNITY LIBRARY
- Marilyn Jessup, Library Board member, was present to represent the library. She reported that the library has existed for almost 90 years, they serve almost 15,000 people, they have over 70,000 physical and electronic items. The library now has 10 public computers for the public to use and they also have Wi-Fi Hot Spots that can be checked out. Their budget for 2022 was \$487,000.00 of that \$326,000 came from mileages, also from that budget they had \$57,000.00 from penal fines.
- CLERK

Cheri said she has been in office since Nov. 2012. When she first became clerk, she didn't know anything about the position. However she did know accounting and office administration which was needed to run an office. She had no idea what it took to operate a township. The average person on the street doesn't have a clue. Items such as:

PAYROLL-EMPLOYEES AND COMMITTEE MEMBERS NEED TO GET PAID.

ACCOUNTING-BILLS NEED TO GET PAID, ETC.

ROADS-ALLAN OVERSEES THE CONDITIONS OF THE ROADS AND HE MAKES SURE WE HAVE ENOUGH MONEY FOR CURRENT AND FUTURE ROAD PROJECTS WITH THE ROAD COMMITTEE.

EQUALIZATION- FORM 4029 IS COMPLETED AND SENT TO EQUALIZATION WITH OUR RATES THAT YOU ARE TAXED ON EACH YEAR.

TAX COLLECTION

RECORDS- ALL RECORDS OF THE MEETINGS OF THE VARIOUS COMMITTEES ARE KEPT ALONG WITH PAYROLL RECORDS, FINANCIAL RECORDS, AND OTHER VARIOUS THINGS PERTAINING TO THE TOWNSHIP.

PARKS- WE OVER SEE OUR PARKS, MAINTAINING, ETC.

CEMETERIES-WE MAINTAIN PHYSICALLY AND KEEP RECORDS FOR OUR THREE CEMETERIES.

ELECTIONS-THE CLERKS OFFICE MANAGES ALL ELECTIONS.

ZONING- WE CONTRACT WITH MICHIGAN TOWNSHIP SERVICES FOR ZONING ISSUES.

PLANNING COMMISSION- OUR PLANNING COMMISSION DOES A GREAT JOB LISTENING TO APPLICANTS WITH PLANNING ISSUES.

FIRE & AMBULANCE-WE CONTRACT WITH SHAES FOR OUR FIRE & AMBULANCE NEEDS.

TRANSFER STATION- WE MANAGE THE TRANSFER STATION FOR OUR RESIDENTS TO HAVE A PLACE TO TAKE THEIR TRASH AND RECYCLING. WE HAVE AN ATTENDEE ON THE PAYROLL THAT DOES A GREAT JOB OVERSEEING THE STATION.

SHORT TERM RENTALS- KATHY STANTON, MANAGES OUR STR PROGRAM, MAKING SURE EVERYONE COMPLYS WITH THE RULES.

SENIOR SERVICES- MARY CAMPBELL COORDINATES ACTIVITIES AT THE HALL FOR SENIORS IN CASCO.

LAW ENFORCEMENT-WE CONTRACT WITH ALLEGAN COUNTY SHERIFF'S DEPT, DEPUTY CESAR CANO, IS OUR SPECIFIC DEPUTY.

I HAVE LEARNED THAT IT ISN'T AN EASY JOB FOR CASCO TOWNSHIP BOARD OF TRUSTEES, YOUR BOARD WORKS VERY HARD FOR OUR TOWNSHIP. IT TAKES A LOT OF TIME, PATIENTS, A LOT OF MEETINGS. WE WORK FOR YOU, THE TAXPAYERS, WE ARE HERE TO LISTEN TO YOU. WE CAN'T ALWAYS PLEASE EVERYONE, BUT WE TRY OUR BEST TO MAKE THE BEST DECISION FOR THE TOWNSHIP.

- TREASURER

Kenny reported on electronic updates in the treasurer's office and other current issues.

- PARKS & RECREATION

Paul gave the parks committee members a compliment on what a great group they are and committed to the parks.

*They started last year with First Street, repairing the stairs and cleaning up the area.

*Next he reported on the shoreline in Miami Park Subdivision, the township doesn't do anything with it because they don't have any access to it.

*Then the Nature Preserve, last year they planted some bulbs in the fall, this spring they planted about 10lbs. of wildflower seeds. They cleaned and power washed all the benches and cleaned along the walk paths too.

- SHORT-TERM RENTAL REPORT

We currently have 105 registered Short-Term Rentals for 2023. There are quite a few people who we know are renting and still need to register. There are a few people who still need to submit their Septic Inspection Certificates or signed affidavits for 2023.

We have over 30 folks who haven't registered, but normally rent, so Paul & Kathy are contacting them. Kathy researched each listing and found that these are all actively advertising for this season. We are behind on this because the shift back to Granicus has been slow.

We will have a new Hotline number soon – Granicus/Host Compliance is very busy and doesn't have a Program Manager who can work on setting it up for another couple of weeks.

Paul has completed 14 inspections so far this year, with a few more to do soon, and another group following Labor Day, before the homes are closed for the winter.

Complaints have slowed down over the past few years and hopefully this summer will be quiet as well with guests being respectful to the neighbors.

There is a new Registration list on the website, dated June 6th. We will publish another before July 4th week.

- PLANNING COMMISSION

Dan Fleming gave a report on the different issues the committee has worked on this year.

- ZBA

Paul reported that they had approximately a dozen requests.

- SENIOR SERVICES:

Mary Campbell gave a report of the activities that she has implemented so far since she has had the position.

- SHAWSA

Allan reported that SHAWSA is trying to meet the challenges such as the Clean Water Act and the things that go along with that, trying to comply. It is a very capital intense service, water/sewer, with major projects in the future, they are going to get some grants from the State to help with the cost. The cost continues to go up. They do an annual review of their rate structure to make sure that they are charging enough to make sure the service continues long into the future.

- SUPERVISOR

Allan thanked everybody here that showed up and he thanked them for what they do every day, it all contributes to one great township. He thanked everyone that he has served with especially this board and fortunate to serve with great people that do a great job, for the last 32 years.

OLD BUSINESS:

- 2023/2024 BUDGET REVIEW

Allan explained that the total Revenue for the General Fund is \$958,693.00, total expenses of \$930,169.00 with a net total (in the black) of \$28,524.00. Other areas of the budget were discussed.

- AUTHORIZATION TO BUY AND SELL REAL PROPERTY

Mary Campbell made the motion for the Casco Township Board of Trustees to buy and sell real property. Ron Ridley supported. All votes in favor. Motion Carried.

Dan made a motion to adjourn. Supported by Kenny. All votes in favor. Motion Carried.

Meeting adjourned at 7:00pm

Minutes Respectively submitted by
Cheryl Brenner, Casco Township Clerk

