

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on September 16, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Nelson called the meeting to order at 7:00 P.M.

2. Oaths Of Office

Administrator Buchholtz gave the Oaths of Office to Mayor Nelson and Councilmember Dircks.

3. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson

Members Absent: None

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Building Inspector Baker; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Christine Sedam and Marinna Szulczewski, 8400 Laddie Road NE
Steve Birmingham, 773 83rd Avenue NE
Bonnie Dircks, 773 83rd Avenue NE
Andy Pratt, Best & Flanagan LLC

4. Pledge of Allegiance

5. Additions or Corrections to Agenda - None

6. Discussion From The Floor - None

7. Consent Agenda:

Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Minutes – September 3, 2019
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 19-15 - \$586,152.57
- C. Sign Permit
- D. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Police Report

Police Chief Ebeltoft reviewed the August 2019 department statistics.

Chief Ebeltoft reported that the Police Department responded to six hundred seventy seven calls for service for the month of August 2019 compared to five hundred thirty six calls for service in August 2018.

Chief Ebeltoft reminded the residents of Spring Lake Park that school will be starting soon. He stated that more school buses will be on the roadways and students walking/driving to and from school. He stated that the Police Department would like to ask for the community's assistance with allowing extra time for traveling to where ever they may be going to be watchful of the school traffic.

Chief Ebeltoft reported that Investigator Bennek reports to handling a caseload of 35 cases for the month of August 2019. He stated that Investigator Bennek noted 26 of these cases were felony in nature, two cases were gross misdemeanor and seven cases were misdemeanor in nature. He stated that Investigator Bennek is also monitoring two forfeiture cases along with his current monthly case load.

Chief Ebeltoft reported that Investigator Bennek had reviewed a "Crime Alert Bulletin" issued to metro area investigators regarding a male accessing "Senior Living" type buildings and assaulting female victims. He noted that Investigator Bennek realized through his investigations and working with ten other cities in the metro area and the Anoka County Sherriff's Office, they were able to identify the male in these incidents.

Chief Ebeltoft reported that Investigator Bennek noted that the Police Department has seen an uptick in "crimes of opportunity" in the city. He reported that individuals are targeting unlocked vehicles in driveways during overnight hours looking for valuable items to steal.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, Director of Public Safety/Chief of Police Ebeltoft attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

Mayor Nelson congratulated Investigator Bennek on his hard work and investigation with the other agencies in identifying the male suspect in the above-mentioned case. He stated that Investigator Bennek has only been in his current position for three months

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and welcomed John Kylander to the Commission. She reported that they discussed the softball tournament and concessions and reviewed the fall activity brochure. She stated that the Parks and Recreation budget was reviewed.

Ms. Rygwall reported that the last of the Music in the Park events was event in August and was well attended. She thanked the Beyond the Yellow Ribbon committee for their concession sales during the event.

Ms. Rygwall reported that 40 applications were received for the Recreation Supervisor positions and interviews will be held on September 26 and September 27. She provided the monthly program statistics and a recap of the day trips that were offered.

10. New BusinessA. Approval of Amendment to Private Activity Bond Policy

Administrator Buchholtz reported that the City of Spring Lake Park, through its bond counsel, received a request from Excell Academy Charter School, Brooklyn Park, to issue tax-exempt conduit bond financing to allow the school to purchase and remodel the building it currently rents. He reported that the City of Brooklyn Park was ruled out as an issuer as they have issued tax-exempt qualified debt in 2019.

Administrator Buchholtz reported that the City of Spring Lake Park has no plans to issue debt in 2019, making it a candidate to assist Excell Academy Charter School in this transaction. He stated that this transaction will not impact the City's debt rating or debt limit as established under state law. He reported that these bonds are not obligations of the City, which means that the City has no obligation to pay them in case of default. He stated that the transaction will be beneficial to the City as the transaction will generate \$57,500 in administrative fees for the City that can be used for any lawful purpose.

Administrator Buchholtz stated that in order to facilitate the transaction, the City Council will need to approve an amendment to the City's Private Activity Bond Policy. He provided a copy of the revisions for the Council's review. He explained that these types of transactions happen frequently across the State of Minnesota and were specifically authorized by the Federal and State governments as a way for non-profits to access the tax-exempt bond market to reduce the cost of issuance for construction projects.

Administrator Buchholtz reported that staff recommends to approve the proposed amendments to the City's Private Activity Bond Policy and to authorize the City's Bond Counsel to proceed with the transaction.

Councilmember Goodboe-Bisschoff inquired as to what the duration of the bonds will be and the cost to the City. Administrator Buchholtz reported that the structure of the bond issue is unknown at this time and those questions will be answered at the Public Hearing on October 2, 2019.

Councilmember Goodboe-Bisschoff inquired if the City would jeopardize the amount of bonds that can be issued in the future. Administrator Buchholtz stated that this issuance of bonds does not affect the City's debt limit. He stated that the bank qualified amount the city receives is reset every January. He stated that the City has no plans for any debt to be issued in 2019.

Andy Pratt, Best & Flanagan LLP, stated that he would not have approached the City if he knew that the City had plans to issue new bonds in 2019.

Councilmember Goodboe-Bisschoff inquired if the process would take place by the end of the year of 2019. Mr. Pratt stated that it is expected that the closing take place no later than December 31, 2019. He stated that closing is tentatively scheduled for November 22, 2019.

Councilmember Delfs inquired if the 0.5 percent fee was an annual fee. Mr. Pratt explained that the 0.5 percent fee would be paid at closing and it is a one-time fee.

Mayor Nelson inquired if the City Attorney Thames had any concerns over the transaction. Mr. Thames stated that he did not.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE AMENDMENT TO PRIVATE ACTIVITY BOND POLICY. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approval of Council Appointments

Mayor Nelson reported that with the appointment of Lisa Dircks to the City Council, the City Council once again is at full strength. He provided the Council members with a current copy of the appointments.

Councilmember Dircks inquired if a member is listed as an alternative to a committee, could they still attend the meeting. Administrator Buchholtz stated that they could however; he asked that they give Administrative staff a three-day notice so a potential quorum notice could be posted.

MOTION MADE BY MAYOR NELSON TO APPROVE COUNCIL APPOINTMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Administrator Buchholtz reminded the public and Council of the Garfield Pond Open House on September 23, 2019 at 5:00 PM.

12. Attorney's Report - None13. Reports

Councilmember Goodboe-Bisschoff reported that she attended the Spring Lake Park Blaine Mounds View Fire Department 75th Anniversary celebration on September 14, 2019. She reported that it was well attended and it was a great time.

14. OtherA. Administrator Reports

Administrator Buchholtz reported that his performance evaluation date is approaching. He stated that evaluation forms will be provided to the Council and the evaluation will take place on October 21, 2019.

Administrator Buchholtz reported that the final contract for the 525 Osborne Road property have not been returned and when it is returned the Council will go into closed session to discuss the changes and new contract.

Administrator Buchholtz stated that there has been a lot of press news regarding the Hy-Vee store. He stated that Hy-Vee is committed to the completing the Spring Lake Park store and the store will more than likely be opening in the Spring of 2020. He stated that the gas station and convenience store is currently under construction and will open in December of 2019. He reported that the signal work on 81st Avenue NE and Highway 65 is nearing completion.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:36 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer