

CCIAA/IECIAA Event Policy

Conference Registration and Cancellation Information

Please read this information thoroughly before registering.

The CCIAA/IECIAA conference is Tuesday, September 26, 2017 through Friday, September 29, 2017 in Riverside, CA. The conference hotel is the **historic Mission Inn**; all training is held at this location.

Registration Rates

The pre-conference being held Monday, September 25, 2017 rate for the morning and afternoon session each is \$50.00 USD. The early-bird conference rate is \$350.00 USD. Beginning Friday, August 18, 2017, the rate increases to \$395.00 USD for general registration. Single day registration begins Friday, August 18, 2017, vary in price by day, are limited in quantity and are NON-REFUNDABLE. Your conference registration rate is determined **at the time of your registration**.

Payment Options

Payments can be made via a major credit card or check. After you register, you will have access to your online invoice where you can pay using a credit card or check. If you are paying by check, please remit payment to: **Ontario Police Department, Attn: Bernie Reynolds, 2500 S. Archibald Ave, Ontario, CA, 91761**. To avoid problems when paying by check, please make sure your name and confirmation number are included on the check.

Cancellations and Refunds

Registrants who cancel **on OR prior** to Friday, September 1, 2017 will receive a full refund if the registrant completed the registration process and paid prior to Friday, September 1, 2017.

Registrants who pay registration fees, do not attend the conference and fail to notify the IECIAA Conference Registration Chair of their cancellation will **NOT** receive a refund.

Registrants who have registered and not paid prior to the conference will be responsible for a \$100 administrative fee if cancellation is not received by Friday, September 8, 2017.

Single-Day Registrations go on sale at 5:30 PM, Friday, August 18, 2017 and are NON-REFUNDABLE.

Passes are limited.

All conference cancellations must be made in writing to the IECIAA Conference Registration Chair, Michelle Kelly at mkelly@sbcisd.org on or before Friday, September 8, 2017.

Event/Hotel Parking Fees

Parking Fees - Registered Hotel Guests:

For those staying at the Mission Inn, the daily parking fee is \$22 valet and \$16 self-parking with in-out privileges.

Parking Fees - Non-Registered Hotel Guests:

Parking rates will be determined at the time of the conference. Please note that most street parking in downtown Riverside is metered so we encourage carpooling to the hotel if you are staying in the area.

All parking fees are subject to change without notice per the Mission Inn.

Correspondence

To be certain you receive correspondence regarding the conference, please adjust your spam filter to accept incoming mail from ieciaa2017@gmail.com, or specifically from the following email addresses: mkelly@sbcisd.org or BReynold@ontariopolice.org.

Registration Conference Chair

Michelle Kelly, CA Supervisor
San Bernardino County
Sheriff-Coroner's Department
909-387-3485
mkelly@sbcisd.org

Registration Conference Co-Chair

Bernie Reynolds, CA Supervisor
Ontario Police Department
IECIAA Treasurer
909-395-2722
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