

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

April 20, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, Trustee Long, & Treasurer Fleming. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; County Commissioner Jim Maike; Luke Cotton, Executive Director, Newaygo Conservation District; Mike Cook; and Walter “Buzz” Carhart.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Clerk Chaffee to approve the agenda with the addition of “D. Walter Carhart” under New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 3/31/21** –Trustee Chaffee with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** Mike Cook spoke about his problems on Beechwood Lane. Due to ongoing litigation, the Board listened but did not comment.
7. **Luke Cotton, Executive Director, Newaygo Conservation District** – Luke Cotton asked everyone in attendance to fill out a survey prioritizing specific conservation concerns in Newaygo County. He spoke about the role that the Newaygo Conservation District plays in the community and the goals they have set as well as achievements they have met.
8. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$517,433.84 total in the general checking account and \$181.44 in the tax account for a total in Bank Accounts of \$517,615.28 as of 3/31/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$20,420.70 (cks #11771 – 11796 & E518 – E519). Trustee Long made the motion to pay the Township’s bills as presented and was supported by Trustee Chaffee. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. April is 9% of our fiscal year. Resolution 2021-11 for FY 19/20 was presented by the Clerk. Trustee Chaffee moved to pass the resolution as presented and was supported by Treasurer Fleming. Roll call vote: ayes all. The Resolution was declared adopted.
9. **Unfinished Business:**
 - A. **Application Fees Update** – After comparing Everett Township’s permit fees to the actual costs incurred as well as the fees charged by other local entities, Trustee Chaffee made the motion by Resolution 2021-12 to update 4 of the permit fees: Zoning Application/Permit will move from \$25 to \$30, Zoning Board of Appeals will move from \$300 to \$500, Special Use Permit At Regular Meeting will move from \$100 to \$200, and Special Use Permit at Special Meeting if requested by Applicant will move from \$400 to \$500. The changes will take effect on June 1, 2021 (the first month following the approval of these minutes). The motion was supported by Supervisor Maike. Roll Call Vote – Ayes all. Resolution 2021-12 was declared adopted.
 - B. **Very Old and Unverifiable Personal Property Tax** – tabled.

10. New Business:

- A. Laptop for Zoning Administrator** – Treasurer Fleming made the motion to approve up to \$1k for a laptop to be used by the Zoning Administrator. The motion was supported by Clerk Chaffee. Ayes all. The purchase was approved and will be made by the Clerk.
- B. Hazardous Waste Day May 15 (contribution)** – Supervisor Maike moved approve a \$250 contribution to support the Hazardous Waste Clean-up. The motion was supported by Trustee Long. Ayes all, so moved. The Clerk will find out what time the event will take place so that we can inform our residents.
- C. Clean-up Day May 15 (workers)** – It was agreed to continue to allow the first level load for Residents to be free and the second load ½ price as we have done in past years. Jim Maike will again bring his backhoe and work that day. Other volunteers are Deputy Treasurer Corinna Cathcart, Supervisor Maike, Clerk Chaffee, & Trustee Long. The logistics will be worked out prior to May 15th. We will have 3 30 yard dumpsters total as well as the 5 8 yard dumpsters that we are currently using.
- D. Walter “Buzz” Carhart** – Walter Carhart agreed to serve the remainder of the term on the COLA Board that was vacated by Duane Witter. Supervisor Maike with support by Clerk Chaffee moved to appoint Walter “Buzz” Carhart to said term. Ayes all. So Moved.

11. Officer’s Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission Secretary Chaffee. The proposed new gravel pit on 8th Street was approved with agreed-to provisions by the Planning Commission. Two ZBA hearings were held and both were approved. The Planning Commission continues to work on the Zoning Ordinance.
- b. County Commissioner** – Commissioner Maike reported that the County has fared well considering the Covid19 restrictions and most employees have returned to work with a few still working from home. Commissioner Maike is now chairing a High Speed Internet Committee made available with Covid Relief Funds. The much appreciated great news is that our township will likely be “on-line” by the end of 2021. Commissioner Maike was also reappointed to the DHD#10 and is serving on a new committee – NC3 – which will work on ways to curb poverty in our area.
- c. Transfer Station** – Attendant Jeffrey Craigmyle reported that the transfer station is doing well. He had one angry customer lately
- d. Supervisor** – Supervisor Maike updated the Board on the Newaygo County Officer’s meeting. She has been elected as Chairperson. They are still looking for a Secretary. The Supervisor has been contacted about replacing the street sign that is missing from Deer Road. Trustee Long moved to spend up to \$75 to replace the sign/pole. The motion was supported by Trustee Chaffee. Ayes all. So moved.
- e. Clerk** – The Clerk submitted the nomination form from the Par Plan again with Supervisor Maike as our nominee.
- f. Treasurer** – no report.
- g. Trustees** – Trustee Long reported that the Fire Board still has not arranged for virtual meetings. Trustee Chaffee asked the Board if they would like the Planning Commission to visit limiting the size or age of mobile homes in our Township. Tabled.

12. Public Comment: none.

13. Adjournment: Meeting declared adjourned at 2:23 pm.

Respectfully submitted by Clerk Pam Chaffee