

Casco Township Parks and Recreation Committee
Regular Meeting Minutes
May 11, 2021

1. **Call to Order & Roll Call:** Andy called meeting to order at 7:09 pm at Casco Township Hall.
Committee members present in person: Heidi Frasure, Paul Macyauski, Debbie Weaver, Matt Super, Andy Litts, and Don Kuick (arrived after approval of minutes).
Others Present: Kathy Stanton and Kelly Hecker, recording secretary
2. **Approval of the April 13, 2021 Minutes:** Motion to approve the minutes made by Super; 2nd by Weaver. Approved by all. *Motion passed.*
3. **Correspondence received:** None
4. **Maple Grove Property & Nature Preserve:** Maintenance checklist for the nature preserve was created since the previous meeting. Committee reviewed the document. Committee members agreed that hours for time worked should be reported in 15 minute increments. Paul reported that this maintenance checklist seems to be working. Karen is completing the checklist weekly and using the form to report additional repairs needed. The completed checklist should be submitted to the Parks & Rec committee chair; can be placed in Parks & Rec mailbox at the township hall. Heidi and Debbie will do regular walkthroughs of the park.

Committee discussed the need for powerwashing of the restroom twice/week.

Field maintenance at Maple Grove Property. Committee decided to have field mowed once/month. Get a couple of quotes. Paul has two people to contact; Matt will ask another. Three quotes expected by next meeting for the committee to consider.

Trees in the gravel parking lot. Three quotes were obtained to remove 9 dying trees, chipping brush, grinding stumps; \$9300 (not hauling wood away), \$9600 (will haul away), and \$10,0000 (will haul away).

Motion: Frasure made motion to make recommendation to board to pay for removal of 9 dying trees around the gravel parking area; 2nd by Weaver. Vote: all in favor. *Motion passed.*

Nature Preserve cleanup quotes from Fleming's Tree Service LLC:

- to remove grapevines, dead stumps, - bid \$1650.
- to clean up peninsula, undergrowth along ridge, removal dead ash tree, leaning pines \$1500. To take down leaning pines only \$750;
- to clean up dead ash trees - \$1650.

Kuick added there is a large pine tree missing from the removal quote list.

Total quote for Nature Preserve cleanup \$4800.

Discussion of prioritizing cleanup projects. Litts will bring budget to next meeting. Kuick brought up that current proposed cleanup prepares for future reorganizing of the walking path as the bluff erodes.

APPROVED

Motion: Weaver made motion to recommend to the board cleanup of dead trees and undergrowth on the peninsula to improve safety and lakeview in the Nature Preserve; 2nd by Frasure. Vote Roll Call: Kuick – yes; Frasure – yes; Weaver – yes; Super – yes; Litts – yes; Macyauski – yes. *Motion passed.*

5. **First Street property:** Paul reported that Davis Landscaping repaired the platform under the benches. Stairs are in good repair. Looks good. Bushes need trimming along the pathway to the stairs. Paul will ask Karen to trim once/year.
6. **Miami Park:** Debbie reported that the park is falling into the lake; recent/ ongoing landslides. Half of the park is now gone.
7. **Board Update:** working on 2022 budget. Joe Dubas, cemetery sexton & excavator, was picking up broken sticks at Maple Grove property in preparation of mowing.
8. **Round Table:** Super – good meeting; stick with one project then move on. Weaver – supposed to be keeping up on FB page; not doing so – is it a problem? committee decided FB presence is not a big deal. Hecker – the committee is moving forward with projects and making good progress, staying on track. Frasure – agreed that committee progress is good. Kuick – nothing to add. Litts – what to bring to next meeting.
9. **Adjournment:** Heidi motioned for adjournment; 2nd by Debbie. Approved by all. *Motion passed.*
Meeting adjourned at 8:11pm

Next meeting is Tuesday, June 8, 2021 at 7:00pm at Casco Township Hall.

Minutes respectfully submitted,
Kelly Hecker