

# 2019-2020 Registration Agreement

- Tuition is based on a ten month contract. **Full tuition is due regardless of the number of days a child is in attendance.** There are no refunds given for missed days (or months) for any reason, including but not limited to illness, vacation, closures due to weather conditions or other situations beyond our control. In order to keep classes in ratio and to be fair to our full-time students, we are unable to accommodate the switching of days for any reason.
- Tuition is due on the first day of class each month. Payments received after the 5th of the month are subject to a \$30 late fee. Payments more than 30 days past due will result in student not being permitted to attend class until full payment is received.
- Students should be picked up promptly at dismissal. If you arrive more than 10 minutes late for pick-up, you will incur a late pick-up fee of \$10 billed in 10 minute increments. After closing, a late pick up fee of \$20 will be billed in 5 minute increments.
- The pre-arranged drop in rate is \$15/hour, subject to availability.
- At the time of enrollment, a registration fee of \$150 and a deposit of one month's tuition are due. The deposit of one month's tuition will be applied to your June 2019 invoice. **These fees secure each students place and are non-refundable.**
- A fee of \$35 will be issued for each returned check.
- The CDSCN requires proof of current immunizations for all enrolled students to be kept on file.
- The CDSCN requires one month's notice in writing if you choose to withdraw your child from The CDSCN.

Your signature below confirms your agreement of the above terms. In addition, it confirms that you will comply with the school policies as described in the CDSCN's Parent Handbook and have read and understand our policy regarding expulsion.

Child's Name: \_\_\_\_\_  
Child's D.O.B.: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Name of parent of guardian: \_\_\_\_\_

Signature \_\_\_\_\_  
Date: \_\_\_\_\_

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Age in September 2019: \_\_\_\_\_ years and \_\_\_\_\_ months

Choose a schedule from the following options.  
Please do not mix schedules.

Full Day (7:45 AM - 5:30 PM)    M T W TH F

Part Day (8:00 AM - 4:00 PM)    M T W TH F

School Day (9:00 AM - 3:00 PM) M T W TH F

Half Day (9:00 AM - 12:30 PM)    M T W TH F

## **CLASSROOM**

Pre-Kindergarten - Approximately 4 - 5 years in September

Preschool - Approximately 3 - 4 years in September

Toddlers - Approximately 2.5 - 3 years in September

Toddler Transition - Approximately 18 months - 2.5 years in September

Nursery - Approximately 6 weeks - 18 months in September