

# NORTH SHORE SKATING CLUB

## CONTRACT ICE POLICIES AND PROCEDURES

### FALL- SPRING 2017-2018

#### DATES AND REQUIREMENTS

**START DATE:** Tuesday, September 5, 2017

**END DATE:** Saturday, June 30, 2018

- Reservations booked on a first-come, first-serve basis.
- All balances must be in good standing. (No outstanding balances greater than 45 days.)
- Preference given to representing members until August 23, 2017. After this date, ice reservations for new and non-representing members will be processed on a first-come, first-serve basis.

#### BULK DISCOUNTS

Families that contract four (4) or more freestyle sessions will receive a 10% discount on all contracted freestyle sessions.

#### SESSIONS

- Sunday sessions in **Burbank** may in whole or in part be preempted for Show Rehearsals and/or any other special clinics or exhibitions.
- Ice schedule, including sessions, levels, times, and ice costs, subject to adjustment due to booking statistics or other unforeseen circumstances.

#### CHANGES/CANCELLATIONS

- Members must use the Ice Reservation Change Form (found online or in the club office) to make changes/drops.
- Cancellations in ice reservations are accepted until 5:00 PM Friday, September 22<sup>nd</sup> without penalty. After this date, cancellations are subject to a **\$25.00 administrative fee for each session dropped**.
- **Ice cancellations are not accepted after April 1, 2018.**
- A member is allowed to submit up to two Ice Reservation Change Forms per season (September – June) to change contracted sessions. Additional Ice Reservation Change Forms submitted are subject to a \$15 administrative charge per change.
- All changes, additions and drops will become effective immediately upon receipt of the completed and signed Ice Reservation Change Form by the NSSC office.

#### BILLING

- Contracted Ice will be divided up equally among the months of the contract period. Payment is due on the 1<sup>st</sup> of each month. Invoices will be sent approximately two weeks prior to the due date.
- Walk-ons may be billed on a weekly or monthly basis. Invoices are due upon receipt.

#### WALK-ON SLIPS

Walk-on slips are awarded to skaters who contract freestyle sessions. Skaters in possession of valid walk-on slips are welcome to use them for any freestyle session. Walk-on Slips will be awarded as follows:

**Fall-Spring Contracts submitted September 2017–December 2017: two (2) walk-on slips per freestyle session.**

**Fall-Spring Contracts submitted after January 1, 2018: one (1) walk-on slip per freestyle session.**

**Fall-Spring Contracts submitted after April 1, 2018: zero/no walk-on slips awarded.**

Walk-on Slips are subject to the terms and conditions outlined below:

- No skater shall receive more than 8 walk-on slips annually. (This would be equal to 4 contracted freestyle sessions.)
- Walk-on slips will be issued only to current North Shore Skating Club full membership skaters in good standing with no unpaid balances over 45 days.
- Walk-on slips are non-transferable, except within families who have two or more contracted or Collegiate family skating members of the Senior Club.
- Please keep your walk-on slips in a safe place. We cannot be responsible for lost slips.
- All walk-on slips issued for the 2017-2018 season **expire on June 30, 2018.**

## WALK-ON SLIPS (*continued*)

- You may not use walk-on slips to walk on to sessions if you do not have them with you. Those walking on without payment or a walk-on slip will be billed the member walk-on rate.
- Walk-on slips cannot be used as payment for any portion of your monthly ice bill.
- All walk-on slips due will be distributed within one month of submitting Member Ice Reservation Contract.
- If sessions are dropped, members should return unused walk-on slips to the office. If walk-on slips have been used, you may be billed the member walk-on rate for the session for which it was used. If the dropped freestyle session is replaced with another freestyle session, no additional walk-on slips will be issued and the originally issued slips will remain valid.
- Skaters who are on a medical leave for a period of 5 months or more should return their walk-on slips issued for that period to the office.
- The Ice Registrar tracks all walk-on slips issued and used, and will notify members of any invalid walk-on slips.

## SAME DAY SWITCHES

Same Day Session Switches will be allowed on an unlimited basis. These switches are a club benefit and privilege for contracting members and are subject to the rules outlined below:

- Same day switches will be given to all current contracting members in good standing (with no unpaid balances over 45 days). Members who are 45 or more days in arrears will forfeit any same day session switches until their bill is current.
- Skaters should contact the office prior to the first ice session on the day of the switch to confirm availability.
- Skaters must check-in with the proctor when taking the ice and make certain they are marked as a “same day switch”.

The Ice Usage Committee reserves the right to modify this policy at any time during the skating season as may be necessary.

## SESSION LEVEL REQUIREMENTS

Skaters may only skate on sessions for which they are qualified.

<b>High Freestyle</b>	Limited to 22 skaters who have passed <b>Juvenile Freestyle</b> and <b>Intermediate Moves</b> or <b>Adult Gold</b> and/or higher.
<b>Open Freestyle</b>	Limited to 22 skaters who have passed <b>Preliminary Moves</b> <u>and</u> <b>Pre-Preliminary Freestyle</b> or <b>Adult Bronze Moves</b> <u>and</u> <b>Adult Pre-Bronze Freestyle</b> and/or higher.
<b>Low Freestyle</b>	Limited to 22 skaters who <b>have passed USFS Basic 3 or Adult 3 Badge Level</b> through <b>Juvenile</b> freestyle test, but have <b>not</b> passed their <b>Intermediate</b> freestyle test.
<b>General Freestyle</b>	Limited to 22 skaters. This session is available to any level freestyle skater who <b>has passed</b> USFS Basic 3 or Adult 3 Badge Level or higher.
<b>General Freestyle/ Basic Skills</b>	Limited to 22 skaters. This session is available to any level freestyle skater.
<b>Power I</b>	Limited to 22 skaters who <b>have passed</b> USFS Basic FS1 through <b>Pre-Juvenile Moves</b> test.
<b>Power II</b>	Limited to 22 skaters who <b>have passed</b> <b>Juvenile Moves test or higher.</b>
<b>High Moves</b>	Limited to 22 skaters who <b>have passed</b> <b>Pre-Juvenile</b> moves test through Senior moves test.
<b>Open Moves</b>	Limited to 22 skaters who <b>have passed</b> <b>Preliminary or Bronze moves test</b> through Senior moves test.
<b>Low Moves</b>	Limited to 22 skaters who <b>have passed</b> Basic Skills Basic 8 badge through Juvenile moves, but have not passed Intermediate moves.
<b>General Moves</b>	Limited to 22 skaters who <b>have passed</b> Basic Skills Freeskate 3 badge through Senior moves.
<b>Groups/Classes/ Clinics</b>	Description regarding level and number of skaters will be included on registration form. Forms will be distributed when groups, classes or clinics are offered.

## WALK-ON POLICY FOR COLLEGIATE MEMBERS

NSSC Representing Collegiate Members are allowed to walk-on to sessions at the contract price.

## SHOW REQUIREMENTS

To qualify to skate in our annual Ice Spectacular, members must contract at least one freestyle session by September 22, 2017 and remain contracted through the end of the season on June 30, 2018. Intermediate soloists must contract at least three freestyle sessions for this time period in addition to the other qualifications outlined in the show packet.

## PAIRS POLICY

Specific sessions will be designated for “Pair Skating” at the discretion and with the advance permission of the Board of Directors. An ongoing assessment will be made with modifications as needed for the safety of all NSSC skaters.