



**WEBCO HR, Inc.**

Let Experience be Your Guide

## **HUMAN RESOURCES MANAGER – WINAMAC, INDIANA**

**WEBCO HR, Inc.** is seeking a Human Resources Manager for one of our clients located in Winamac, Indiana.

### **SUMMARY:**

Our client is on the lookout for an enthusiastic, ambitious individual to bolster their Winamac, Indiana Human Resource team. Ideal candidates should embrace change, be self-motivated, and inspire everyone, both within and outside the department. Effective communication across all organizational levels is crucial. With numerous opportunities for innovation and problem-solving, the right candidate will play a key role in elevating our department. Integrity, professionalism, and a balanced perspective are must-haves for our Human Resource Manager.

### **RESPONSIBILITIES:**

- Spearhead the management and implementation of Human Resources Policies, Procedures, Guidelines, and Tools for your designated mill.
- Collaborate with the Vice President of Human Resources to tailor organizational HR policies to the mill's specific context, ensuring they're both adequate and well-understood by staff.
- Conduct on-site employee training, facilitating the development and execution of suitable HR management responses, including plans and Standard Operating Procedures that align with Plymouth's policy and standards.
- Offer expert HR advice across all levels of Plymouth staff, leading the overall HR functions such as workforce planning, recruitment, staff administration management, and more for your designated mills.
- Participate in departmental activities, aiming for continuous education, engagement in annual conferences, and research activities.

### **REQUIREMENTS**

- Bachelor's Degree preferred but not mandatory; 5+ years in Human Resources Management essential.
- HR Professional Certification (SPHR) or SHRM-SPC is a plus.
- Multi-site HR management experience is highly regarded.
- Exceptional communication skills and professional presence.
- Strong knowledge of HR practices and procedures, with a generalist background.
- Proficient with MS Office and experience with HRIS, preferably Ceridian Dayforce.

**COMPENSATION:**

- \$91,000 - \$110,000
- Full Benefits

**THE COMPANY:**

Our client is a global specialty manufacturer of carbon alloy, nickel alloy, and stainless precision steel tubing. They manufacture titanium, stainless, nickel alloy, carbon & alloy semi-finished extrusions and semi-finished shaped bar. Comprised of eight manufacturing plants and nine business units, they are a family-owned company with fifth generation leadership.

**WEBCO HR, Inc.** is an Equal Opportunity Employer

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