

Loch Haven Senior Living Community

Current Openings 10/13/17

Nursing

- **RN's and LPN's needed all shifts. Loch Haven Senior Living Community** Full Time, Part-Time, PRN. 8 & 12 hour shifts available. Full benefit package available. Full and Part-Time positions available as well as PRN
NOTICE: Special Bonus Pay for "PRN" Licensed NURSES!!
Ask about pay differential for shift work.
- Hiring CNA's/ CMT's. All shifts.
- **Unit Secretary Full-time** position. Full benefit package available. Duties include but are not limited to answering calls, scheduling, scanning, faxing, updating files, and filling in on the floor. CMT license is preferred.
- **Feeding Aid** for the breakfast shift 6:30 am – 10 am Mon-Fri

For nursing Positions contact Nita Coale, RN Director of Nursing at ncoale@lochhaven.com or by phone at 660-385-3113

Loch Haven Cottages **Become a Cottage PAL!**

- Full-Time & Part Time CNA, CMT, LPN & RN

Insurance/Billing Clerk

- Must possess a high-school diploma
- Insurance & Medicare billing experience preferred
- Must have the ability to use MS Word and MS Excel and other computer programs as needed
- Must have excellent communication skills
- Deadline to apply is October 31, 2017

Please send applications to Kelsey Hinshaw, Administrator at 701 Sunset Hills Drive; Macon, MO 63552. Applications can be picked up at this address or printed from our website at www.lochhaven.com.
EOE

Dietary

- Part-time AM Cook: hours are 4:30a-100p
- Part-time PM Cook: hours are 10:00a-7p
- Dishwasher: hours are 6a-2p
- Part-time Dishwasher: hours 4p-7p
- Part-time Cooks Help: hours 10a-7p

For more information, contact Diana Hicks, Dietary Manager at 660-385-3113 x 207. EOE

Loch Haven Apartments - CMA

- Full-time position
- Hours are 11-7
- Will work every other weekend

For more information, contact Wendy Bouman, Manager at 660-385-3113 x 236. EOE

Housekeeping

- Full-time position
- Work every 3rd weekend
- Day shift

Apply in person and ask for Dana Morey, Housekeeping Manager

❖ **All Full Time Employees are eligible for a full benefit package.**

How to Apply:

You must fill out an application. Applications may be requested by phone (660-385-3113), picked-up at Loch Haven, 701 Sunset Hills Dr., Macon, MO 63552 or downloaded from our website at www.lochhaven.com under the “**RESOURCES**” tab and returned to Loch Haven.

Macon County Nursing Home District is a not-for-profit organization, committed to a policy of equal opportunity for all persons, without regard to race, sex, age, religion, national or ethnic origin, color, disability, veteran status or family status. **EOE**