

CERTIFIED PREVENTION INTERN (CPI)

An entry-level certification; not eligible for reciprocity with IC&RC/AODA States. Certificate is issued only for a two-year period and is eligible for re-certification.

1. **Experience:** Verify six (6) months or 1,000 hours or more of employment, paid or voluntary, within the past three (3) years engaged in the field of prevention; substance abuse, teen pregnancy, domestic violence, suicide, are examples of acceptable areas. Employer must complete the Employment Verification Form, for applicant.
2. **Education:** The education requirement is a total of 50 hours of prevention specific training. Twelve (12) hours of this training must be in Alcohol, Tobacco, and Other Drugs (ATODA) specific training. Education must be specifically related to the knowledge and skills necessary to perform the tasks within each IC&RC prevention performance domains. Six hours of education must be in prevention ethics and responsibilities. *Only training hours documented/received in the past five (5) years, prior to the date of the date of submitting your application packet will be accepted; unless the classes were from a university or college; each college credit hours equals 15 CEU's.* Submit copies of the training certificates or unofficial college transcripts. In-service training must be documented and will be reviewed for approval by the Board. Submit copy of High School Diploma or equivalent or College Degree.
3. **Code of Ethics:** The applicant must document 6 hours of prevention ethics training and provide a signed "Code of Ethics" and the "Statement of Understanding".
4. **Supervised Practical Training Summary:** Sixty (60) supervised hours specific to the six (6) Prevention Performance Domains. The practicum must include a minimum of 10 hours in each core function. The training may occur as part of eligible work experience and may be completed under more than one supervisor or agency. All training must be documented. The six domains are: Planning and Evaluation; Prevention Education and Service Delivery; Communication; Community Organization; Public Policy & Environmental Change and Professional Growth and Responsibility.
5. **Supervision:** The applicant current supervisor is to complete the Supervisor Evaluation Form as provided in this packet. The evaluation must be mailed directly to the board.
6. **Reference:** Submit three (3) letters of support evaluating character and competency of the applicant; one must be from a current supervisor; one must be from peer within in agency; and one must be from an outside agency, which endorses and attests to the professionalism of the applicant.
7. **Fees:** The fees for application review and examination must accompany the application. Check on www.nmcbhph.org for current fees. Additional fees will apply for non-approved CE providers. See approved providers on website.
8. **Recertification: Every 2 years;** 40 contact hours (CEU's) must be completed within the 2-year period, of which 6 hours in Prevention Ethics is mandatory, the remainder general and or ATODA Prevention trainings are acceptable with no more than 50% on-line.