



MELVINDALE HOUSING COMMISSION

Regular Meeting December 16, 2019

A regular meeting of the Melvindale Housing Commission Board was held on December 16, 20, 2019 at 3:00 p.m. the community room of Coogan Terrace.

Chairperson Herman called the meeting to order at 3:00 p.m.

ROLL CALL: Ansley, Hector Cotto. DeCaire and Herman were present

Commissioner DeCaire moved to excuse Commissioner C. Cotto's absence; H. Cotto seconded. Motion approved unanimously.

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant; Sheri Hall, Property Manager; and Allison Walker, ROSS Coordinator

I. Approval of Agenda

DeCaire moved to approve the agenda *Ansley* seconded.

Motion approved 4– 0 (Ansley, Cotto, DeCaire and Herman)

II. Approval of Minutes

November 18, 2019 Regular Meeting minutes

Ansley moved to approve the board minutes from November 18, 2019, *DeCaire* seconded. Motion approved 4– 0 (Ansley, Cotto, DeCaire and Herman)

III. New Business

Resolution 2019-018 To Write off Vacated Tenant Accounts

Ansley moved, *Ansley* seconded to approve Resolution 2019-018 to amend the Housing Choice Voucher Administrative Plan for inspections. *H. Cotto* seconded. Motion approved 4 – 0 (Ansley, H. Cotto, DeCaire and Herman)

Resolution 2019-019 To Approve Amendments to the HCV Administrative Plan

DeCaire moved, *Cotto* seconded, to approve Resolution 2019-019 to amend the Melvindale Housing Commissions HCV Administrative Plan regarding application taking, processing, advertising, eligibility meetings and requirements for the submission, by landlords, of a Certificate of Occupancy. Motion approved 4– 0 (Ansley, H. Cotto, DeCaire, and Herman).

IV. Commission Reports

Staff reviewed reports – Board accepted and noted they would be placed on file.

V. Communication - November Newsletter

VI. Public Commentary

- Annette Taylor #117 –Letters that are being send are putting residents in a frenzy. Ms. Hall does an excellent job explaining, so (my fellow tenants) please see her if you need an explanation. For those (residents) on probation, we can be compassionate, but you should expect consequences if you violate terms of the agreement.
- Sandra Hornok #206 –Singing in the lobby at 6:30 p.m. on December 19, 2019, there will be a service on December 24, 2019 at 3:30 p.m. and our regular service on December 30th at 6:30 p.m. All are welcome.
- Edward Quintero # 817 – I love my apartment; this is a nice place to live. , Staff are great. “No visitors after 10:00 p.m, please”.
- Bev Kemp # 326 – I moved into my new apartment today; very happy

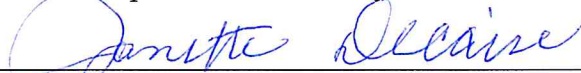
VII. Announcements by Commissioner’s

- **Ansley** – Merry Christmas, Happy New Years. Still missing a box of things from renovation; number of drunks in the building is an issue, was accosted on the elevator, something should be done. (Clarification requested from Herman – Ansley was not accosted in the sense of being touched, but her personal space was violated by an intoxicated individual.)
- **H. Cotto** –**No announcements**
- **DeCaire** – Merry Christmas, Happy Holidays. If you are having trouble with someone, kill them with kindness. Thank you to the office.
- **Herman** – Merry Christmas

VIII. Adjournment

Ansley motioned; *C. Cotto* seconded to adjourn at 4:20 p.m.

Motion passed unanimously.



Jeanette DeCaire, Vice Chair



Cynthia C. Telfer, Executive Director