

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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To Members of Belbroughton and Fairfield Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 3rd April 2023, 7.00pm at Fairfield First School.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

Council to receive apologies and to approve the reason for absence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

There will be a presentation of the Fairfield Community Shop Working Party during public question time.

2. **DECLARATIONS OF INTERESTS**

2.1 Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to: -

2.2 Keep their Register of Interests form up to date.

2.3 Declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

3. **DISPENSATIONS**

3.1 To consider written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk in advance of the meeting.

4. **MINUTES OF THE PREVIOUS MEETING**

4.1 To approve the Minutes of meeting held on 6th March 2023 (**Attached**).

5. **REPORT – FOR INFORMATION ONLY**

5.1 To receive Chairman's Report

5.2 To receive Planning Committee Report – to receive update from meeting held on 20th March 2023 (**Minutes Attached**).

5.3 To receive Finance Committee Report – to receive update from meeting held on 20th March 2023 (**Minutes Attached**).

6. **TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE**

6.1 To agree payments made in March.

6.2 To agree to reinvest the United Trust Bond of £51,500.00 into a one-year bond @ 3.36% with Charity Bank.

6.3 To agree the recommendation of the Finance Committee to appoint Ruth Mullett as Clerk and Responsible Financial Officer from 1st April 2023.

7. **TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS**

7.1 To confirm change of date for June's meeting to 12th June 2023

8. **HIGHWAYS AND FOOTPATHS**

8.1 Turning circle at Yew Tree Lane – **Cllr. Allington**

9. **SOCIAL MEDIA**

9.1 To discuss/**RESOLVE** to approve Social Media Policy (**Attached**) and to set up a Facebook account.

10. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

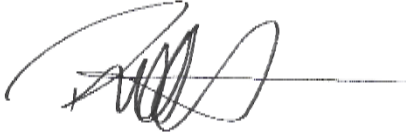
11. **DATE OF NEXT MEETING** – Monday 15th May 2023, 7.00pm, to be held at Belbroughton Recreation Centre.

12. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of

the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business transacted: -

12.1 **FAIRFIELD VILLA LEASE NEGOTIATIONS**

To discuss/**RESOLVE** to agree final lease negotiations (**Lease Negotiations Document from Fairfield Villa Attached**)

A handwritten signature in black ink, appearing to be 'RM', written over a horizontal line.

Signed
Ruth Mullett, Clerk to the Council
29th March 2023