



Craig Tribal Association  
P.O. Box 828  
Craig, Alaska 99921  
Tel: 907-826-3996  
Fax: 907-826-3997

**JOB ANNOUNCEMENT**  
**Part-Time Building Janitor**

Under the direction of the Tribal Administrator, this position is responsible for performing janitorial duties for the CTA Tribal Hall, Tribal Offices and related areas. Successful applicant must have knowledge or willingness to learn proper cleaning techniques is essential.

Successful applicant must have flexibility, excellent interpersonal skills, ability to follow oral and written instructions, prioritize multiple tasks and work independently as needed.

**Minimum Qualifications**

1. High School diploma or GED.
2. Six months or more of related experience.
3. Demonstrated dependability, maturity and judgment in the performance of duties.
4. Must be able to successfully pass a pre-employment drug screen and criminal background history.

**Closing Date:** Friday - August 9, 2019 at 4:00 p.m.

**Salary:** \$15.00/hr., up to 20 hours per week, dependent upon hall rentals.

Posted: 08/01/2019

By: Anna Guthrie, Administrator

**UNDER THE AUTHORITY OF P.L. 93-638, INDIAN PREFERENCE SHALL BE GIVEN TO THE APPLICANT WHO MEETS THE MINIMUM QUALIFICATIONS PURSUANT TO THE CRAIG TRIBAL ASSOCIATION'S PERSONNEL POLICIES AND PROCEDURES.**

Applications may be emailed to: [tribal.admin@craigtribe.org](mailto:tribal.admin@craigtribe.org) or dropped off at:

Craig Tribal Association - Tribal Office  
1330 Craig/Klawock Highway  
Craig, Alaska 99921  
(907) 826-3993