

**BOARD OF TRUSTEES**  
**JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

**RESOLUTION NO. 17-003**

**The Jefferson Township Trustees Move to Adopt the Jefferson Township Road Department  
Road and Cemetery Activity Log for Immediate Use in 2017**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in regular session on the 3<sup>rd</sup> day of January 2017, at 7 p.m. at the Township Offices located at One Business Park Drive, Dayton, Ohio with the following members present:

**Roy Mann ( X )      James McGuire ( X )      Russell Back ( X )**

Trustee Back moved the adoption of the following resolution:

**WHEREAS**, the role of the Jefferson Township Board of Trustees is to establish the operational Guidelines, Policy and Direction for the Operation of the Jefferson Township Road Department; and

**WHEREAS**, the role of the Road Superintendent is to provide a direction for the day-to-day operations of the Township Road Department; and

**WHEREAS**, it is the desire of the Jefferson Board of Trustees and the Township Administrator to have a clear and concise process in place whereby the Trustees establish policy and direction on a regular basis and is carried out by the Jefferson Township Road Superintendent.


**NOW, THEREFORE BE IT RESOLVED**, that the Jefferson Township Board of Trustees adopt the Jefferson Township Road Department Road and Cemetery Activity Log for immediate use in 2017. (See attached)


Trustee McGuire seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows:      Roy Mann (X) *Yes*      James McGuire (X) *Yes*      Russell Back (X) *Yes*

Adopted:      January 3, 2017

  
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Roy Mann, President

  
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James McGuire, Vice President

  
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Russell Back, Trustee

Attest:

  
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Tracey Edwards, Fiscal Officer