



MADISON AREA EDUCATIONAL  
SPECIAL SERVICES UNIT  
702 ELM STREET  
MADISON, IN 47250  
PHONE: (812) 265-3448  
FAX: (812) 265-3459

## ANNOUNCEMENT OF POSTING

**INSTRUCTIONAL ASSISTANT (29 hours/week)**  
Southwestern Elementary

Qualifications:

- Previous work experience with children with disabilities is preferred, but not required
- Must exercise confidentiality with regard to student information
- Ability to adapt to changes in schedule and student needs
- Ability to work with other staff members in a positive manner
- Must be at least eighteen (18) years of age
- High school diploma or GED required

Term of Employment: Follows school calendar

Salary: Based on Instructional Assistant salary schedule

Position Starting Date: Immediate

8/23/2021