

407 Highland Ct.
Iowa City, IA 52240
www.myep.us



Phone: (319) 341-0060
Fax: (888) 883-1235
Email: info@myep.us

Good morning-

Back on November 12th we announced our return to office restrictions due to the alarming COVID statistics. We have decided to extend these restrictions until further notice. We anticipate this will continue at least through December. Below is a portion of the November 12th email as a reminder to everyone of the general restrictions.

Due to the alarming COVID statistics and out of an abundance of caution Senior Leadership Team has made the decision to tighten up the activity at the office and return to a near shutdown mode. Effective immediately we are **discontinuing all in-person meetings and trainings and requesting that all employees with the ability to do so are primarily working from home. Please return to utilizing virtual meeting options such as Zoom and Microsoft Teams. The office is only to be used and accessed when necessary and essential. When it is necessary, we ask you are diligent about social distancing, mask-wearing, handwashing, environmental sanitizing, and working with your office or work area door closed.** If you are unsure how this impacts you, please work with your direct supervisor to determine the best schedule and arrangement.

Stay safe out there. Let us know if you have any questions.

Kari Wilken
MYEP
Chief Operating Officer
319-341-0060 x7010
407 Highland Ct.
Iowa City, IA 52240

"MYEP is a non-profit organization dedicated to providing advocacy and person-centered services which facilitate personal growth and community inclusion to people with disabilities."