



Mail to: 2327 Camay Ln
 Jamestown, NY 14701
 (716) 499-6955
www.WeDigitizeMemories.com

8mm Film Transfer Work Order

Complete this form and mail it along with your films

Need by date if other than ASAP	Normally we ship within 3 to 4 weeks after receipt of your order	Today's Date

← Please call if you need help completing this form
 PLEASE PRINT LEGIBLY

Customer Name, Address, Email, and Phone #
Email:
Phone:

Ship-to Address (if different)

QTY	PROJECT DESCRIPTION	RATE	AMOUNT
_____	Digitize 3" reels (approx 50' ea) Est 3" footage: _____		
_____	5" reels (approx 200' ea) Est 5" footage: _____		
_____	7" reels (approx 400' ea) Est 7" footage: _____		
	Includes free film cleaning and conditioning Total Est Footage: _____	25¢ per foot	\$ _____
	Number each reel if specific sequence is desired	Sound film add 15¢ / ft	
	Apply a 10% volume discount if your estimated footage exceeds 3000 feet	Volume discount	less: _____
	Assemble films for DVD(s) or Reformat for export	\$15 /est # DVDs	\$ _____
	Main Title: " _____ "	plus \$1 per reel	
	Presentations include one main title, plus individual reel titles and index markers, if appropriate Customized individual reel titles will be used if short, legible titles are provided A standard DVD comfortably holds about 1200 feet of film Multiple discs and multi-disc cases will be used for larger projects Estimated number of DVDs in project (total est footage div by 1200, rounded up) *		
	DVD or presentation sound options (circle one):		
_____	1) Silent 2) Projector Sound	n/c	
_____	3) Royalty-free background music ... (Estimate 5 min per 50 ft reel).....	75¢ per minute	\$ _____
_____	4) Sound film synchronization & edit	\$1.50 per minute	\$ _____
	Initial Presentation Output (place X in box beside desired option):		
<input type="checkbox"/>	DVD (or DVD sets, if multiple discs are required for project).....	n/c	\$ _____
<input type="checkbox"/>	Blu-ray	add \$10	\$ _____
<input type="checkbox"/>	USB Flash Drive (@ market price - depends on size of film project)	add \$20+	\$ _____
	Disc case cover insert style (place X in one box):		
<input type="checkbox"/>	Standard: White paper with black lettering	n/c	
<input type="checkbox"/>	Premium Style A: Large photo on front - multi photos on back	\$35 per premium	\$ _____
<input type="checkbox"/>	Premium Style B: Multi photos on front - lines on back	style	
	Additional Presentation Output (select desired number of each):		
_____	DVD (or DVD sets, if multiple discs are required for project).....	\$15 per DVD**	\$ _____
_____	Blu-ray	\$25 per Blu-ray	\$ _____
_____	USB Flash Drive (8GB: \$20; 16GB: \$30; 32GB: \$40; 64GB: \$60)	price varies	\$ _____
	**If ordered with initial DVD. Prices increase if ordered later.		
_____	Copy unedited film files (.mov format) to portable storage device for archive	\$75/500GB HDD	\$ _____
	Note: 50' of film = approx 5 GBs of data Est GBs: _____	+ \$1 /GB copied	\$ _____

I authorize PC Projects LLC to possess and use my personal property to perform this Service. I acknowledge that I own the copyrights or have written permission from the owner to use these materials for this project. I understand this is only an estimate of the project cost. Final costs may be higher or lower. I agree to pay PC Projects LLC the full amount due upon project completion & within 30 days of invoice date. I also agree that PC Projects LLC shall not be held liable for any property damage or personal injury caused by or associated with this service.

Std Return Shipping: \$15 /Est DVDs* \$ _____

Order subtotal \$ _____

NYS Sales Tax \$ _____

Payment is due upon completion of project and payable to PC Projects

TOTAL PROJECT ESTIMATE \$ _____

Signed: _____