

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Board Room – 6000 Hwy 3
Hayfork, CA 96041
Thursday, August 24, 2017
7PM – Open Session

Board of Directors

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by President Brinkley at 7:59 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

President Brinkley, Sauer, Anderson, Miller, Eggleston, LaFountain, Rourke and Director Keys were present and Adam Dummer was absent. Director Miller moved to excuse Director Dummer’s absence, seconded by Director Rourke and approved unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Julie Valezquez, Justin Molner, Homer Yates, Karen Leadbetter, Cindy Blackburn, Jennilea Brookins, Brad Miller and Donna Grisham were all present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from members/public.

5. CONSENT AGENDA & MINUTES

a. APPROVE August 24, 2017 AGENDA and July 20, 2017 MINUTES

Director Keys said he would like to see a correction to his director report adding that if any board member or guest has any questions about the cannabis industry in general to feel free to ask him. With that change, Director Keys motioned to approve the minutes and agenda, seconded by Director Anderson and approved unanimously.

6. APPROVE JULY 2017 FINANCIAL REPORTS

Director Rourke moved to approve the July 2017 financial reports, seconded by Director Sauer and approved unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JULY 2017

President Brinkley thanked Donna Grisham for all of her services throughout the years to the fair. Once again – thank you Donna.

8. CEO'S REPORT

a. FAIR

The fair this year was a good one. We've heard some good feedback so far from a lot of people. This year's numbers are not official yet but it looks like we are close to 5,700 in attendance. Junior Livestock was not as good as last year but we were close with \$311,334.75 in sales. I also wanted to remind the board that we agreed earlier this year to hold Junior Livestock payments until the fair received the money from the buyers. Once buyers pay for their animal(s), the fair will release checks to Laura Taylor who will release the checks to their advisors. Jennilea Brookins mentioned that the thank you letters and completed log books must be turned in prior to checks being given out to individual exhibitors. The number of exhibitors is up 42% from last year. I think this is in largely due to the Trinity County School Program. Hayfork Elementary won this year's prize of \$1,000 and a plaque which we gave them this week. This year we received 10% more exhibits which isn't a huge jump but it is a step in the right direction. Donna has been hard at work cutting premium checks.

Director Miller told Mike that she had a few comments on this year's premium book. The first was that the pages within the book had page numbers in two different locations throughout the book. The second comment was on page 71 of the premium book; she wants to see a list of sponsorships with specific buckles that were donated to the winners like the way the book has them listed on page 72. One of the main reasons for this is so winners can send thank you notes to the people who donated the buckles. Discussion ensued. Donna Grisham mentioned that in the past, we never had a novice belt buckle because the point of the buckle was for advanced exhibitors to come up through the system and earn their buckle. President Brinkley said he would like to see the board discuss this again in a later meeting. I think it should be added to the agenda of the next JLC meeting and then the JLC can make recommendations to the fair board based on their findings. Discussion ensued.

President Brinkley then mentioned that he was driving through the fairgrounds prior to the meeting and he had a comment regarding the bone yard area and possibly inventorying everything that is there because he said he saw some good usable stuff and that could save the JLC money. Discussion ensued. Wallace Brinkley also commented on the VIP dinner for the fair and said the food was amazing but he was disappointed that there was no bar. He also said it would have been nice to have a bar at the Jr. Livestock luncheon as well. Discussion ensued. Finally, President Brinkley said he thinks board members and people who have helped the fair should be introduced to the lunch crowd. Dennis Rourke commented on the parade and said that the pace of the parade is too fast and we need more separation between floats. We need CHP in front to slow it all down as well. Discussion ensued. Cindy Blackburn suggested that we have a volunteer with a stop sign tell the next float when to move on right before the announcing area. If we did it this way, they could also be judged at the same spot instead of at the high school. Discussion ensued.

Director Rourke said he wanted to discuss the searching of bags and the security in general at this year's fair. Discussion ensued. Mike said that this is a good item to discuss but it will be time consuming. The issue stemmed from the way we handled security during concerts. Discussion ensued.

This topic will be added to the September's meeting agenda.

b. TRINITY BUSINESS INCUBATOR

Mike said he wanted the board to know that the county approached him about looking at the contract for the incubator and he did. He mentioned that we have had some security breaches from the incubator lot and I am hoping the fair can be on the advisory board for the incubator building considering it is technical on fair property.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson
Director Anderson mentioned that there was one thing we noticed when looking at the financial reports. On paper, the budget didn't balance but there was a payroll line issue that was not pulling the correct data and we are not sure why. However, as we went through it, it did balance.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report now but they are working on it.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
President Brinkley said that he has not talked to Laura Taylor and at this time, I don't have anything to report.

10. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Nothing to report.

Mike mentioned that for the premium book committee, we have several volunteers who want to help.

11. OLD BUSINESS

- a. **DISCUSS AND APPROVE JUNE 2017 FINANCIAL REPORTS**
Director Keys moved to approve the June 2017 financial reports, seconded by Director Anderson and approved unanimously.

12. NEW BUSINESS

- a. **DISCUSS AND APPROVAL NAMING OF A BUILDING OR AREA AFTER THE ROURKE FAMILY**
Director Miller suggested naming the show ring or the livestock auction arena after the Rourke family. Donna mentioned that she thought that area was already named after someone. Mike said that he looked into it and he didn't think it was named yet. Discussion ensued. Jennilea Brookins then suggested possibly naming the small animal barn after the Rourke family. Discussion ensued. Director Miller moved to approve the livestock auction arena to be named after the Rourke family, seconded by Director Eggleston and approved unanimously.

b. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS

RENTAL AGREEMENTS	OTHER AGREEMENTS
RA17-40e Watershed Ctr (Fire Training – DH rental) RA17-41e Watershed Ctr (Fire Training – Exhibit Off.) RA17-42e Watershed Ctr (Fire Training – Camping) RA17-43e Dog Scouts of America – Troop #229 STANDARD AGREEMENTS SA17-22 Palomino Room (Liquor Sales) SA17-23 Salvador Castellanos (Teen Dance DJ) ENTERTAINMENT AGREEMENTS EN17-11 Jamie Pineda (Fair) JUDGING AGREEMENTS JA17-23 Roger Brown JA17-24 Jim Gonzalez JA17-25 Susan Marie JA17-27 Homer Yates JA17-28 Rolayne Bashaw	COMMERCIAL VENDOR AGREEMENTS COM17-31 NW New Era COM17-32 Ron Hanover for Sheriff COM17-33 Like International COM17-34 Northern Trailer & RV Supplies COM17-36 Independent Ambassador for Plexus COM17-37 Hydrovent Health Services COM17-38 Mary Kay Independent Representative COM17-39 Redding Rancheria Trinity Health Center CONCESSION VENDOR AGREEMENTS CON17-18 The Boss’s Farm

Director Miller moved to approve the contracts and rental agreements, seconded by Director Sauer and approved unanimously.

DIRECTORS' REPORTS

Billie – *I announced all the large animals and I was extremely happy to see all of them made weight. I was happy that the judge didn't sift through any of the animals either. I have an 11-year-old granddaughter and she won Junior Miss Trinity and Junior Exhibitor of the Year. I also wanted to comment about how clean the bathrooms were for the fair.*

Adam – **NOT PRESENT**

Chuck – *Comments I have heard about the fair was that the grounds looked great. The Carnies were also great and very polite and professional. Everyone I saw was having a great time. The panning booth was down quite a bit from last year. This time we only had 200 kids come through although we still gave away \$600 in gold.*

Dixie – *One of my pigs placed 6th in Yreka.*

Sharon – *I thought the fair was great. My son was promoted to chief petty officer.*

Dennis R – *I didn't see much of the fair but I heard some good things about it. It is great to see a full parking lot and it is starting to look a little like the old days.*

Wallace – *I think the fair was great. I want to personally thank Mike and his crew for such a great job this year. Once again, I would like to thank Donna for all she has done for the fair.*

Dennis A – *I came to the fair and helped out a bit and I was really impressed by how it all came together. Great job to Mike and his team.*

Adrien – *I have been trying to get more volunteers for Rotary. I have also been caught up in the politics going on in the county lately regarding the cannabis ordinances.*

13. ADJOURNED

Adjourned by President Brinkley at 8:15 pm.

Submitted By:

Mike Fillette, CEO

Wallace Brinkley, TCFA President