

## **Recreation Committee September 27, 2017**

**FLAG SALUTE:** Led by Chairwoman S. Rude at 7:00pm.

**ROLL CALL:** Katie Rotondi, Tim Duvelsdorf, Vice Chairman Rob Kowalski, Chairwoman Sue Rude, Jeff Calvani, Joelle Brownlee, and George Hudock

**Also Present:** Recreation Committee Secretary Valerie Galizia, KMFL Representative Dawn Costello, Basketball Representative Sondra Bell, Little League Representative Brandt Anderson, Soccer Representative Dawn Hudock, and Summer Recreation Director Jerri Dalling.

**Not Present:** Scott MacKenzie, Blaine Crawn, and Oscar Fernandez,

**STATEMENT:** Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**MINUTES:** A MOTION was made by T. Duvelsdorf and seconded by J. Brownlee, with all members in favor, to approve the July 26, 2017 Recreation Committee meeting minutes.

### **PRIORITY DISCUSSION**

#### **1. Zombie Run & Fall Festival Saturday October 14<sup>th</sup>, 1pm-6pm.**

B. Crawn was not present at the meeting and could not give an update on the Zombie Run, but had stated that she booked the band, reserved pumpkins from Lentini's that will need to be picked up and has volunteers for zombies.

Secretary V. Galizia stated that she ordered 100 T-shirts for the Zombie Run, has the registration forms printed, and has sunglasses & an air horn left from last year's run. She & J. Brownlee will pick up cases of water for the runners before the event. There are also ribbons to give to the "survivors" of the run. KMFL will let Hampton Rec borrow their flag football belts for the runners.

Vice Chairman R. Kowalski asked Secretary V. Galizia to have the DPW put 6 tables in the pavilion for use at the Zombie Run & Fall Festival.

Secretary V. Galizia stated that she placed an order from Oriental Trade for the prizes at Fall Festival and the Trunk or Treat. They will be in by October 3<sup>rd</sup>. She stated that there are 9 vendors currently signed up for the Fall Festival and \$295 from vendor income. There are still more vendors that will be mailing their applications in as well. Vice Chairman R. Kowalski stated that he has the tents reserved for the vendor area and for the band. Secretary V. Galizia

stated that there will be 3 legged races, sack races, and other kids' games such as a ring toss, bean bag toss, pin the nose on the pumpkin and more as well as prizes for the kids. There will be a temporary tattoo station with fall themed tattoos.

The Mike Lawlor Band will play from 2pm-6pm at the Fall Festival. The portable speaker can be used prior to that time to play music and make announcements with. K. Rotondi stated that she will make a playlist for the Fall Festival on her iPod.

Secretary V. Galizia stated that there will be a baked pie competition and ribbons to be awarded. The judging will start at 2:30pm and she will need two volunteers to help with the judging. The remaining pie slices will be given out to the public. There will also be a kids coloring contest.

Secretary V. Galizia & J. Brownlee will get supplies to decorate the pavilion for the Fall Festival.

The Hampton Township Fire Department will be selling food from the pavilion and they have rented a grill to cook the bratwursts and hot dogs. They will also have beverages and snacks. Sparta Dairy is not able to be at the Fall Festival but they have 3 large tubs of Italian ice that D. Gedecke will donate to the Fire Department to sell.

Secretary V. Galizia stated that the 50/50 raffle license was approved at the Township Committee meeting and that volunteers will be needed to help sell the tickets. She also stated that the Fall Festival has been advertised on the marquee in front of the Municipal Building, the Township website, the Recreation Committee Facebook page, flyers have gone home to McKeown, a flyer is posted in Nautilus Gym, and it will air on WSUS and on Channel 10 closer to the event. There are also roadway signs to be put up around the township if members could please take them and help put them up.

Secretary V. Galizia stated that a table will be set up at the Fall Festival advertising for the Trunk or Treat, Tree Lighting, and other upcoming Township events. More of the insulated tote bags can also be given out to residents.

Secretary V. Galizia stated that an exterminator has come to treat the pavilion and that he is now on a set schedule to come every 3 months to treat the pavilion. The bathrooms are cleaned and ready for use. J. Brownlee stated that when they were in the pavilion to move the carnival games that she realized how bad the pavilion was. She stated that she felt high school kids should not be cleaning the pavilion and suggested hiring a professional cleaning company to clean the pavilion. The Recreation Committee agreed that it should be suggested to Township Administrator E. Klose to have the pavilion professionally cleaned due to the amount of feces and mold throughout the kitchen.

## **2. Trunk or Treat at KRHS Parking Lot on Friday, October 27<sup>th</sup> from 6pm-8pm**

Chairwoman S. Rude stated that the Trunk or Treat was approved by KRHS to be held in their back parking lot on Friday, October 27<sup>th</sup>. It will be the same as the previous year with having a high school play going on and a 6<sup>th</sup> grade activity night which starts at 7pm but it didn't interfere with the Trunk or Treat at all. The people that came for the play parked in the front of the school and there were a few aisles left for parents to park to drop their kids off at the activity night at 7pm. The activity night ends at 9:00pm or 10:00pm so when parents come to pick up their kids, the Trunk or Treat will be over and everyone will already be out of the parking lot.

Secretary V. Galizia stated that she & J. Brownlee will get most of the supplies for the Trunk or Treat when they get the supplies for the Fall Festival. They will get the gift cards for the top 3 decorated trunks and 3 gift cards for children's costume prizes, as well as the coffee, hot cocoa, and other beverage/treat supplies. Secretary V. Galizia received a \$25 gift card from Shop Rite to be used towards cookies, donuts & milk.

## **3. Tree Lighting & Holiday Party Friday, December 1<sup>st</sup> at 7pm**

Chairwoman S. Rude stated that the Annual Tree Lighting & Holiday Party will be on Friday, December 1<sup>st</sup> at 7pm at the Community Center. Vice Chairman R. Kowalski suggested if the weather is ok and it isn't too cold, consider the possibility of putting up EZ-up tents and having some of the activities outside. He stated that lights can be strung around the EZ-up tents for lighting and possibly adding more lights to the tree this year. He stated that it gets so tight inside the Community Center. If the weather is nicer it may be a good idea to do some activities outside to stretch out. Chairwoman S. Rude stated that the tree lighting party used to be in the back in the pavilion and the kids had fun running around. The Recreation Committee agreed that if the weather is ok to set up some EZ-up tents outside it would help to alleviate some of the congestion inside of the Community Center.

Chairwoman S. Rude stated that she has some holiday inflatable displays she will donate to be put up for the holiday season. She stated that she doesn't use them and that they will be a nice addition.

Secretary V. Galizia stated that she can advertise for donations to be brought to the Tree Lighting this year since it was suggested in previous years. The Recreation Committee agreed that asking for non perishable food items for Hampton Families and new toys to go to Toys for Tots would be great to have at the Tree Lighting.

## **4. Holiday Bus Trip**

Chairwoman S. Rude stated that Secretary V. Galizia included two of the holiday shows that will be happening this year; The Radio City Christmas Spectacular at Radio City Music Hall and Elf; the Musical at Madison Square Garden. She asked if the Recreation Committee would want to host another bus trip this year to see one of the shows. The Recreation Committee agreed to host a bus trip to see Elf the Musical since they did the Christmas Spectacular last year. Secretary V. Galizia will set up the arrangements for the tickets and bus reservation and email

the members with more information. The Committee members agreed that the best dates would either be Saturday December 16<sup>th</sup> or Sunday December 17<sup>th</sup> for the 1:00pm show.

## **CORRESPONDENCE**

### **1. Email From Brian Schulman For A 4-5 Year Old Basketball Program**

Vice Chairman R. Kowalski stated that he and S. Bell were forwarded the email from B. Schulman about the basketball program and that they think it would be fine. B. Schulman is going to use the KRHS gym for practice once per week for an hour long session and he will provide all the materials for the kids to play as well as coach them. He can use basketballs liability insurance.

Vice Chairman R. Kowalski stated that Sandyston Basketball also reached out to him regarding joining forces to become Hampton Sandyston Basketball. Sandyston's basketball registration numbers have been down so it will be beneficial to join forces. Sandyston's Township Committee also gives them an annual donation which will help since they will eventually need to get new uniforms as "Hampton Sandyston Basketball".

## **OPEN DISCUSSION**

Secretary V. Galizia stated that the Recreation Committee made \$220 on the Town Wide Garage Sale registrations to be put toward the park improvements. The NJ Herald 3 day advertisement ad was \$30, so \$190 was actually deposited.

K. Rotondi stated that she wanted to make a proposal for the Newark, NJ Stand Down Donation Drive. She stated that she and J. Calvani met members of the American Red Cross at Sussex County Day and discussed helping with the Stand Down for Veterans via donations of winter coats. She stated that this is the largest Stand Down in NJ of 2017. She is requesting to place a donation box in the Hampton Municipal Building. She stated that it was approved by the Township Committee at last night's meeting pending Recreation Committee approval. The coats must be new and they also are in desperate need of socks and underwear. She stated that the donation is for 2 weeks and will be picked up by either herself or J. Calvani on Friday, October 13<sup>th</sup> to be brought down to the Stand Down on October 14<sup>th</sup>.

**A MOTION** was made by T. Duvelsdorf, and seconded by J. Brownlee, with all members in favor, to approve having a donation box placed in the Hampton Municipal Building for the Stand Down Donation Drive.

K. Rotondi stated that she also met with James Konzel who is the Vice President, Area Manager of Lakeland Bank. He gave her his card and said that he will advertise all of Hampton Recreation's events at the local Lakeland Bank branches, and to email our flyers to him.

Vice Chairman R. Kowalski stated that he is still a little confused as to what Rec is responsible for when it comes to the park. He asked if Rec wanted to repaint the pavilion or put in new cabinets etc., would they be able to do that or is it something that the Town would have to

approve? Chairwoman S. Rude stated that it is Township owned property so anything that is going to be done would need permission from the Township Committee first but that she doesn't think remodeling the pavilion would be an issue. Vice Chairman R. Kowalski stated that he has someone that sells cabinets that he can probably get donated to the Recreation Committee to replace the old ones that are in the pavilion and while that's being done we could repaint the inside and floors. He asked if something could be put in writing to make it more clear what the Hampton Recreation Committee is responsible for so that it can be referenced when things like this come up.

Vice Chairman R. Kowalski stated that he would also like Recreation to have the chance to approve KRHS use of the Rec fields and not have it go straight to the Township Committee for approval.

Vice Chairman R. Kowalski asked if the Hampton Park Playground Project can be placed on the calendar for April 2018. He stated that the money is in the park improvements fund as well as the money Rec has been raising to put in the drainage, new rubber chips, and to replace the sandbox with a piece of climbing equipment.

Vice Chairman R. Kowalski asked if it would be possible to change the week of the Recreation Committee meeting dates starting January 2018. He stated that sometimes the Recreation Committee meetings fall before the Township Committee meeting which is the last Tuesday of the month and that sometimes the Rec meetings fall the day after the Township Committee meeting which isn't good when Rec has something that needs to be approved by the Town Committee. He suggested changing the Recreation Committee meeting dates from the 4<sup>th</sup> Wednesday of the month to the 3<sup>rd</sup> Wednesday of the month. Secretary V. Galizia stated that she didn't think there would be an issue with changing the week of the meetings that there aren't any other meetings happening on the 3<sup>rd</sup> Wednesday of the month. The Recreation Committee members agreed that it would be fine to change the week of the meetings pending Township Committee approval.

## **PUBLIC SESSION**

Hampton Summer Recreation Program Director J. Dalling gave an update on how the summer program went. She stated that she had a great time and received all positive feedback from parents, children, and volunteers. She stated that she would like to run the Summer Rec Program again next year at the same time and may possibly do an additional week next year depending on her schedule. She stated that she asked parents how the timing of the program was this year and they all said the weeks were perfect as well as the hours of the program so she will keep it in August again. She stated that she already has some volunteers for next year, that the people that volunteered this year are already looking forward to next year plus she has some others that are interested in volunteering to help run the program as well. J. Dalling stated that the kids all made thank you cards for the Educational Foundation for sponsoring their liability insurance and that she will be in touch with them to see if it will be a possibility of using their insurance again next year.

**ADJOURNMENT**

A **MOTION** was made by T. Duvelsdorf and seconded by Vice Chairman R. Kowalski, with all members in favor, to adjourn the meeting at 8:25pm.

Respectfully submitted by,

Valerie L. Galizia  
Recreation Committee Secretary