

I. PURPOSE

In an effort to provide a safe learning environment, NWSISD staff should know whether a student participating in a NWSISD program or activity has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student. The purpose of this policy is to establish a procedure for notifying staff and making determinations regarding such a student.

II. GENERAL STATEMENT OF POLICY

A. Any NWSISD staff member who obtains or possesses information concerning a student participating in a NWSISD program or activity with a history of violent behavior shall immediately report said information to the Executive Director.

B. NWSISD member school districts shall notify the Executive Director when a student who has a history of violent behavior registers to participate in a NWSISD program or activity. The Executive Director, or her/his designee, shall confer with appropriate staff from the student's home school district to determine what actions, if any, NWSISD may need to take before the student begins her/his participation in NWSISD program or activity.

NWSISD member school districts do not need to notify the Executive Director of the participation of a student who has a history of violent behavior participating in a NWSISD sponsored program or activity when the program or activity takes place at the student's home school building and the student remains under the control of her/his home school district or parents/guardian.

C. The Executive Director will meet with appropriate NWSISD staff for the purpose of notification and the determination of how staff will manage such student.

D. Only NWSISD staff whose work assignment reasonably requires access to the information will receive notification.

III. PROCEDURE

A. NWSISD staff who become aware of any information regarding the violent behavior of any student participating in a NWSISD program or activity shall immediately report the information to the Executive Director.

- B. Upon receipt of the information, the Executive Director shall determine the NWSISD staff whose work assignments reasonably require access to the information.
- C. A meeting shall be promptly convened for the purpose of notification. Persons present at the meeting will include the Executive Director or her/his designee and those staff determined by the Executive Director to reasonably require access to the information, including staff necessary to effectuate intervention services or conflict resolution.
 - 1. The Executive Director shall identify the student and the student's history of violent behavior.
 - 2. The NWSISD staff present at the meeting shall discuss whether there is any need for intervention services, or conflict resolution or training for staff members.
 - 3. The NWSISD staff present at the meeting shall be directed to not release any of the information obtained at the meeting to any other individual, as the information constitutes private educational data.
 - 4. The Executive Director shall advise any NWSISD staff member who was unable to attend the meeting what was discussed at the meeting.
- D. Any decision regarding intervention services, or conflict resolution or training for NWSISD staff, will be reviewed periodically to determine whether the services are still necessary or whether additional services are needed.

Legal References: Minn. Stat. §121A.64 (Notification)
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Rules Pts. 1205.0100 - 1205.2000
20 U.S.C. §1232g (Family Educational Rights and Privacy Act)
34 C.F.R. Secs. 99.1 - 99.67

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