

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 6th FEBRUARY 2020 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.

PRESENT: Cllr J Butterworth (Chairman), Cllr A Tanfield, Cllr A Crouchman, Cllr M Gardner, Cllr R Small, Cllr D Proctor, Cllr R Bessant, Cllr R Turner, Cllr T Pell, Cllr J Proctor-Nicholls, Cllr S Wynn and Cllr R Roberts

IN ATTENDANCE: Mrs N Nicholson (Clerk), & District Councillor M Ward

PUBLIC: Mr R Booker

1) APOLOGIES:

County Councillor Adams & Cllr J Yeo

2) DECLARATION OF INTEREST

N/A

The Chairman close the meeting to take representation from the public:

Mr R Booker raised his concerns that the Elan Homes management had passed management and ownership of the site issues, namely the flooding and the drainage to a community management company namely, Drakes Broughton and Pershore Management Company (Drakes Broughton). Mr Booker advised that he was still suffering flooding to his property's garden and surveys had revealed a damaged culvert, this is located at the public footpath and Mr Booker asked if this was therefore a WCC responsibility. District Councillor Ward advised he would look into Mr Booker's concerns and liaise with Andrew Fell the land drainage inspector. Cllr Wild advised that a drainage issue had been a cause for concern with the playing field being waterlogged nearby and The Parish Council are working with WDC to try and rectify the issue ASAP.

3) MINUTES

The minutes of the Parish Council meeting of 9th January 2020 were proposed by Cllr Pell, seconded by Cllr Proctor, agreed by all and signed by the Chairman as a true record of the meeting.

4) MATTERS ARISING

- VAS – update

Cllr Bessant advised that she had ascertained that the VAS is WiFi enabled not Bluetooth. This limits the amount of data that can be downloaded at one time. Cllr Bessant has downloaded, saved and deleted the full file, to create a more manageable download in the future. Cllr Bessant is liaising with SWARCO and will create a user guide for the PC. Initial statistics show that 41% of cars are passing the VAS at speeds over 30MPH. Cllr Bessant is continuing to work to get the community speed watch programme started in Drakes Broughton.

- Report Back from meeting with Rooftop

Cllr Ward advised that he proposes to ask Rooftop direct questions regarding this at a forthcoming WDC meeting. Cllr Small advised that there is now a tree stump in the top car park and that many of the garages in the bottom car park are being used for business storage creating parking issues on Woodleigh.

- Lay by B4084

The Chairman summarised correspondence received and proposed that the WCC Highways recommendation of minimal yellow line parking restrictions be installed. The Yellow lines recommended would still allow bus users drop off/collection but would not leave a space big enough for any HGV parking and keep the entrances clear for safety. The Chairman proposed this, seconded by Cllr Pell and agreed by majority vote.

- WDC December 2019 Code of conduct

The Chairman proposed after careful consideration the Parish council adopt the recommended Code of Conduct. Cllr Pell seconded this, and it was agreed by majority vote.

- Grass Cutting Contract

The Clerk advised she had three contractors interested including the current supplier. The Clerk is carefully compiling a map of all areas the PC requires cutting and will be asking for tenders for consideration at the March meeting. Cllr Wild suggested adding in the Hedge Cutting and other tree maintenance. The Clerk asked if he can email her the details.

- Parish Meetings

The Chairman advised members that the date for the Annual Parish meeting Drakes Broughton and Wadborough will be Thursday 23rd April. This is on a separate day to the annual Parish Council meeting and will be a 'new style' community meeting. The Chairman asked members to encourage residents to attend. The Pirton Parish meeting will be held 14th May.

5) **STREETLIGHTS – INSPECTION AND CONDITION SURVEY**

The Chairman advised that The Clerk received the inspection and condition survey from E.on this week. Recommended work will be reviewed and proposals will be discussed at the March meeting.

6) **FINANCE**

The monthly reconciliation of cash and other monies received was undertaken for January by Cllr Besant.

The Chairman advised that the VHC had requested a grant for £1499.90 to cover the VAT element of the heating not covered by the WDC grant as it unfortunately was not able to be reclaimed. The Chairman proposed the Parish Council grant this, Cllr Gardner seconded the proposal and it was agreed by all.

It was proposed by Cllr Pell and seconded by Cllr Roberts to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – January	£471.96
b) Mr B Arrowsmith – Lengthsman –January	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields –January	£33.00
d) NPower Ltd – Quarterly electricity streetlighting	£699.02
e) Mrs N Nicholson – Quarterly phone line rental	£60.00
f) Mrs N Nicholson – Quarterly OPE	£21.04
g) The Parkinson Partnership LLP – VHC grant VAT Advice	£500.00
h) E.on Energy Solutions – Test & Inspect	£2640.00

Remittance – WCC – Lengthsman Payment £220.00

7) **OPEN SPACE – PROGRESS UPDATE (Cllr Wild)**

The Chairman explained that following some bureaucracy and with support from County Councillor Adams and District Councillor Ward the funding has passed the Exec Board and has been released to start the work in April with a view to the new park being in place for the school summer break. The Chairman gave special thanks to Paul Andrews for starting the project and Cllr Wild for taking that initial work forward to this stage. Cllr Wild confirmed next steps will be to submit the planning application and agree details with Sutcliffe the chosen supplier.

8) **VILLAGE HALL REFURBISH AND DEVELOPMENT – UPDATE (Cllr Butterworth)**

The VHC await the legacy grant application result in March. Work is continuing in accordance with the VHC development plan and a subgroup are currently reviewing facility management and marketing. In the meantime, Cllr Pell confirmed all external lighting had been fixed. The drains had also been cleared. The

ongoing issue with the Gents toilet has been resolved and that the hall is being used more frequently. The VHC fund raising committee have organised a number of events and are working hard to encourage everyone to join in and help make the hall into a great place for the community to come together.

9) TRAFFIC ISSUES – COMMUNITY SPEEDWATCH INITIATIVE, ROUNDELS

Cllr Bessant advised there had been a police speed camera on Stonebow Road on one of the days this month and at last the roundels been put down along Stonebow Road and as advised earlier she is continuing to work on getting the Community Speed Watch off the ground.

10) SEVERN TRENT UPDATE

The Chairman advised that the progress update from Severn Trent had been circulated and advised it was pleasing to see a review of the DB drainage after years of very little progress.

11) PLAYING FIELD USE REVIEW

The Chairman advised no further update this month.

12) SWDPR

The Chairman advised that she, Cllr Wild, Cllr Ward and Cllr Adams attended a meeting with WDC CEO J Hegarty. She advised that she felt it was a worthwhile and beneficial meeting that provided the opportunity to raise concerns regarding the SWDPR detail and the conflict with the NP. The Chairman advised that the proposed inter -parish liaison meeting had been arranged for 14th February and Cllr Wild will be attending as the Parish Council representative.

The Chairman advised there is a Town and Parish conference on 31st March where there will be a report back on the SWDPR and two representatives were required. Cllr Proctor-Nichols and Cllr Crouchman agreed to attend as the Parish Council representatives.

13) WCC BUDGET BRIEFING

The Chairman and Cllr Crouchman had attended as the PC representatives. The County Council part of the Council Tax will increase by 3.9% in the coming year.

14) PARISH GAMES AGM

Cllr Turner advised he had attended with the manager of The Old Oak Public House.

15) REPRESENTATIVES REPORTS

a) District Councillor

Cllr Ward advised that the undulating pavement on Walcot Lane would be revisited with WCC B Barnes. Cllr Ward advised of a funding initiative The Creative Communities grant – Cllr Wild asked the Clerk to send details to the local dance group.

b) Other reports as necessary

Cllr Crouchman advised that Enviosort offered tours that were well worth attending.

Cllr Wynn advised on a number of fundraising activities for Drakes Broughton Village Hall. She handed out applications for the 100 Club and advised of the forthcoming barn dance.

Cllr Pell advised she had attended a Vale passenger Group meeting and that the County Council was engaging with the transport group to incorporate their ideas into the strategy. Cllr Pell advised the Parkway Station had not opened yet.

Cllr Small advised of a number of near misses due to the central line being very worn on Stonebow Road from the railway bridge to A44.

Cllr Proctor raised a query regarding the naming of the unnamed lane off Windmill Hill and it being referred to as Windmill Hill Lane which would mean that there are two Windmill Hill Lanes. The Chairman had met with WDC to discuss this. WDC advised that the post office actually refer to Windmill Hill and the 2 Windmill Hill Lanes as Windmill Hill and use the 3 different postcodes for deliveries. There were some queries about how long roads had been called Windmill Hill Lane and the Chairman will seek to further clarify with WDC.

Cllr Proctor asked when the outcome of the Old Coal yard appeal was likely. It is thought that there may be an issue with rats in the building not demolished as part of the original planning application. Cllr Ward agreed to look into this.

16) TASKS FOR LENGTHSMAN

The Chairman thanked Cllr Small and Cllr Roberts for undertaking the first periodic Highways review. The Chairman advised members that Cllr Roberts and Cllr Small will periodically review and report back highways issues for the parishes looking at WCC and B-road lengthsman actions. Going forward Cllr Roberts will report and monitor WCC Highways issues for the Parishes but will report any issues that require lengthsman intervention in via The Clerk as the Clerk will continue to work with the lengthsman following the current process.

17) PLANNING

- a) Comments made on planning applications to Wychavon: 19/02464/HP Greenhill House, Pirton. New conservatory and part rebuild of existing garden room. Recommend approval.
19/02671/LB Pool Cottage, Hill Road, Pirton. Proposed running repairs and replacement works in connection with roofs, new shingle tiles to match existing. Recommend approval.
- b) Applications Approved: 19/02614/HP 18 Lewis Close, Drakes Broughton. Front/side extension and alterations.
19/02428/HP Ash Villa, Abbotswood Road. Single Storey rear extension and side extension to form annex accommodation.
The Old Smithy, Mill Lane, Wadborough. Instillation of new pole within existing overhead 11Kv line (following a minor diversion)
- c) Applications Refused: N/A
- d) Applications Awaiting comment: 20/00110/HP Dingley Dell, 46 Stonebow Road, Drakes Broughton. Extension of detached garage.
- e) Appeals: The Old Coal Yard, Windmill Hill, still awaiting outcome.

18) CORRESPONDENCE

- X4 Residents comments regarding parking restrictions at B4084 layby/service road.
- Letters sent regarding x4 Hedge cutting issues to residents.
- WCC Consultation on Croome Composting Ltd
- FC re Playing Fields

19) INFORMATION AND DATE OF NEXT MEETING

Thursday 5th March 7:30pm at Drakes Broughton Village Hall - Drakes Broughton and Wadborough with Pirton monthly Parish Council meeting.

Meeting Closed 9.15pm.