

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF APRIL 26, 2022

I hereby certify that the attached minutes were reviewed and approved at the May 24, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 24th day of May, 2022.


Notary Public for Illinois

**MINUTES OF THE APRIL 26, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, April 26, 2022

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond and Ben D’Andrea; James Dougherty

Others: Charles Radovich, James Hare, Kim Hoadley, Jason Fowler, Don Shaw (telephonically)

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, April 26, 2022 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or physically present.

3. **LONG RANGE PLANNING.** Attorney Radovich stated that the Board needs to secure a new meeting place that is handicapped accessible. Fowler advised that he has been in contact with an architect to discuss an addition to the plant.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the March 22, 2022 Meeting of the Board of Trustees.**

Motion by Trustee Hammond to approve the minutes of the March 22, 2022 meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable as well as the additional accounts payable totaling \$10,274.97 and past due account payment plans and outstanding invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Audit (2021) Presentation by Lauterbach and Amen.** Don Shaw of Lauterbach and Amen present the audit results for year ending 12/31/2021. The audit revealed no deficiencies in the District's financial practices. There were no questions.

Motion by Trustee Hammond to accept the report prepared by Lautherbach and Amen for fiscal year ending December 31, 2021; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. Fowler suggested that funds from the irrigation project be transferred to the capital funds for payment of repairs.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

d. Consideration and Approval of Bid Proposals for Lift Station 1 and 2 VFDs and Generators. Fowler advised that bids packages were sent to six (6) contractors. Fowler recommends using Midwest Power Industries. The original budget for the generator purchase was \$375,000, the price has increased to \$449,210 for two (2) generators. The Board discussed the transfer of funds within the 2022 budget.

Motion by Trustee Hammond to approve the transfer of \$74,210 from the budget for Rigs 1,3 &5 Stone for all tracks to budget item mobile generators, transfer switches and VFD's for L 1 and 2; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Motion by Trustee Hammond to approve the purchase of two (2)mobile generators in the sum of \$449,210; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.** No closed session

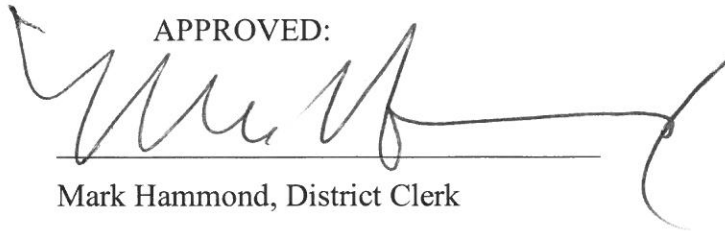
7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the meeting of May 24, 2022 meeting of the Board of Trustees, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mark Hammond, District Clerk